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MINUTES OF THE OPERATIONS
MANAGEMENT COMMITTEE OF
THE BOARD OF EDUCATION FOR
THE CITY OF HAMILTON

JANUARY, 1993

Minutes

OPERATIONS MANAGEMENT COMMITTEE



**THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON**

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1993 01 12

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INVESTIGATION OF THE
CAUSE OF THE
FIRE

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10-10-10

1. General Description of the Fire

The fire occurred in the kitchen of the residence of the deceased, who was alone at the time.

The fire was caused by a gas stove which was left on after the deceased had left the house.

The fire spread rapidly and consumed the contents of the kitchen.

The fire was extinguished by the fire department.

The fire caused damage to the property.

The fire was caused by the negligence of the deceased.

2. Witnesses

The following persons were present at the time of the fire:

The deceased, who was alone at the time.

The fire department.

The fire caused damage to the property.

The fire was caused by the negligence of the deceased.

The fire was caused by the negligence of the deceased.

The fire was caused by the negligence of the deceased.

3. Conclusion

4. Recommendations

The fire was caused by the negligence of the deceased.

The fire was caused by the negligence of the deceased.

The fire was caused by the negligence of the deceased.

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1993 01 12

Present: Trustees J. Johnston (Chairman); Desmarais, Korz, Orban, Rodgerson, Rogers and Cunningham.

Also

Present: Trustees Allen, Bishop, Darby, Hicks, Hill, Lowe, Mason, Mulholland and Wilson.

Officials

Present: D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
E. Bond, Superintendent of Program
B. Sinclair, Superintendent of Human Resources
R. Orlando, Superintendent of Plant
M. Quinn, Superintendent of Schools - Area 1
R. Binns, Superintendent of Schools - Area 3
G. Rutledge, Controller
S. Rogers, Assistant to the Secretary

Dr. Johnston called the meeting to order and asked for confirmation of the minutes.

Moved by Canon Rogers:

That the minutes of the 1992 11 10 and 1992 12 08 meetings be approved.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials Ms. Bond presented the report.

re Medical Reports -

Ontario Health Insurance
Plan Services

Responding to Ms. Orban, Mr. Sinclair advised that the Hamilton Academy of Medicine had written to the Board in the past regarding their five-day absence guideline for medical notes; however, a three-day absence is incorporated into the Collective Agreements and cannot be changed except through negotiations.

Ms. Bond indicated to Ms. Orban that present procedures and forms relative to the Identification, Placement and Review Committee Process and Psychological Assessments will be reviewed and she will be seeking further clarification about the legislation in this area.

Following Ms. Orban's question regarding the funding of certain reports, it was

Moved by Miss Cunningham:

That the Report regarding Medical Reports - Ontario Health Insurance Plan Services be received for information.

CARRIED.

Following the presentation of the Levy Payment report, Mr. Korz indicated his intent to place a motion on the floor to have the presentations moved forward on the agenda.

Report from the Officials
re City of Hamilton Levy
Payments to the Boards of
Education

Mr. Rutledge presented the report outlining the estimated additional cost of approximately \$969,000 resulting from the City's proposed change from monthly to quarterly levy payments effective January, 1994.

Dr. Johnston advised Ms. Cunningham that as no response was received from the City to our letter requesting an extension; it was considered to be an affirmation of our request.

Ms. Cunningham stressed the City's action was a bookkeeping transaction to save the City \$1 million at the Board's expense. She recommended that the two Boards work collectively to dissuade the City's implementation of this plan.

Ms. Orban spoke about the resulting perception of increased education taxes and considered it unjust given the 30-year precedent of monthly payments. She indicated she was prepared to make a motion.

The Chairman cautioned upcoming speakers against repeating comments already voiced.

Referring to the City's claim that there will be no impact on the Hamilton taxpayer, Mrs. Hill pointed out that this would only be true if the City returned the \$1 million gained through this change to the taxpayers. Otherwise, the net result could be a penalty to the taxpayers of \$1 million.

Mrs. Rodgeron stressed the need to publicize this situation through the media and the Board's Public Relations Department. She also commented on the irony of the City initiating collection of tax levies on a monthly basis while changing levy payments from a monthly to quarterly basis.

Mr. Korz found the levy change unacceptable, while Mr. Darby noted the additional costs to the Boards and taxpayers as detailed in Appendix D.

Mrs. Hill added that the cost to the taxpayer may reach \$1,356,000 if the City keeps the \$1 million.

Moved by Ms. Orban:

That the Board of Education for the City of Hamilton request the Minister of Education amend the Education Act to enable divisional school boards to receive levy payments on a monthly basis.

Dr. Johnston asked that Ms. Orban wait with her motion until the recommendation within the report is considered.

Moved by Miss Cunningham:

That the report relative to the City of Hamilton Levy Payments to the Boards of Education be received for information. CARRIED.

Dr. Johnston then indicated his acceptance of Ms. Orban's previous motion.

Mrs. Rodgeron suggested the following as a "friendly" amendment and Ms. Orban agreed:

That the Board of Education for the City of Hamilton request other large School Boards and Associations to lobby the Minister of Education to amend the Education Act to enable divisional school boards to receive levy payments on a monthly basis.

Miss Cunningham expressed concern about including other school boards in our problems with the City, although she agreed with asking the Minister to amend the Education Act. She requested that the motion be separated for voting purposes.

Dr. Johnston clarified for Mrs. Lowe that the present verbal arrangement for monthly levy payments is uncommon as most Boards in the province receive their levies on a quarterly basis.

Emphasizing this is a local matter, Mrs. Lowe suggested that the City may not proceed with quarterly payments at a cost to the local taxpayers of \$1.3 million.

The first part of the motion was put to a vote and CARRIED. The second part of the motion was put to a vote and LOST.

Noting previous co-operation between this Board and the City, Mr. Hicks requested that the Chairman and Director initiate informal discussions with the City and he suggested a committee that meets on a monthly basis during budget deliberations. He agreed with Dr. Johnston's suggestion that the Hamilton-Wentworth Roman Catholic Separate School Board be included in this process.

Mr. Shewfelt confirmed for Mrs. Bishop that the details of Appendix D have not been formally conveyed to City Hall. Mrs. Bishop was in agreement with either having a meeting or communicating with the City by letter to convey the facts in a straight forward manner.

Indicating her total agreement with Mr. Hicks' proposal, Miss Cunningham noted that this issue is only one among six or seven that the City may act upon which will affect Board policy. She requested that Mr. Ross, Chairman of the Finance Committee and Mayor Morrow be contacted immediately by phone to make arrangements for the appropriate people to meet as soon as possible.

Dr. Johnston noted there was general agreement for the officials to proceed with this direction.

Apologizing to the presenters, Mr. Korz voiced his rationale for not placing a motion on the floor to move the presentations forward.

Reserve for Assessment Appeal: Dofasco

Mr. D. Sage, Manager, Special Projects Audit and Assessment, presented the report, giving a detailed background of the appeal and the resolution at a cost of \$3.8 million to this Board as of 1992 12 31. He noted this settlement concludes all outstanding assessment appeals by Dofasco.

Mr. Sage confirmed for Mr. Darby that the Board has \$3.6 million in the Reserve at present and it is anticipated the Ministry will reimburse the Board \$2.4 million of the \$3.8 million owing for an approximate \$2 million surplus.

Moved by Mr. Darby:

That the Report regarding the Reserve for Assessment Appeal: Dofasco be received for information and the following recommendation approved:

a) That the funds for the Dofasco settlement be provided for through the transfer of the Reserve For Assessment Appeal to the Revenue Fund as at 1992 12 31.

Responding to Miss Cunningham's query, Mr. Sage advised that Dofasco's total assessment has been lowered and will be reflected in 1992 returns and the taxation roll. He then explained that the settlement was achieved based on changes in the use of facilities and while it is difficult to forecast, he anticipates a slight increase in the assessment base.

Mr. Mulholland advised that he would not support the motion and voiced his opposition to this type of bookkeeping as it may reflect a deficit to the citizens of Hamilton.

The motion was put to a vote and CARRIED with Trustee Mulholland opposed.

Debentured Capital Projects

Mr. Rutledge presented the report, detailing the cost for the debentures, their impact on the education taxes and a summary of debt charges from 1976 into the mid-nineties.

Mr. Rutledge responded to questions by Trustee Hicks about the Summary of Debt Charges before Mr. Orlando explained to Ms. Orban the difficulties involved in attempting to use the same plan and architect for two schools.

Moved by Miss Cunningham:

That the Report regarding Debentured Capital Projects be received for information. CARRIED.

Pediculosis Update

The report was presented by Mr. B. Schofield, Co-ordinator, Adjustment Services.

Mr. Korz voiced his continued opposition to assuming responsibilities outside the jurisdiction of the Board.

Moved by Mrs. Bishop:

That the Report re Pediculosis Update be received for information and the following recommendation approved:

a) That, as an interim measure, the Board of Education for the City of Hamilton accept the Public Health Department's offer to continue to co-ordinate intake and billing procedures for pediculosis screening for the period of January 1993 to April 1993 at a cost not to exceed \$3,500.

Trustees Bishop and Johnston quoted Health and Ministry representatives affirming that pediculosis screening is indeed a Board responsibility.

The motion was put to a vote and CARRIED.

Destreaming - Transition Years

Moved by Mrs. Mason:

That the following motion be lifted from the table:

a) That the Hamilton Board of Education inform other Boards of Education in Ontario of our Board's motion with respect to delaying implementation of destreaming.

Clarification was sought on lifting this motion at Committee and it was determined a simple majority was required. The motion was voted on and CARRIED.

Mrs. Mason clarified she was not seeking a discussion of Board policy this evening, as she understood a workshop is planned for February. Her concern was that by not making other Boards aware of our present policy it places our Board in a precarious position relative to funding. She requested a letter be forwarded seeking support from the other Boards.

While in support of the motion, Mr. Darby noted that the letter had been originally tabled due to information that was to be forthcoming from Minister Silipo. He asked if the information had been received.

Ms. Bond advised that Mr. Rielly had provided her with a substantial package of information yesterday which she has not had the opportunity to review. This information will be included in the workshop.

Ms. Bond responded to a question that it was her understanding that, with the exception of the Hamilton Board and one other Board, all other large Boards are prepared to initiate implementation of destreaming for September 1993.

Citing the delay in both correspondence and material from the Ministry on this program change, Mr. Darby considered implementation to be premature.

With many concerns and questions about destreaming to be answered, Mrs. Bishop considered it to be embarrassing to send this motion to other Boards who have plans in place for September. Stating that Transition Years' changes have been on-going for several years, Mrs. Bishop considered the Board's "half planning" results in ineffective schools, frustrates planning efforts and polarizes groups for and against change. She stressed the need for clear guidelines, particularly in view of the loss of inservice funding and progressive punitive funding measures for continued delay. She urged the Board to work toward ensuring destreaming and Transition Years are a valuable, proper exercise with rigor and standards and that planning already in place will continue. Suggesting that Transition Years is probably the biggest education change since Bill 82, Mrs. Bishop concluded her comments by urging

the committee to delay action on this motion until after the workshop.

Advising that two previous meetings with the Ministry on this issue had been cancelled, Miss Cunningham stated a meeting is scheduled for January 21 with Ministry representatives, Mr. Goodridge, Miss Bond and herself. She agreed this motion should be deferred until after the Ministry meeting and the workshop.

Commenting on the short time period between now and possible September implementation of destreaming, Mrs. Rodgeron questioned anticipated problems such as option sheets.

Based on the motion to delay implementation of destreaming, Miss Bond advised that option sheets have been circulated for a streamed program. Option sheets for a destreamed program are being withheld until the Board changes its direction.

Acknowledging destreaming "may be the way to go", Mrs. Mason emphasized that not advising other Boards of our intent to delay implementation maximizes the possibility of our Board being blackmailed. She is not surprised that teachers in the system are upset when the Ministry Resource Document on implementation is not available in January. She believed the Board was being responsible in delaying implementation.

Noting this motion had been originally tabled to await further information and in view of the pending workshop, it was

Moved by Mrs. Hill:

That the following motion be tabled:

a) That the Hamilton Board of Education inform other Boards of Education in Ontario of our Board's motion with respect to delaying implementation of destreaming.

Mrs. Hill was hopeful that not only the Ministry information would be addressed at the workshop, but that firm recommendations and options and directions will be considered. She suggested the workshop be an information sharing session in conjunction with a Standing Committee meeting to facilitate direction to the system. Highlighting the need to complete option sheets in March, she considered it critical for both trustees and parents to understand options and directions.

The motion was put to a vote and CARRIED.

Mr. Hicks requested that a principal with a pilot project in his/her school be invited to the workshop for a question and answer period. Dr. Johnston stated this would be taken under consideration.

NEW BUSINESS:

Membership Fees:

Members agreed to deal with these fees on an individual basis.

Moved by Canon Rogers:

That 1993 membership fees in the amount of \$4,064.24 be paid to the Canadian Education Association.

Mr. Hicks asked for and was provided 1992 fees for comparison purposes for each of these Associations.

The motion was put to a vote and CARRIED.

Moved by Canon Rogers:

That 1993 membership fees in the amount of \$725.00 be paid to the Ontario Educational Research Council. CARRIED.

Moved by Mr. Desmarais:

That 1993 membership fees in the amount of \$2,267.06 be paid to the Association française des conseils scolaires de l'Ontario.

Mr. Desmarais advised that the cost has been reduced from \$4.00 to \$3.75 per student. The increase in the fees over 1992 results from an 18.7% increase in the student population.

The motion was put to a vote and CARRIED.

Membership, Ontario
Public School Boards'
Association

Moved by Mrs. Hill:

That membership in the Ontario Public School Boards' Association be referred to the Budget Review Committee.

Mr. Goodridge advised that 1993 fees amount to \$70,383.39 including GST, compared to \$69,282.50 for 1991.

Mr. Hicks asked that clarification of the legal defense fund levy be provided at Budget Review.

The motion was put to a vote and CARRIED.

Educational Exchanges

The report was presented by Mr. R. Binns, Superintendent of Schools.

Moved by Mr. Allen:

That the Report re Educational Exchanges be received for information and the Policy and Guidelines be approved as presented.

Mrs. Bishop commented on the excellence of the report before the motion was put to a vote and CARRIED.

Correspondence from the
Halton Board of Education
re amendments to the
Freedom of Information
and Protection of Privacy
Act (referred by 1992 12
15 Board)

Moved by Mr. Korz:

That the correspondence from the Halton Board of Education re amendments to the Freedom of Information and Protection of Privacy Act be received for information. CARRIED.

Report of the Special
Education Advisory
Committee

Moved by Mrs. Bishop:

That the following report of the Special Education Advisory Committee be approved:

a) That the presentation re Psychological Profiles and Academic Performance be received for information.

b) That the members extend to Mrs. Frances Oommen their appreciation for her leadership in chairing the Special Education Advisory Committee over the past year. CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:
Recommendations of the
Director of Education

Moved by Mr. Korz:

That the recommendations of the Director of Education be approved.

CARRIED.

Dr. Johnston apprised Mr. Allen that the Committee to Study School Trip Guidelines has not met due to the strike by C.U.P.E., Local 1344.

Relative to ad hoc committees, Miss Cunningham reminded trustees to submit their preferences for committee membership.

When Mr. Darby sought clarification regarding the one and two-day trips by Scott Park School to Barrie, Dr. Johnston remarked the information was not available and would be provided to him later.

The motion was put to a vote and CARRIED.

Presentations regarding
the placement of condom
vending machines in
secondary schools

Dr. Johnston welcomed the presenters.

a) Hamilton and District Council of Women

Ms. Joan De New presented the report which noted that within the Council there are a variety of views on the installation of condom machines, but a consensus that all are concerned that young people receive adequate protection from consequences that can seriously impair their future health and welfare. Ms. De New recommended the Board consider implementation of "Postponing Sexual Involvement" (PSI), a program using older teenagers as facilitators and indicated that students from SCASH were interested. In concluding, Ms. De New also suggested a joint parent/student/teacher committee to provide further input into the issue of vending machines. Ms. De New provided a copy of the document Postponing Sexual Involvement. Trustees Bishop and Rodgeron noted their interest in the document.

Mrs. Bishop thanked Ms. De New for her positive suggestions and valuable input. Ms. De New added that the basic materials for P.S.I. amount to \$200.00 and facilitation could be done by people on staff.

Dr. Johnston thanked Ms. De New for her presentation.

b) Canadians for Positive Community Standards

Mr. John Schouls reported that while there is general agreement that our society faces a tragedy relative to AIDs and Sexually Transmitted Diseases, there is no consensus about a practical solution. Mr. Schouls quoted statistics, noting that the majority of teenagers are not sexually active or have limited activity. Given the failure rate of condoms and contraceptive programs, he cautioned trustees about the possibility of exasperating rather than facilitating the problem and urged the inclusion of an abstinence program in the schools.

Responding to Mr. Desmarais' request, Mr. Schouls agreed to provide the source of information for the quotes on page 4 relative to the HIV virus size and holes in latex. Dr. Johnston requested this information be directed to the Director for distribution to the trustees.

Mrs. Rodgerson expressed her appreciation of the report's content and format and in particular the parental concern shown throughout the document. Mr. Schouls responded to her query about parents handling the issue of condoms with their children.

Dr. Johnston thanked Mr. Schouls for his presentation.

c) Beginnings, Counselling & Adoption Services of Ontario Inc.

Ms. Pat Allen, a Pregnancy Counsellor, spoke of her experiences with pregnant teenagers and the increase in pregnancies, STDs and AIDS despite sex education programs. Commenting on the peer pressure experienced by students, she believed that installation of condom vending machines gave a message to students to "go ahead". She spoke of the decrease in peer pressure and pregnancy rates where chastity or abstinence programs have been implemented.

Dr. C. Scime, Physicians for Life, cautioned the trustees that their vote has the potential to increase life-threatening diseases. As a corollary, he asked how many trustees would vote to install alcohol or cigarette vending machines in schools? Reviewing the history of HIV/AIDS since it first surfaced in 1979, Dr. Scime noted that AIDS is now the leading cause of male deaths in certain age groups. He also advocated abstinence prior to marriage and monogamy during marriage.

Ms. Orban expressed her concern with the responses by both Ms. Allen and Dr. Scime that they would not provide condoms to students who came to them in their professional capacity. Both explained they would counsel the students that condoms may only delay the transmission of diseases and is not a prevention.

When Ms. Orban then asked where students would obtain condoms, Ms. Allen suggested the Health Department while stressing she did not believe it was the Board of Education's responsibility to provide birth control devices.

Ms. Allen advised Mr. Allen that the bibliography reflects the statistics provided within her report are U.S. statistics; however he questioned their correlation to Hamilton.

In response to Mrs. Rodgerson, Dr. Scime explained Human Papilloma Virus (HPV) and Cervical Dysplasia, stating they are both indicators of the onset of cancer.

Mr. Hicks referred to Ms. Allen's comment about this issue not being the responsibility of the Board and asked if she had received feedback on the Board's sex education program.

Acknowledging that the program implemented has been a good one, Ms. Allen observed that as it is a "values neutral" program, it does nothing to promote change in people's behaviour. She recommended having a sex education program, with an abstinence option to reduce the "expectation" to have sex. Within this philosophy, she agreed that birth control and the appropriate use of condoms would be part of the program.

Dr. Johnston thanked Ms. Allen and Dr. Scime for their presentation.

d) Students for Positive Sexual Choices

Students Melanie Sykes, Trish Vander Kooy and Ramona Vander Giessen presented. Ms. Sykes emphasized the effect of peer pressure on teenagers and that the installation of condom vending machines would be seen as Board approval to have sex. Ms. Vander Kooy spoke of the need for realistic sex education that promotes the benefits of abstinence while Ms. Vander Giessen quoted Hamilton Health Department statistics about teen pregnancies and sexually transmitted diseases.

Dr. Johnston thanked the students for their presentation.

Moved by Mrs. Hill:

That the following presentations regarding the installation of condom vending machines in secondary schools be received for information and referred to the officials for a report:

- a) Hamilton and District Council of Women
- b) Canadians for Positive Community Standards
- c) Beginnings, Counselling & Adoption Services of Ontario
- d) Students for Positive Sexual Choices CARRIED.

The meeting then adjourned.

Read and confirmed,

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Chairman

URBAN/MUNICIPAL

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FEBRUARY, 1993

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GOVERNMENT DOCUMENTS

OPERATIONS MANAGEMENT COMMITTEE



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James A. Harrison, D. Harrison, Wm. C. Harrison, Rogers and
Lambert.

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Lambert.

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MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1993 02 09

Present: Trustees J. Johnston, Desmarais, Korz, Orban, Rodgeron, Rogers and Cunningham.

Also

Present: Trustees Allen, Bishop, Darby, Hicks, Hill, Mason, Mulholland, Stewart and Wilson.

Officials

Present: D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
E. Bond, Superintendent of Program
R. Orlando, Superintendent of Plant
M. Quinn, Superintendent of Schools - Area 1
N. Nicholls, Superintendent of Schools - Area 2
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
G. Rutledge, Controller
S. Rogers, Assistant to the Secretary

The meeting was called to order and confirmation of the minutes was requested.

Moved by Mr. Desmarais:

That the minutes of the 1993 01 12 meeting be approved.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

<u>Transition Years -</u> <u>Question and Answer</u> <u>Session</u>	Responding to Ms. Orban, Mr. Goodridge confirmed that a consequence of not adhering to directives by the Ministry of Education is the potential withholding of grants. During the course of the meeting, several trustees protested this possibility as a "threat".
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Mrs. Ramberran, Transition Years Co-ordinator advised the following in reply to Ms. Orban's suggestion that some elements of destreaming be initiated:

- a) Non-semestering: The intent is that non-semestering be introduced throughout the three-year period.
- b) Advisor/Advisee Programs: Schools would include a mentoring program as part of their full implementation by 1996; the necessary groundwork in staff development for this year has not been done.
- c) Identified students will continue to receive services as at present. Co-ordinators are preparing curriculum courses for destreamed classes for next September to challenge all levels of students.

When Ms. Orban again urged non-semestering of some subjects based on the model at Sherwood School, Miss Bond noted that in a recent memo to trustees, it was indicated there was no plan for any significant changes in school organization. This did not preclude a school making such a request to senior officials.

Mr. Stewart distributed copies of, and quoted from, an article in today's Globe and Mail alluding to a possible change in the Ministry's September implementation date for destreaming (attached). With major concerns relative to time and labour costs, Mr. Stewart welcomed an additional year to prepare for destreaming. Mr. Goodridge, however, cautioned against placing

more credence in newspaper articles than official reporting channels.

Mr. Stewart then questioned how school officials can inform parents about this program during Open Houses when he, as a trustee, does not know.

Mr. Goodridge explained the purpose of tonight's agenda item is to allow trustees the opportunity for further questions based on information provided at the February 1st workshop in order to assist the members in reaching an informed decision. He encouraged the Board to make a final decision on this issue to allow both the system and community to know exactly what we are going to do.

While conceding destreaming has some positive aspects, Mr. Stewart voiced his concerns about an immediate decision on this complex matter when it has implications for class sizes. He maintained students would benefit from a delay to September, 1994.

Mrs. Ramberran responded to questions by Mrs. Hill regarding plans for staff development as well as clarifying that students re-entering Grade 9 will be accommodated according to placement procedures very similar to the present practice. The co-ordination of 22 credits versus 32 credits will be clarified in Memos 115A and 115B along with the policy document.

When Mrs. Hill expressed difficulty with destreamed classes and gifted Grade 9 students, Miss Bond stated that under Bill 82, where a student is identified as requiring a special class level and it is warranted, that would be part of the program for that student; however, the Board has not had special class placements in secondary schools in the past few years.

Referring to information given to trustees recently about destreaming, Mrs. Bishop pointed out that there would be virtually no change in Grade 9 this September except for the destreamed curriculum. Quoting statistics about the numbers of classes with less than 15 students, Mrs. Bishop suggested that a destreamed Grade 9 staffed at 22 students per class would eliminate some of the small classes and represent considerable savings to the Board. Mrs. Bishop concluded her remarks by referring to a report from the Retention Committee which states that the largest number of students drop out before they complete their Grade 9 credits.

Mrs. Mason recalled that the main intent of the motion to delay destreaming was to allow proper evaluation of the pilot projects to ensure necessary changes occur. Citing results of research done by Dr. Hargrave of the Ontario Institute for Studies in Education (OISE) on pilot projects, Mrs. Mason warned that results indicate teachers a) instruct at the middle-range and the needs of basic and advanced students are not being met, b) these teachers are under tremendous stress even though they were hand picked, c) there must be acceptance and support from teachers, trustees and the public for the proposed changes. She considered September 1993 as premature and that the trustees, system and public would be more comfortable working towards a September 1994 time line.

Mr. Korz intimated that some of the confusion about Transition Years might arise from the fact that staff training continues despite the approval of a motion to delay implementation. Acknowledging the community's concern about Transition Years, he asked whether student evaluations would be measured by another method other than benchmarks.

When Miss Bond explained that all curriculum will be outcome-based as part of curriculum development, Mr. Korz declared that the Board must have measurable standards, understandable by the community in order to allay their fears about destreaming and to have confidence in these changes. Miss Bond assured him that the whole purpose of Transition Years is to introduce curriculum based on measurable evaluation and such evaluations would be developed once the curriculum is in place.

Ms. Wilson voiced her support for the motion to delay destreaming due to concerns about the process; however, she questioned the possibility of changes to the department structure in secondary schools.

Commenting that this question has possible implications for collective bargaining, Mr. Goodridge replied that this would provide an opportunity to consider how secondary schools are structured.

Ms. Wilson asserted that teachers' attitudes, mind set and ability to deal with students from gifted to low cognitive reasoning will be dependent upon receiving ample inservice. In addition, she maintained that standardized testing and destreaming do not intermesh because they test and measure performance levels. Similar to Mr. Korz, Ms. Wilson felt parents need to be educated to accept these changes.

Mr. Darby was advised that completed curriculum would be tested before implementation and that "well over half" of the Grade 9 subjects have curricula developed and pilot tested, with only one "not near completion".

Miss Bond responded to Mr. Darby's queries about evaluation of the piloted curriculum explaining the difficulties of making comparisons in a system review between streamed and destreamed courses. She noted part of the review will occur at the classroom level where a teacher changes the method of presentation based on individual needs. As further clarification, Miss Bond remarked that the curriculum document will be tailored several times to meet the needs of students. Every course will be evaluated through student achievement and program.

Relative to the issue of cost implications to apply destreaming across the Board September 1993, Miss Bond informed Mr. Darby that existing staffing and resources would be examined, along with textbooks, software and hardware.

Mr. Darby then asked if withholding of the grants was a direction the Board had received from the Ministry in writing. Miss Cunningham responded in the negative; however, such an indication was given during a recent meeting between Board

representatives and Ministry staff if the Board does not show plans are underway to implement some form of destreaming.

Similar to Ms. Orban, Mr. Darby proposed that there are many parts to destreaming that could be implemented without actually implementing total destreaming. It was his hope that the Board would continue planning as we are with Transition Years; however, delay implementation.

Moved by Mr. Mulholland:

That the issue of Transition Years be tabled in order to allow the Director an opportunity to contact the Minister of Education and Training to clarify if there has been a change in direction for Transition Years and Destreaming.

It was noted that four first-time speakers had not yet spoken.

The motion was put to a vote and was LOST.

Mrs. Rodgeron spoke of the apparent difference in goals set by parents and the Board compared to the Ministry. She was pleased the Ministry may be considering changes, while remarking on the "loose" set of benchmarks, the costs for the pilot projects in the province, the vagueness of learning outcomes and the lack of statistics about the pilot projects. Once the Ministry places in writing its "threat" to withhold funding, Mrs. Rodgeron advised turning that information over to the Spectator.

Following his appreciation to the Director and Miss Bond for the February 1st workshop, Mr. Hicks cited Mr. Russ Jackson's comments that the success of his pilot was dependent upon community involvement and personal contact with each family. Given the negative publicity about Transition Years in the media, Mr. Hicks urged that "the process be slowed down" to allow an opportunity to involve other stakeholders such as parents and the Federations. He then proceeded to request permission from the Chair to ask Mr. Jim Douglas, President of the Ontario Secondary School Teachers' Federation, District 8 to describe in general terms the Federation's position with regard to destreaming.

With the permission of the trustees, the Chairman called on Mr. Douglas who commented on the similarity of this debate around the horseshoe and the federation members, before highlighting areas of concern:

- a) destreaming should not be implemented until teachers are fully trained (i.e. not just one Professional Activity day)
- b) lack of time to prepare
- c) an evaluation of O.S.I.S. (which has never been done)
- d) an opportunity to see the curriculum the Program Department has developed
- e) an evaluation of the Board's pilot projects in a systematic way
- f) contractual language stipulating a 20:1 pupil-teacher-ratio in destreamed classes

In concluding, Mr. Douglas stated their organization is encouraging members to continue groundwork preparations for a September 1993 implementation.

Mr. Hicks thanked the Chair for allowing Mr. Douglas to speak. Referring to information in his possession, Mr. Hicks quoted page 19 "Communication with parents is also essential. By law, schools in Ontario must inform parents about school program, behaviour, etc." Mr. Hicks was willing to argue with the Ministry that their timelines do not allow Boards to properly inservice or inform the community about ramifications, procedures and changes of destreaming.

On a point of information, Mrs. Hill noted that both she and Mr. Stewart have children entering Grade 9 and she applauded attempts by the staff to communicate with the public. She added the Home and School Council is holding a meeting on destreaming. By way of response, Mr. Hicks clarified that by "community" he was including taxpayers, not just parents.

Miss Cunningham recalled the Radwanski Report four years ago set the direction. Miss Cunningham spoke of her confidence in teachers to meet this new challenge despite the work involved and change in teaching practices. Accountability will be addressed through the establishment of a base line, thereby identifying areas for adjustments. She believed the benchmarks will place a requirement on the teacher to ensure students are learning as well as providing an opportunity for students to reach higher levels of achievement. She indicated she had a motion for consideration at the appropriate time.

Citing a 1991 publication by a Yale educator, Mr. Allen learned that Japan's education system is destreamed in the middle schools. In reference to Mr. Douglas' comments, he suggested that middle school teachers have the skills and the qualifications to teach destreamed Grade 9 programs and suggested they be considered if secondary teachers are not prepared to teach a common curriculum. He also remembered that Mr. Jackson's pilot program involved a Grade 8 teacher. Relative to a recent interview program, Mr. Allen warned that Mr. Radwanski stated that students have to be properly prepared to succeed in a common curriculum. In concluding, Mr. Allen remarked on how his viewpoint has modified following the February workshop.

Canon Rogers advocated continuing this Board's tradition of "moving forward". Now that trustees were more fully informed regarding this program, he suggested that the motion to delay be revisited and a new commitment be made to the future of education in Hamilton.

Dr. Johnston cautioned second time speakers to limit their remarks to new concerns.

As a product of a destreamed program, Ms. Orban spoke of the benefits of a learning environment with students of various strengths and weaknesses. While believing our teachers would adapt to change, she suggested it may be time to blend the Federations together. She agreed with Canon Rogers' stance about the motion to delay.

Dr. Johnston requested the members to make use of this opportunity to ask questions.

Mr. Korz commented on the misconception that not moving in "lock step" meant we were moving backwards; he felt the Board had several directions or options to pursue. He noted that while Japan has very strict standardized testing, an important consideration is the social fabric supporting school achievement.

Mrs. Mason reaffirmed that it is not fear of change, but a desire to simply slow down and do it positively because even Mr. Radwanski has expressed concerns that his report is being taken out of context and not all the recommendations to support destreaming are being implemented.

Mr. Mulholland agreed, stating the Ministry was being selective about the recommendations to be implemented and that without all of the recommendations, a destreamed situation will be a failure. He also spoke of the need to provide proper evaluations and after-school support for students to succeed. He echoed Canon Rogers' comments that this Board has always been a leader in education. Mr. Mulholland supported destreaming although he welcomed the opportunity for a possible delay and input from vested groups. He noted, however, that the Delta pilot project would require modification before considering it for implementation in the system.

Moved by Miss Cunningham:

That the Board advise the Minister of Education and Training that destreaming and decrediting of the Grade 9 Program in the Hamilton Board of Education will begin effective 1993 09 01.

When Mr. Mulholland questioned the Chair's acceptance of this motion, Dr. Johnston remarked that the qualifications of Mr. Darby's delaying motion have generally been completed or will be by June and thus he considered Miss Cunningham's motion to be acceptable.

Miss Cunningham noted trustees had received information about both Mr. Russ Jackson's and Delta's pilot projects.

Responding to Mr. Stewart, Dr. Johnston maintained that Miss Cunningham's motion was not contrary to Mr. Darby's Board approved motion and therefore would not require a two-third's vote.

Moved by Mr. Stewart:

That the Chair's ruling be challenged.

Mr. Hicks also indicated his disagreement with the Chair's direction.

When Mr. Darby asked if the Delta Pilot project had been completed, evaluated and modified as per his motion, Miss Bond pointed out that the 1991 and 1992 evaluations were contained in the Workshop information package and there have been modifications made.

Mr. Stewart wondered about contractual implications relative to the pilot at Delta Secondary School.

After Miss Cunningham's motion was again stated, Mr. Mulholland questioned the intent of the motion should the Ministry delay to 1994, would the Board remain with the September 1993 date?

Miss Cunningham agreed to add the words "subject to any change in the direction of the Minister of Education and Training" to her motion.

Dr. Johnston then called the question on the challenge to the Chair.

The challenge was put to a vote and CARRIED.

Mr. Korz believed that this motion was still on the floor.

Upon Dr. Johnston's stating that the motion before the members would require a two-third's vote to approve or defeat, a discussion commenced on the original intent of the challenge. Mr. Stewart maintained his challenge questioned the lack of a two-third's requirement; the challenge being Carried, therefore, there is no motion on the floor.

When Mr. Mulholland said he would challenge the legality of the motion, Mr. Korz explained the Chairman does not feel this motion contradicts the previous motion approved by the Board.

Moved by Mr. Darby:

That the question be called.

LOST.

Miss Cunningham's motion, as follows, was put to a vote and was LOST.

"That the Board advise the Minister of Education and Training that destreaming and decrediting of the Grade 9 Program in the Hamilton Board of Education will begin effective 1993 09 01 subject to any change in the direction of the Minister of Education and Training."

When Mr. Goodridge sought advice as to whether we are to follow the motion already in existence or the members are giving a new direction, Mr. Korz suggested the Director should contact the Ministry to determine if there will be a possible delay for implementing destreaming and then bring that information back to this committee at its next meeting for discussion.

Despite the defeat of Miss Cunningham's motion, Mr. Hicks remarked that the Minister should be made aware that the general consensus of the Board is we are not against destreaming. We have concerns about timelines for implementation and informing the public at large. Mr. Hicks suggested that the Minister or his Deputy should meet with the trustees (who will represent the community) and senior management and invite the Federations, to establish a clear direction from this Board.

Mr. Mulholland agreed that the Director should attempt to obtain a determination from the Ministry. Believing the Board must direct the Program Department relative to a three-year implementation process, subject to a starting date to be determined by the

Ministry of Education, it was

Moved by Mr. Mulholland:

That this Board carry on with the process that the Program Department is working on now, i.e. the implementation of a three-year process to deal with Transition Years and Destreaming subject to the starting date to be determined by the Minister of Education.

After seeking information about implementation by other Boards, Mrs. Rodgerson said she looked forward to receiving further information following the anticipated change in the Ministry's direction as implied in the Globe and Mail article.

Mr. Goodridge stated he would contact the Ministry for two reasons, to determine the Minister's position as requested and state his concerns that the proper channel for conveyance of information is through the Directors or Chairmen of the Boards, not the media.

Referring to the meeting suggested by Mr. Hicks, Mrs. Hill requested the inclusion of the Home and School Association and parent community groups.

Mr. Mulholland further explained the intent of his motion is to allow preparation to continue towards implementation of destreaming, while allowing the Board to go on record as not being in favour of a September 1993 implementation.

After a brief conference, Mr. Mulholland agreed to reword his motion as follows:

That the Hamilton Board of Education develop a three-year implementation plan subject to Ministry of Education's direction regarding the starting date.

Mr. Mulholland clarified that the Ministry must be made aware that this Board has not changed its position and is not prepared to go in September 1993.

Mr. Hicks pointed out the redundancy of approving the development of a three-year plan as the Board has already done that. Regarding the "subject" phrase, Mr. Hicks noted that the Board had already defeated a September 1993 implementation date this evening.

Given these arguments, Mr. Mulholland stated he wished to withdraw his motion.

The withdrawal motion was put to vote and CARRIED.

Believing Mr. Darby's motion for delay to be ambiguous, Mrs. Bishop considered the withdrawn motion would have been a good solution to the Board's dilemma. Noting that full implementation must be in place by 1996, the decision to be resolved is the implementation date.

Dr. Johnston added that our system must be given direction.

Moved by Mr. Darby:

That the Hamilton Board of Education plan to implement destreamed classes commencing September 1994.

Mrs. Hill questioned the implications if the Ministry insists upon a 1993 implementation date.

Mr. Goodridge agreed the situation could be potentially embarrassing and suggested the following direction: That the Director i) indicate to the Minister of Education and Training the concerns of the Hamilton Board of Education with the September, 1993 implementation of Transition Years and Destreaming, and ii) request clarification of the Minister's intent to implement Transition Years and Destreaming for September, 1993.

Mr. Darby agreed to withdraw his motion.

Mr. Mulholland indicated he would be prepared to make a motion as the Director suggested once the list of speakers was completed.

Relative to the option of a meeting with the Ministry, Mr. Korz requested the inclusion of senior Ministry officials.

Should such an invitation to meet be turned down by the Minister, Mr. Hicks asked that the trustees be advised publicly of the reason.

Mr. Goodridge stated he would immediately contact the Regional office regarding the motion and request a response relative to the date. While willing to request a meeting, he cautioned that both the Minister and Deputy Minister are newly assigned to these positions and it may be difficult to get them here on short notice. He advised they have the right to send "someone in the field" and such a route would not be surprising. Mr. Goodridge recalled that both the Chairman and Vice Chairman spoke strongly to Ministry officials and they are aware of concerns of this Board.

Mr. Goodridge assured members that once he had the information, the Chair would be so advised and a meeting scheduled. Miss Cunningham suggested a Special Operations Management Committee meeting could be scheduled for Thursday night as it is imperative the Board make a decision as soon as possible.

Moved by Mr. Mulholland:

That the Director of Education:

i) indicate to the Minister of Education and Training the concerns of the Hamilton Board of Education with the September, 1993 implementation of Transition Years and Destreaming, and

ii) request clarification of the Minister's intent to implement Transition Years and Destreaming for September, 1993.

CARRIED.

NEW BUSINESS:**Award of Contract -
Hillsdale Elementary
School**

The report was presented by Mr. Orlando.

Moved by Canon Rogers:

That the following recommendations regarding renovations at Hillsdale School (Phase 1) be approved:

a) That a contract be awarded to Martin Stewart Contracting Limited in the amount of \$568,469.60.

b) That funds be approved in the amount of \$752,191.56 for this project.

c) That application for final approval be submitted to the Ontario Municipal Board.

d) That pursuant to the provisions of Part VII Section 208, subsection 1 of the Education Act, the Board of Education for the City of Hamilton hereby makes application to the Regional Municipality of Hamilton-Wentworth for the firm sum of \$752,000 (Seven Hundred and Fifty-two Thousand Dollars) for the renovations for Phase I of Hillsdale Elementary School on Eastwood Street in the City of Hamilton and further requests that the said money be raised by the sale of debentures of the said Regional Municipality of Hamilton-Wentworth with repayment term not to exceed Twenty (20) years and that the appropriate By-Law for the said purpose be passed by the Council of said Regional Municipality.

CARRIED.

**Report of the Special
Education Advisory
Committee**

Moved by Mrs. Bishop:

That the following Report of the Special Education Advisory Committee be approved:

a) That the Hamilton Board of Education:

i) Concur with the findings of the Report of the Interministerial Working Group on Learning Disabilities and support the recommendations in the Report.

ii) Maintain the necessary special education programs and services for persons with learning disabilities within budget limitations.

iii) Continue to provide a continuum of special education services so that pupils with learning disabilities receive services appropriate to their needs throughout their school careers.

b) That the report on Transition Years be received for information.

Mrs. Bishop explained that the majority of recommendations contained in the report apply to students outside the jurisdiction of boards of education, i.e. post-secondary.

Responding to questions by Ms. Orban, Mrs. Bishop further explained the report emanated from a working group formed at the provincial level and the recommendations encompass several ministries, not just the Ministry of Education and Training. The request to endorse these motions was made by the representative of the Association for Learning Disabilities. The major concern encompasses the lack of portability of assessments into post-secondary institutions and the lack of funding for the assessments.

The motion was put to a vote and CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Response from the Officials to the

presentations re condom vending machines

Dr. Johnston explained this report would be presented to the March meeting.

NEW BUSINESS:

Recommendations of the Director of Education

That the recommendations of the Director of Education be approved. CARRIED.

Westmount 1990 - requested by Trustee Stewart

Mr. Stewart requested that a report on Westmount 1990, including a costing, be prepared to address the following identified concerns:

- a) the impact of severe over-crowding and resulting problems at Hill Park and Sir Allan MacNab Schools versus low enrolment at Westmount
- b) Pupil-Teacher-Ratio at these schools
- c) credit accumulation at Westmount

If Westmount 1990 is as costly as Mr. Stewart anticipates, he believes the Board can no longer afford this program. It was his preference to terminate this program instead of removing items from the budget that impact on students such as bursaries or library books.

Moved by Mr. Stewart:

That senior officials present a report, including a costing, before the next Board date relative to concerns raised about the Westmount 1990 program, to allow trustees to make an appropriate decision on this project.

While appreciative of Mr. Stewart's concerns, Mr. Goodridge requested officials be given more opportunity to prepare a report, and suggested placing it as an item on an appropriate agenda for discussion. Mr. Stewart, however, stated there was to be an on-going evaluation of the program and as budget was underway, time was short.

Mr. Goodridge reiterated his concerns about protecting the workload of Senior Officials and the proposed timeline. He assured Mr. Stewart the information would be forthcoming but not within the next few days and signified a date would be established following discussions with senior management.

Mrs. Hill drew attention to the meeting schedule and asked if a special committee meeting was intended prior to Board. At her suggestion, Mr. Stewart agreed to amend his motion to read "before the end of the month".

Mr. Mulholland briefly questioned the procedure of officials acting on a motion prior to receiving Board approval; however, Dr. Johnston stated his acceptance of the motion.

Believing Mr. Stewart was sensationalizing the issue, Mr. Hicks welcomed the opportunity to look at any school's P.T.R. related to budget. He recommended that such a report be delayed until trustees receive "actual" budget figures rather than those based on a Proforma Budget.

Emphasizing that Westmount is staffed according to the Collective Agreement and based on figures as of September 30 (750 students), Mrs. Nicholls acknowledged that all schools experience some fluctuation in enrolment during the year. She maintained that this fluctuation is not as extreme at Westmount due to the program's ability to intake students throughout the year. Stating she does not have figures to indicate Semester 2 enrolment, she stressed that Westmount is no more privileged than any other school with regards to staffing. Mrs. Nicholls remarked that a report by the Principal is scheduled for presentation to the March Operations Management Committee and will include figures to address the concerns raised.

Underscoring he was not being defensive, Mr. Hicks hoped similar information on staffing of all schools would be provided for budget deliberations.

Due to the heavy schedule of meetings, Mrs. Bishop asked if Mr. Stewart would accept an amendment to have his concerns combined with the report in March.

Mr. Stewart refused to accept the amendment as suggested due to the urgency of budget sessions. He also hoped that other schools would be looked at as well.

The motion, as amended, was put to a vote and was CARRIED.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

Revised curriculum under fire

Parents group says proposed changes still amount to 'child-centred learning'

BY JENNIFER LEWINGTON
Education Reporter

TORONTO — Ontario education officials have taken another run at drafting a controversial new curriculum that spells out just what students should learn in the first nine grades.

A late-January version of the much revised and delayed "common curriculum" was obtained yesterday by The Globe and Mail. Under the Ministry of Education's proposal, the curriculum will be defined in terms of "learning outcomes" — what students should know and do at key stages of school. The traditional approach has been to issue course guidelines and specific class-time allotments.

The new emphasis on "learning outcomes" is controversial. Supporters like the fact that more attention is paid to whether students learn what is expected of them. But critics say the outcomes are subjective and ill defined, making it difficult to know whether the desired outcomes have been achieved.

The latest version, like earlier drafts, sets out 10 essential "cross-curricular learning outcomes" for students by the end of Grade 9. These are:

- Use language to think, learn and communicate effectively;
- Employ mathematical knowledge and skills to solve practical problems;
- Use scientific methods to solve problems and apply scientific perspectives to better understand the world and make responsible decisions;
- Evaluate and use a wide variety of technologies;
- Demonstrate an understanding of how history, geography and cultural forces have shaped the past and present;
- Demonstrate a commitment to peace, social justice and protection of the environment;
- Interact and work effectively with others;
- Value work and learning of all types for their practical benefits and the sense of satisfaction they bring;
- Exercise esthetic judgment in relevant contexts;

Be motivated to build healthy lifestyles and relationships.

Beyond these broad objectives, the ministry sets out desired outcomes for students in mathematics, reading, writing and other areas at the end of Grades 3, 6 and 9. A proposed new student-assessment program,

WHAT STUDENTS SHOULD KNOW

Ontario's revised version of its controversial Common Curriculum sets out standards of what students should know and do at key stages of school. Outlined here are the proposed government standards for mathematics, science and technology.

By the end of Grade 3	By the end of Grade 6	By the end of Grade 9
Students will know how to investigate, build, explain, and evaluate models and theories representing the natural and human-made worlds.	Students will know how to investigate, build, explain, and evaluate models and theories representing the natural and human-made worlds.	Students will know how to investigate, build, explain, and evaluate models and theories representing the natural and human-made worlds.
Describe, extend, generalize from and create patterns in order to build mathematical models and solve everyday problems.	Describe, extend, generalize from and create patterns and explore the relationships among them.	Use algebraic notation to represent the general terms of a pattern and employ algebraic modelling as a strategy in solving relevant real-life problems.
Classify and seriate common objects, both living and non-living, according to established criteria (e.g., materials: texture, size, mass, flexibility, volume, odour, colour, hardness; living things: coverings, movement, colour, protection, functional parts).	Recognize and describe patterns in natural and human-made environments (e.g., the spiral of a shell, the petals of a flower, the symmetry of butterfly wings, the design of a bridge) and systematically apply classification criteria to them.	Recognize and describe complex patterns and relationships in natural and human-made environments (e.g., patterns on the distribution of plants and animals, rocks and minerals; classification systems: water, lock, dam, and irrigation systems; food webs: chemical and physical patterns; the operation cycle of an engine).
Create and apply their own criteria for classifying or serializing common objects and living things.	Create and apply their own simple systems for classifying objects and living things based on the selection of common attributes.	Apply both their own classification systems and established classification systems to objects and living things.
See relationships among objects, images, and systems with respect to size, shape, colour, strength, and texture. For example, the texture of two materials determines the method of joining them (e.g., gluing, binding, fastening and stitching), the adaptability of a material allows it to meet different needs (e.g., wood can be used to make toys, paper, building boats).	Demonstrate an understanding of form, shape, colour, texture, strength, and structure and how they relate to function and purpose (e.g., a bridge is built for strength; a model car is designed for speed; a kite is designed for flight).	Recognize and compare the characteristics of a collection of objects, including their physical, chemical, functional, and aesthetic qualities.

called benchmarks, would help teachers and parents in discussing the student's performance.

For example, in reading, the document suggests one outcome is for students at the end of Grade 3 to be able to select their own reading material. By the end of Grade 6, students would select a wider range of material and at the end of Grade 9 would understand the multiple purposes and uses of reading, such as pleasure, information and insight into themselves and the world.

Malkin Dare, president of the Organization for Quality Education, a grassroots parents group, praises the idea of "outcomes" but criticizes the ministry's approach.

"It's being promised as something new and different and wonderful," she says, "but it's just an excuse for what they're doing now — child-centred learning."

Her organization argues for concrete statements of academic achievement, with less focus on social-related issues.

For example, the curriculum document lists 10 possible outcomes for

"understanding diversity" by the end of Grade 3. For instance, students would "recognize and discuss the contribution of various cultures to their community." Left unstated is how to know whether the outcome has been achieved or what happens when it is not.

Several school boards in the province are adopting their own "learning outcomes" to clarify what students are expected to achieve through their school years. Ann Jones, curriculum services superintendent with the Ottawa Board of Education, which is about to publish its statement of outcomes, praises the new philosophy as beneficial for students.

"It allows you to focus on the student more than the class," she says. Teachers would have to monitor individual progress and, if the outcomes had not been achieved, use remediation or other techniques to assist the student.

Joan Green, director of the Toronto Board of Education, also endorses the direction being taken by the province. But she says national "outcomes" are also needed.

Charles Pascal, the new deputy minister in the Ministry of Education and Training, concedes that "learning outcomes are generally only as useful as their clarity." However, he had no direct comment on the document because he and the new minister, Dave Cooke, have been on the job only since last week.

Meanwhile, the ministry is weighing moves to take the sting out of controversial school proposals set for implementation this fall.

One strategy is to relax the September date set for phasing out the practice of grouping Grade 9 courses by levels of ability, a policy known as streaming. All schools still would have to end the practice by 1996.

A second, related strategy is to test the waters on the common-curriculum document, now expected to go back to the cabinet for approval next week. Assuming the latest revision wins cabinet support (an earlier draft was thrown back last month), the ministry would release the document officially for use this fall but seek more feedback from school boards, teachers and others.

**MINUTES OF THE
SPECIAL MEETING OF THE OPERATIONS MANAGEMENT COMMITTEE
1993 02 18**

URBAN/MUNICIPAL

on (Chairman), Korz, Orban, Rodgerson, Rogers, and

CA40N HBL W26

M35

1993

Present: Allen, Bishop, Hill, Lowe, Mulholland, Paquin and Patenaude.

Officials

Present: D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
E. Bond, Superintendent of Program
N. Nicholls, Superintendent of Schools - Area 2
P. Gillie, Superintendent of Schools - Area 4
R. Lavoie, Superintendent of Schools - French as a First Language
F. Cooke, Assistant Superintendent - Program
S. Rogers, Assistant to the Secretary

The meeting was called to order.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Verbal Report from the Director re Transition Years and Destreaming

As directed by the two motions approved at the 1993 02 09 Operations Management Committee meeting, Mr. Goodridge advised that the Ministry was contacted through the Regional Office and advised of the concerns of this Board regarding implementation of destreaming. During this conversation, concerns about communication via the media were also raised. Relative to seeking clarification regarding the Ministry's intent to implement destreaming in September, 1993, the Director indicated the Ministry expects there will be full implementation of destreaming for September, 1993. Boards that cannot begin implementation in 1993 must seek direct permission from the Minister to delay however, there is a possibility that permission may be refused. Mr. Goodridge remarked he had received this information verbally and all Directors and board Chairmen would receive written confirmation tomorrow.

When Mr. Korz indicated he was prepared to make a motion to receive the verbal report for information, Dr. Johnston requested an opportunity for trustees to ask questions.

Citing the 1993 02 01 Workshop on Transition Years and ramifications to Grade 9 curriculum delivery, Mr. Allen asked if the Board could be ready for a September 1st implementation.

Mr. Goodridge responded in the positive, and Dr. Johnston requested Miss Bond to elucidate further on preparations.

Miss Bond reported that the majority of principals have indicated they would be prepared for a September, 1993 implementation. Some, due to the delaying motion, will require additional support to enable them to be ready. Program Co-ordinators, with one or two exceptions, are also prepared, with curriculum in the system being validated.

In meeting with Ministry representatives, Mr. Goodridge stated they were pleased with our preparations towards implementation and, in addition to the two motions being discussed, the Ministry officials shared information regarding the review of pilots. It was his interpretation that a Board "not being able to meet the requirements" would include: a system not having determined the implications of destreaming and decrediting, lacking opportunities for inservice activities and not having curriculum prepared. Should the Board change its direction, Mr. Goodridge indicated that inservice funding would be quickly procured and distributed according to greatest need. He stressed the significance of the Board making a decision to allow the parents and community to know exactly where

we are as well as allowing for a smooth transition for the children going from Grade 8 to Grade 9.

Miss Bond, at Mrs. Rodgerson's request, provided information on individual subject preparedness; noting that English requires the greatest amount of work to get organized. She clarified that Transition Years does not necessarily include a change in secondary schools to a non-semestered system.

A short discussion ensued regarding a pilot project about different ways of approaching learning located at Sir Winston Churchill Secondary School, with Mr. Mulholland noting trustees have been invited to the school next Thursday. Although he considered their work to be exciting, he suggested further discussion on this pilot continue when it reaches the "political forum". Mrs. Nicholls added that Sir Winston Churchill Secondary School was one of the schools chosen for a pilot on component staffing (within the Collective Agreement).

Responding to a question by Mrs. Hill about possible latitude in implementation for some subjects, Mr. Goodridge replied that to implement any form of partial implementation would require the Board to seek the Ministry's permission.

Mrs. Hill voiced her understanding that Transition Years was to be started in September 1993 and completed by 1996, but that it would appear the government is insisting on Boards "doing the whole thing now" by making it more difficult to partially implement. Therefore, she queried what was left to be implemented in the following years?

Miss Bond responded that implementation is an on-going process of change wherein certain facets are focused upon with various aspects being added over time. In middle schools, advisory programs, team planning or block scheduling, will all be accomplished over a period of time. In secondary schools, evaluations based on outcomes based learning, integrated curriculum, scheduling or timetabling changes will occur over the three year period.

Concerned about "watering down" our curriculum, Mr. Korz suggested following the approach of the Wentworth County Board which recently passed a motion adopting advanced level programming for their destreamed curriculum. He believed that the Transition Years' core curriculum, which all students must know, would seem to indicate studies at the basic level.

Miss Bond explained she had a problem with delivery at the advanced level, stating it was not the program, but how it was delivered. She believed all students would be challenged to the maximum potential and noted that not all students presently registered in the advanced level are capable of handling programming at that level.

Mr. Goodridge assured Mr. Korz that it was his understanding that if no further action is taken, the Board would not implement destreaming classes as of September, 1993.

Mr. Mulholland cautioned that there were only three alternatives the Board could consider: a) remain with our motion not to destream in 1993, b) compliance in 1994, c) compliance in 1993 with completion in 1997. Personally, he would like to see some of the results from the pilot at Sir Winston Churchill School in conjunction with a 1994 implementation. He concluded by urging a decision be made for the sake of the system.

Recalling comments that the system is ready to go with the destreaming concept in September, Ms. Orban sought assurances from Miss Bond that children in the system would not suffer and that there is enough preparedness to proceed.

Miss Bond restated that the majority of Principals and Program Co-ordinators are ready to go. Some confusion still results, however, from the lack of a clear direction from the

Board.

At Ms. Patenaude's request, Mr. Lavoie commented briefly on a pilot project relative to Transition Years at Georges-P. -Vanier School, now in its third year. Communications with parents have resulted in the conclusion that the program is advantageous to students.

Wondering what was wrong with present levels of programming, Mrs. Lowe asked "why destreaming?" and remarked her belief that destreaming is not being done in the name of excellence but perhaps in the name of equity.

Acknowledging this may be one of the reasons, Mr. Goodridge stated one of the major arguments for destreaming is that students will no longer have to make career choices before reaching secondary school. A core curriculum in Grade 9 would expose students to all parts of the curriculum and enhance their decision-making process for Grades 10, 11, etc.

Ms. Gillie, responding to Mrs. Lowe's concern about future staffing of Grade 9, observed there may be some benefits, depending on how the 20 Pupil/Teacher Ratio (PTR) is applied across Grade 9. She suggested there should be some discussion about that particular matter as it pertains to Grade 9 classes, considering the context of a program from Grades 7 to 9. Currently average class sizes in Grades 7 and 8 do not reach 20.

Mrs. Rodgerson had concerns about staffing, as well as curriculum content and whether the Board would use provincial benchmarks. She noted that Wentworth County has developed objectives over the past five years, tied to their curriculum and she wondered how they differed from benchmarks.

Stating she had been instrumental in developing them, Miss Bond explained that it was a matter of reviewing the subject courses and determining what was critical to learn for all students, desirable to learn for most and enrichment for some students. She said this was a very similar approach to outcomes-based learning. She believed that outcomes-based learning allows flexibility of student groupings and increases rather than decreases students' performance potential. She was not aware of the reasons for the Wentworth County motion about curriculum at the advanced level.

Miss Bond suggested it may be important to look at the difference between learning outcomes and benchmarks, noting there is nothing to prevent this Board from developing its own benchmarks. She explained outcomes as what a student is able to do as result of the learning experiences and those outcomes are measured through the benchmarks. This will provide a target for teachers, with the intent to raise the level of expectations and therefore a responsibility to move students towards it. It will also provide a unique tracking device, i.e. enrichment or remediate. Benchmarks will help us to target higher standards.

Observing the many students enrolled in advanced level subjects in preparation for university, Mrs. Rodgerson queried how students would be prepared for post-secondary education if the Ministry expands destreaming to Grades 10 and 11.

Miss Bond noted the majority of Grade 9 students are selecting advanced level courses, however, 10-20% are not succeeding at that level which indicates their needs are not being met. The Ministry has announced the development of a representative committee to review education in colleges and universities as it relates to the Specialization Years. No direction has been determined for further destreaming beyond Grade 9.

Mrs. Rodgerson cautioned against tying a student's lack of success in a subject solely to the fact it is the advanced level. She then asked the advantages of selecting advanced level programming if the Board decides to destream.

While finding the discussion interesting, Miss Cunningham considered it to be getting far afield. The questions being raised are dependent upon the ability of the teacher in the classroom.

Moved by Mr. Korz:

That the verbal report from the Director re Transition Years and Destreaming be received for information.

Citing comments seeking direction, Mr. Korz observed that a motion had been approved that this Board will not destream in September, 1993 and also had defeated a motion that we will implement in 1993. However, he was aware of continued references to parent meetings about destreaming in 1993.

Recalling concerns by Radwanski himself that all of the recommendations from his report needed to be implemented in order for it to work properly, Ms. Patenaude referred to one in particular that for destreaming to take place, students at the elementary level had to be at a certain level. She asked what happens if students do not reach a certain level, are they held back? With reference to standards and learning outcomes, she wondered if students would be kept in the same grade rather than passing on to the next.

Miss Bond replied that outcomes looks at students' performance along the way. Those students who require remediation would have to have it. She observed that not all students in Grade 1 start at the same level of readiness or level of development nor do they progress at the same rate. Remediation as well as enrichment throughout the years of schooling is to be part of this restructuring.

Ms. Patenaude endorsed the availability of remediation.

The motion was put to a vote and CARRIED.

The meeting then adjourned.

Read and confirmed,

.....

Chairman

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MARCH, 1993

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Minutes

OPERATIONS MANAGEMENT COMMITTEE



THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

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OPERATIONS MANAGEMENT COMMITTEE

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MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1993 03 09

Present: Trustees J. Johnston (Chairman), Desmarais, Korz, Orban, Rodgerson, Rogers and Cunningham.

Also

Present: Trustees Allen, Bishop, Darby, Hicks, Hill, Mason, Mulholland, Stewart and Wilson.

Officials

Present: D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
E. Bond, Superintendent of Program
R. Orlando, Superintendent of Plant
M. Quinn, Superintendent of Schools - Area 1
N. Nicholls, Superintendent of Schools - Area 2
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
R. Lavoie, Superintendent of Schools, French as a First Language
S. Rogers, Assistant to the Secretary

Dr. Johnston called the meeting to order noting that Trustee Lowe's absence is the result of the recent loss of her son, Marshall, and a remembrance has been sent on behalf of the Board.

Due to the length of the agenda, Mrs. Rodgerson asked that her item regarding Canadian Achievement Tests be removed.

GENERAL

NEW BUSINESS:

Presentation by the
Hamilton Council of Home
and School Associations
regarding education
priorities

Mrs. E. Riis-Culver, President, spoke on behalf of the Council, identifying educational priorities from the perspectives of the individual Home and School Associations.

Moved by Mr. Korz:

That the presentation by the Hamilton Council of Home and School Associations regarding education priorities be received for information. CARRIED.

Dr. Johnston expressed the Board's appreciation for the work being performed by the Council and various Home and School Associations.

Presentation by the
Ontario Public School
Boards' Association

Messrs. Matthews, Davidson and Benson of the Ontario Public School Boards' Association (OPSBA) elucidated on the benefits of membership within their organization: e.g. lobbying of government, communications, media relations, curriculum analysis, labour relations support, professional development, etc. Particular emphasis was placed on the sharing of labour negotiations' information with member Boards. Mr. Matthews suggested that the membership fee for OPSBA could equate to the copyright fee paid by the Ministry of Education on behalf of Boards, as negotiated by OPSBA. He outlined some of the ongoing ventures of the Association as well as the representation that has been established in the O.T.A.B. proposal. OPSBA information packages were circulated to the trustees.

In response to questions, Mr. Matthews explained the various information Boards receive relative to collective bargaining and salaries.

Mr. Hicks assured the presenters that the services and value of their Association had never been in question, but rather it was the increased expenditure for membership. Membership fees for this Board would amount to \$70,383 (\$65,778.87 plus \$4,604.00 GST). [Mr. Matthews called the following morning and clarified that Boards are eligible for a rebate on the GST portion]. In addition, a legal defense fund levy totalling \$15,376 could be paid over a three-year period. Trustees were advised of some of the directions for which the legal defense fund has been utilized.

Issues such as destreaming, direction of taxes, education restructuring and funding of Jewish and Christian schools are a few of the concerns in which OPSBA feels its lobbying has had an impact on behalf of school boards. Mr. Matthews also spoke on the changes within the organization itself over the past five years and the credibility and strength achieved through a voluntary collective voice. Responding to questions, details were provided on the Association's budget, staff complement, responsibilities and the benefits of Hamilton belonging to the OPSBA.

Mr. Korz considered a key issue of membership in OPSBA is possible duplication of services.

Moved by Mrs. Hill:

That the presentation by the Ontario Public School Boards' Association be received for information.

CARRIED.

Annual Report of the Environmental Policy

Expressing appreciation to Mr. J. Nichols, Consultant, Environmental/Outdoor Education and Mr. J. Henry, Co-ordinator - Science, Ms. Gillie presented the report which detailed progress since last year's report, activities underway and recommendations. A further report on school activities is to be presented to the Development Committee in May, 1993 and will include examples of recycled products.

Ms. Gillie acknowledged the presentation by the students from Westmount (Y.E.S.) was a motivating factor in the Environmental Policy and it is hoped those students would be involved as a resource in planning a forum for this Fall.

Relative to the Action Plan, Mrs. Bishop urged input from the community and students. At her request, Mr. Nichols outlined other projects involving community agencies.

Information was provided on the reduction and recycling of fine grade papers within the Board and schools. At present there is little demand for recycled fine papers.

Ms. Gillie explained that Recommendation #2 is meant as an incentive to schools to achieve an additional 10% reduction and these savings would be used by schools to purchase environmental books, kits or projects.

Mrs. Rodgerson requested the recommendations be voted upon separately.

Responding to Miss Cunningham's query regarding photocopy paper, Ms. Gillie explained that auditing these types of papers is a learning process. At present there is not a clear delineation by school of paper usage, one problem is their inability to "back" pages which would reduce paper consumption.

Moved by Mrs. Bishop:

That the Annual Report of the Environmental Policy be received for information and the following recommendations approved:

a) That paper usage levels continue to be audited in 1993 to ensure that reductions continue to be a priority.

b) That for sites which achieve a further reduction of 10% paper usage in 1993, an equivalent amount of funds be allocated for these sites in the 1994 Budget for use in Environmental Projects.

c) That a Report on activities being carried out in our classrooms be presented to the Development Committee in May, 1993.

d) That the draft Action Plan be circulated for input and feedback.

Supportive of Recommendation #2, Mr. Darby was advised that photocopier costs average 1.8 cents per copy, including toner, service and paper. Mr. Allen noted that five million sheets had been saved compared to last year which is a significant savings.

Clause a) was put to a vote and CARRIED.

Clause b) was put to a vote and CARRIED.

Clause c) was put to a vote and CARRIED.

Clause d) was put to a vote and CARRIED.

Dr. Johnston thanked Ms. Gillie and Mr. Nichols.

**Adult and Continuing
Education 1992 Annual
Report**

Miss Bond introduced Mr. R. Leedale, Principal, Briarwood Adult Learning Centre, who acknowledged the significant contribution of Ms. M. Donaldson, Administrative Assistant, in preparation of this report. Mr. Leedale first reviewed the Executive Summary before individually reviewing programs offered. The summary of Expenses and Revenue indicates a deficit position of \$312,955.00 (\$22,135.30 deficit and \$290,820 related to administrative salaries) compared to an approximate deficit of \$1 million last year. One of the major

expenses is \$70,000 in advertising costs which is spread throughout the programs.

Presently Special Interest courses are charged at a rate of \$2.50 per hour, half that amount for seniors over 65 years of age. Cost recovery is an objective and is achieved through a class of 12 full-fee students or 18 seniors in a class.

Mr. Korz suggested that it is time to approach the Hamilton-Wentworth Roman Catholic Separate School Board about a model similar to that at Georges-P.-Vanier Secondary School in which costs are shared by the Boards to avoid duplication.

While communication and cooperation exists between the three Boards' Continuing Education Principals, Mr. Goodridge, as Director, would make no commitment to reporting back in the near future about potential areas of sharing amongst Boards, other than to promise that the information would eventually be forthcoming.

Responding to queries by Mrs. Bishop, Mr. Leedale explained: a) a further report in April will have a recommendation relative to the Modified Adult Basic Education program, b) salaries for administrative staff at Briarwood could not be divided out amongst programs whereas hired staff costs (General Interest Courses) have been included c) caretaking and utilities were not included, d) the reason more revenue is assessed to Marty Karl Basic Level Grade 9 English and Math, e) loss of \$8,000 for English as a Second Language at Briarwood and Southview, f) the rationale for Summer School losses and initiatives for change in this program. Commenting that Continuing Education operates on an attendance philosophy, Mr. Leedale remarked that revenues or losses directly reflect attendance.

Continuing the discussion for greater linkage between educational institutions, Mr. Leedale advised that presently, Boards are in competition with each other and there is a great duplication of programs being offered. He remarked that collaboration does exist in that other sites are recommended once classes are filled. It is his hope that Independent Study candidates will eventually be handled by one Board only.

Related to the funding of E.S.L. programs, Mr. Leedale commented that LINC funding (Language Instruction for New Comers to Canada) is eventually expected to entirely fund those programs. When Mr. Hicks suggested submitting a joint board proposal to receive some of the \$99 million in funding for Board collaboration, Mr. Shewfelt advised the details of qualification for these grants have not yet been received.

In reply to Ms. Orban, Mr. Leedale detailed some of the affects of the CUPE strike on the Continuing Education Program. Mr. Shewfelt confirmed that revenues lost due to the strike could not be recovered under legislation.

Moved by Mrs. Bishop:

That a report which a) defines the manner in which all programs are to be costed, and b) will recommend the future financial accounting of Adult and Continuing Education using the recommended manner of costing, be presented to the Operations Management Committee by June 1993.

Recalling previous discussions about program costing and what should be included in the costings, Mrs. Bishop spoke on the need to define Adult and Continuing Education programs for cost recovery. She further explained for Ms. Orban that there is a need for consistent criteria in costing any program. Ms. Orban had reservations that such a program costing could "obliterate the vocational student" without considering programming.

Once confirmed by Mr. Shewfelt that such a costing was feasible after senior management worked out details and definitions, Mr. Stewart questioned the fairness of asking for a costing model and a program costing at the same time.

Mr. Hicks suggested that other Boards be contacted about costing models.

When Mr. Goodridge suggested that a model could be provided by June for approval by the trustees, Mrs. Bishop requested that Clause b) of her motion be deferred at this time.

Mr. Mulholland asked if the intent of the motion was defining through site-based management; however, Mr. Goodridge responded that a costing would take into consideration teaching, accommodation, transportation, heat, telephones, etc. as components in the model.

The motion was put to a vote and CARRIED.

Moved by Mr. Darby:

That the Adult and Continuing Education 1992 Annual Report be received for information. CARRIED.

Dr. Johnston thanked Ms. Bond and Mr. Leedale.

Secondary School Campus
Concept/Destreaming -
requested by Trustee
Orban

Ms. Orban, noting her intent was to focus on the secondary school campus concept and not to debate destreaming, raised the following questions about destreaming:

- a) its impact on vocational students, basic level students, special education students in special classes
- b) transfers from middle school to vocational schools and vocational schools to secondary schools
- c) its impact on the secondary school campus concept as it now exists.
- d) differences in semestering and non-semestering in the campus concept
- e) lack of communication with parents of vocational students as to what will happen in September, 1993.

When Ms. Orban referred to a letter stating Math and English at Crestwood and Caledon Schools would be "year long" while Hill Park School will continue to be semestered, Mrs. Nicholls requested a copy of the letter as she was not aware of its contents.

Miss Bond and Nicholls responded briefly, noting that a report examining the future of vocational schools was to be brought to trustees later this month.

Moved by Ms. Orban:

That the magnet school concept be explored prior to or in conjunction with consolidation of vocational secondary schools and that this report be presented to the Operations Management Committee by May, 1993.

In not supporting the motion, Trustee Stewart indicated important questions such as these should have been clarified prior to approval of destreaming. Mr. Darby, however, suggested this may provide a further opportunity to address other issues related to destreaming in the near future. Mr. Mulholland supported the concept of magnet schools and added his concern about staffing with students moving between two schools. He commented that trustees should know every facet of secondary school education.

Mr. Hicks warned about the detailed reports being requested and the unrealistic timelines involved when we are trying to complete the budget.

The motion was put to a vote and was CARRIED.

Report of the Special
Education Advisory
Committee

By way of explanation, Mrs. Bishop advised that the intent of recommendation #1 was to have the Superintendents of Schools take turns attending SEAC meetings in order to respond to questions raised on operational matters.

Mr. Stewart suggested slight rewording of the recommendation for clarity, i.e., change "the" to "a" and "Superintendents" to "Superintendent".

Mrs. Bishop indicated her acceptance of the recommended changes on behalf of SEAC and it was

Moved by Mrs. Bishop:

That the following report of the Special Education Advisory Committee be approved:

a) That a Superintendent of Schools be requested to attend all SEAC meetings alternately.

b) That the Transportation Annual Report be received for information.

c) SEAC is deeply disturbed to find that Behavioural Exceptionality (B.E.) and Specific Learning Disability

(S.L.D.) students are dramatically over represented as achievers of Basic secondary credits, given their intellectual profiles. SEAC requests that the Board review:

- (i) the appropriate role and referral process to vocational secondary schools;
- (ii) the support provided in secondary schools for B.E. and S.L.D. students; and
- (iii) the role for a specialized B.E. program (additional) at the secondary school level.

Relative to queries about recommendations c i), ii) and iii), Mrs. Bishop stated SEAC is recommending acceptance of all the recommendations and such a review would come back to this committee and be sent to SEAC for information.

The motion was put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report of the Officials re condom vending machines in secondary schools

Noting the issue of condom vending machines has captured the interest of many people, Mr. Goodridge stated that senior management seriously looked at their responsibility to present a report with appropriate recommendations. Understanding the volatility of decisions and keeping in mind the significant role schools play in education, officials decided to place recommendations in a positive framework and, therefore, have made no recommendation relative to condom vending machines. Part of this decision was based on the argument that the issue is not solely related to vending machines in secondary schools, hence these recommendations go beyond the initial request. Mr. Goodridge concluded his remarks by stating that Senior Administration is not recommending that condom vending machines be installed in secondary schools.

Miss Bond proceeded to review the rationale for the two recommendations within the report, emphasizing the separate issues: health and education.

Mr. Bob Chapman, Co-ordinator of Physical Education and Health, talked about the Board's current curriculum and the interdependency of the Board with such agencies as the Public Department of Health in meeting the needs of students, i.e. inoculation. Relative to teen clinics, Mr. Chapman observed that they are not particularly new in this province.

When Mrs. Mason indicated her wish to make a motion, Dr Johnston noted his desire to allow questions of the presenters first.

Mr. Chapman advised that in compiling the report, he attempted to gain input from those who had not already made presentations, including Department Heads, the Department of Health Services and other boards. Mr. Hicks maintained that "all the stakeholders involved in educating the students" should have been approached for input in this process including the Presidents' Student Advisory Council.

In response to further questions about the absence of a recommendation dealing with the vending machines, Mr. Goodridge again stated that senior management does not support their installation and view this as a broader issue to be addressed. It was felt to be irresponsible to simply focus on that one issue.

Miss Bond advised Mrs. Bishop that the initiatives outlined on page 20 are not included as recommendations, but will occur as a result of this report.

Following questions about consultation with SCASH presenters on the changed focus of this report, Mrs. Rodgerson referred to some "contradictory statements" about abstinence and teen clinics within the report.

Mr. Goodridge responded that no assumption has been made that teen clinics would be accepted.

Mr. Chapman emphasized that abstinence is the highest priority within our sexual education, however the Medical Officer of Health has recommended that condoms be made available to students who become sexually active. Abstinence is considered an appropriate "worry-free" method of dealing with sex while students are attempting to make reasonable decisions. He also considered it part of our responsibility to ensure that sexually active students use condoms properly and that counselling and information can be provided confidentially through teen clinics.

Referring to the lack of parental inclusion in recommendation #1, Mr. Chapman felt parental input would come through the trustees or Home and School Association, and the recommendation was based on this issue from the perspective of students.

Upon Mr. Korz questioning the procedure being followed, Dr. Johnston maintained the Chair was acting in accordance with parliamentary procedure. The Chairman received the support of the members.

Mr. Chapman clarified for Mrs. Mason that "philosophical positions of topics such as pregnancy, healthy sexuality and well-being" is a discussion regarding sexual intimacy and stages of sex leading up to pregnancy.

In further discussion the following questions were raised about teen clinics:

- how they would be staffed and by whom
- their locations within schools, and whether it is appropriate they be located in schools
- emphasis on family planning rather than abstinence and the distribution of condoms or birth control pills

The following observations were made about teen clinics:

- they provide an opportunity for counselling in a confidential setting as well as an opportunity for students to clarify information or discuss situations in the media
- there is only one Health Clinic operating in Hamilton.

In response to Mr. Allen's query about the 1987 date of the Grade 9 document included in the package, Mr. Chapman noted this is a skills scenario, decision-making model which is still used but with updated statistics and medical information.

Concern was expressed that only Grade 9 Physical Education and Health Students and middle school students have access to this information. Mr. Chapman agreed, stating he would prefer some of the information be addressed in Grades 10 through 12 and that efforts are continuing to have a mandatory credit included in the Specialization Years for Phys Ed and Health. He would also like information from the Grade 9 course such as abstinence and moral values incorporated into other course material. Responding to Canon Rogers' request, Miss Bond noted that in further studies regarding Specialization Years, she would have the opportunity to provide input to encompass all students, not just those in Grade 9.

References were made to the model "Postponing Sexual Involvement" recommended by presenters. Mr. Chapman noted that the development of a similar mentor project by the Board for use in drug education could be adapted for use in sexual education, allowing two social health issues to be addressed through similar strategies.

Noting the original request dealt with condom vending machines, it was

Moved by Mrs. Mason:

That the report from the officials on condom vending machines in secondary schools be received for information.

She clarified that she wanted no further action taken on this report at this time.

Several trustees spoke against the motion as the recommendations provide for further exploration of teen clinics, does not represent a commitment by the Board and that a report will be presented in June 1993 for decision.

Mr. Korz cautioned about the Board's position relative to students under age 16. He also commented that this direction leads to the involvement of more people in students' lives and many do not want this issue or condoms in the schools.

The motion was put to a vote and LOST.

Moved by Mrs. Bishop:

That the following recommendations in the Report from the officials on condom vending machines in secondary schools be approved:

a) That the concept of teen health clinics be explored by the Co-ordinator of Physical and Health Education in

consultation with the Hamilton-Wentworth Department of Public Health Services, the Hamilton Secondary School Principals' Council and representatives from Secondary School Students' Councils.

b) That the Co-ordinator of Physical and Health Education report back to the Operations Management Committee by June 1993 on the progress of the above recommendation.

When Mr. Allen attempted an amendment, Dr. Johnston ruled it to be a separate motion, to be placed on the floor following the vote on the present motion.

A recorded vote was requested.

The motion was put to a vote and CARRIED with Trustees Cunningham, Rogers, Orban, Bishop, Darby, Hicks, Allen, Stewart and Johnston in favour and Trustees Korz, Rodgerson, Mason, Mulholland and Wilson opposed.

Moved by Mr. Allen:

That no action be taken regarding the installation of condom vending machines in secondary schools within the Hamilton Board of Education.

Moved in amendment by Ms. Orban:

That students who choose to be sexually active have access to condoms on secondary school sites through the Public Health nurse.

Mr. Stewart argued the Board has no authority to direct the Public Health Department; however, Ms. Orban maintained this practice already occurs.

When Mr. Goodridge, in addressing Mr. Stewart's concern, remarked on the difficult position the Board would be placed in, Ms. Orban withdrew her amendment.

A recorded vote was requested. Mr. Allen's motion was put to a vote and CARRIED with Trustees Cunningham, Rogers, Korz, Orban, Rodgerson, Bishop, Darby, Mason, Wilson, Hicks, Allen, Mulholland and Johnston in favour and Trustee Stewart opposed.

Mrs. Bishop stated her admiration of the students who had the conviction to bring this issue to the Board's attention and discussion.

Moved by Mr. Korz:

That administration explore the various Abstinence Education Programs used in other jurisdictions and bring a report with recommendations to the Operations Management Committee as soon as possible.

A short discussion about a date ensued, with September being suggested.

Upon confirmation from Mr. Chapman that abstinence was already an intent of our programs, Miss Cunningham voiced concern about the motion's emphasis on abstinence solely rather than investigating all aspects of educating students on this subject. She supported inclusion of material in other courses to facilitate addressing the varied issues in an on-going format.

Mrs. Bishop remarked that many of the elements under discussion are already being addressed; however, Mr. Korz clarified that abstinence programs available in the United States take a slightly different approach and he felt it was valid to consider them.

Dr. Johnston reread the motion before Ms. Orban quoted statistics about AIDS victims in the Hamilton-Wentworth Region.

Citing comments by Mrs. Bishop about our mixed community, Mr. Korz believed that as objections have been raised to our present curriculum, officials would take such feedback into consideration when reviewing P.S.I. or other models.

Recalling the emphasis on not smoking, not drinking and driving, and saying no to drugs, Ms. Wilson questioned the stance that it is okay to have sex if you are careful. She believed it was okay to say no to sex and to practice abstinence.

Discussion ensued about the timing the report should return, and it was

Moved in amendment by Ms. Orban:

That the words "as soon as possible" be replaced by the words "by June 1993".

Ms. Orban intended this report to be presented in conjunction with the other report by Mr. Chapman.

Prior to a vote, Mr. Stewart established that officials would not be asked to consider models outside of North America.

A recorded vote was requested and the amendment was put to a vote and **CARRIED** with Trustees Johnston, Rogers, Korz, Orban, Rodgerson, Mason, Wilson, Hicks, Stewart and Mulholland in favour and Trustees Cunningham, Bishop and Darby opposed.

The motion as amended was put to a recorded vote and **CARRIED** with Trustees Johnston, Rogers, Korz, Orban, Rodgerson, Darby, Mason, Wilson, Hicks and Mulholland in favour and Trustees Cunningham and Bishop opposed.

Moved by Mr. Darby:

That the presentation by Mr. Panavas be addressed as the next item of business. **CARRIED.**

NEW BUSINESS:

Presentation by Mr. Panavas regarding the Board's admission policy to middle schools

Mr. Panavas' brief dealt with a situation wherein Grade 5 students at Strathcona and Hess Street Elementary Schools remain at these schools for Grade 6 instead of attending Ryerson Middle School. He maintained these Grade 6 students were being discriminated against and argued for changes which would provide equal access to the middle school environment.

Moved by Mr. Darby:

That the presentation by Mr. Ray Panavas regarding the Board's admission policy to middle schools be received for information and referred to the officials for a report.

Mr. Stewart clarified with Mr. Panavas that he had not sought the permission of the school principal before directing his daughter to circulate envelopes among her friends at school.

The question was called and the motion was put to a vote and **CARRIED.**

BUSINESS ARISING OUT OF THE MINUTES:

Report re Westmount 1990

Given the length of the upcoming presentation, it was

Moved by Mr. Mulholland:

That this Committee continue to sit past 23:00 hours.

CARRIED.

An additional Appendix M2, page 64A was distributed to the members (attached) and the report was presented by Mrs. N. Nicholls and Ms. A. Robertson, Principal of Westmount. Ms. Nicholls reviewed the summary on Page 48, referring to the appendices for further elucidation. She advised that as of February, Westmount has a 77% completion rate for courses currently being taken, a 5.5% rate for drop outs from the program and a 1.1% failure rate. Seventeen percent of students are continuing with their credits at this particular time and that percentage is expected to be reduced to an 8% carry-over by June.

Ms. Robertson reviewed the stop-start-continue survey enclosed in the report.

Mr. Korz acknowledged the report to be very comprehensive however he considered a chart outlining schools on the mountain and detailing the areas from which students come as key, before observing that the greatest critics of this program have either "gone or become supportive". He expressed his appreciation for the improvements and commented on the feedback he had received from a number of people. Although Mr. Korz did not believe Westmount '90 is

an appropriate program for all students, he considered it to be excellent in its operation. Responding to his query, Mrs. Nicholls advised she was not aware of any plan to expand the Westmount '90 program to other schools.

Ms. Wilson considered the report to be excellent and was pleased about the positive approach of this program. She asked if the lower drop-out rates and higher marks could be contributed to the mastery type learning occurring at Westmount.

Mrs. Nicholls considered many factors of the program to be important: the work-equals-marks emphasis, tracking and the assistance to students when necessary. She stated that students who do not achieve 70% on a unit of work, repeat the material because of the high expectations.

Relative to projected enrolment, Mrs. Nicholls believed there will be a slight drop before the catchment issue is resolved, however, she expects that response to and support for the program will then improve enrolment figures.

Mr. Stewart remarked on his displeasure with the report in not answering three specific questions he had raised.

In response to his concern about the success of the program and credit accumulation, Mrs. Nicholls explained the difficulty of charting credit achievement (Appendix N) because of the varied starting times for the credit, i.e. September or June carry-over. She noted the chart on Appendix N attempts to show the impossibility of retrieving the information requested.

She also apologized for not providing financial implications on returning Westmount to a composite school because of the scope of the information involved in addressing that request which could take some time.

Ms. Robertson responded to several queries from Mr. Stewart about how a student could fail in this program, when they are given the opportunity to repeat the material.

Mr. Stewart was also disappointed that Mrs. Nicholls could not provide actual attendance figures on a Timetable day, but responded with percentile variances based on total enrolment rather than actual statistics.

Stating he would neither support the recommendations nor Westmount '90, Mr. Stewart remarked that the statistics provided were particularly alarming relative to vocational schools and should be pursued.

Mr. Hicks considered Mr. Stewart's observation that Westmount was a "money pit" had been addressed through this report. Citing Mr. Jackson's (Supervisor, Research Services) experience in statistics and surveys, Mr. Hicks asked him to comment about whether he thought Westmount '90 was a viable alternative way to deliver education.

Mr. Jackson remarked that this program has received more close scrutiny than any other program in the last 34 years and he expressed confidence in the integrity of the data and his belief the program was very successful.

Mr. Hicks considered it to be extremely important for staff and parents that statistics are available that prove the success of the program and therefore, the need to disperse earlier negative images of the program. He thanked Ms. Robertson and Mrs. Nicholls for their leadership and looked forward to the next report.

Moved by Ms. Wilson:

That the following recommendations contained in the Westmount '90 Annual Report be approved:

a) That the Westmount '90 Annual Report be received.

b) That the annual report entitled "Westmount '90" be presented to February 1994 Operations Management Committee meeting.

Commenting on some of the strengths of this program, Mrs. Bishop considered the information within the charts to be "obscure" and not always supportive of the rationale on Page 48 which, she felt, raised more questions than providing answers. She believed the school was costly but did not know if it was the result of the number of Special Education students or the staffing formula. She encouraged that no more large reports about Westmount be requested and instead, suggested a systematic review of the other secondary schools.

Responding to comments, Mr. Korz felt the financing questions set out the parameters in the original request for this report. It was his opinion that the comments being made do not cast aspersions. He believed the tracking question was significant but it would be very useful to have information regarding transfers in mountain schools.

Moved by Mr. Korz:

That the Westmount '90 Annual Report be referred back to the officials to address concerns about the success of the program, credit completion, attendance, financial efficiency and tracking.

Mr. Stewart voiced his opposition to the referral motion, stating it had been made clear to our officials what we were looking for. A referral motion would cause a lot of work.

Noting reports will continue to be received annually on Westmount '90, Mrs. Rodgers suggested that should the motion to refer be approved, a breakdown of the transfers from retirements be requested.

Mr. Korz indicated his agreement to the inclusion of the words "and the separation of information regarding transfers and retirements" to his motion.

Opposed to the referral, Miss Cunningham expressed appreciation to the staff for all their efforts. While there is work remaining to be done, she refused to ask for another report. Miss Cunningham agreed with comments that this school has been under a microscope since its inception and it behooves the Board to scrutinize other secondary schools.

Mr. Korz concluded it was his belief that statistics as requested could be provided.

The motion to refer as amended was put to a vote and LOST.

Mr. Darby stated his overall satisfaction with the report, before commenting how the number of identified students impacts on the P.T.R. statistics.

The motion was put to a vote and CARRIED.

Recommendations of the
Director of Education

Moved by Mrs. Bishop:

That the recommendations of the Director of Education be approved.

CARRIED.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

THE FIRST PART OF THE BOOK IS A HISTORY OF THE
COUNTRY FROM THE FIRST SETTLEMENT TO THE
PRESENT TIME.

THE SECOND PART IS A HISTORY OF THE
COUNTRY FROM THE FIRST SETTLEMENT TO THE
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THE THIRD PART IS A HISTORY OF THE
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THE EIGHTEENTH PART IS A HISTORY OF THE
COUNTRY FROM THE FIRST SETTLEMENT TO THE
PRESENT TIME.

PERCENTAGE OF STUDENTS LIVING INSIDE AND OUTSIDE SECONDARY SCHOOL BOUNDARIES

SCHOOL	SEPTEMBER, 1990						SEPTEMBER, 1991						SEPTEMBER, 1992					
	INSIDE BOUNDARY			OUTSIDE BOUNDARY			INSIDE BOUNDARY			OUTSIDE BOUNDARY			INSIDE BOUNDARY			OUTSIDE BOUNDARY		
	TOTAL ENROL	ENROL	% OF T	TOTAL ENROL	ENROL	% OF T	TOTAL ENROL	ENROL	% OF T	TOTAL ENROL	ENROL	% OF T	TOTAL ENROL	ENROL	% OF T	TOTAL ENROL	ENROL	% OF T
Barton	1209	975	81%	234	19%	19%	1229	952	77%	277	23%	23%	1341	1091	81%	250	19%	19%
Delta	781	559	72%	222	28%	28%	1023	636	62%	387	38%	38%	1147	761	66%	386	34%	34%
Glendale	1256	1135	90%	121	10%	10%	1205	1084	90%	121	10%	10%	1136	1022	90%	114	10%	10%
Hill Park	1064	852	80%	212	20%	20%	1092	846	77%	246	23%	23%	1249	778	62%	471	38%	38%
Scott Park	923	550	60%	373	40%	40%	1040	581	56%	459	44%	44%	1032	564	55%	468	45%	45%
Sherwood	1174	697	59%	477	41%	41%	1161	656	57%	505	43%	43%	1108	613	55%	495	45%	45%
S.A.M.	1299	949	73%	350	27%	27%	1301	904	69%	397	31%	31%	1334	861	65%	473	35%	35%
S.J.A.M.	1265	706	56%	559	44%	44%	1359	782	58%	577	42%	42%	1450	884	61%	566	39%	39%
S.W.C.	907	630	69%	277	31%	31%	955	664	70%	291	30%	30%	1000	776	78%	224	22%	22%
Westdale	1426	1027	72%	399	28%	28%	1403	1016	72%	387	28%	28%	1447	1051	73%	396	27%	27%
Westmount	982	672	68%	310	32%	32%	863	575	67%	288	33%	33%	751	505	67%	246	33%	33%
CITY	12286	8752	71%	3534	29%	29%	12631	8696	69%	3935	31%	31%	12995	8906	69%	4089	31%	31%

NOTES:

- 1) This report excludes G.P. Vanier, the Alter-Ed Programs, and the Secondary T.M.R. Program.
- 2) Data for this report is provided from the Neighbourhood Survey of Enrolment.
- 3) As this report is based on the availability of postal codes, minor variation from official enrolments occurs.

Appendix M2

MINUTES OF
THE SPECIAL MEETING OF THE OPERATIONS MANAGEMENT COMMITTEE
1993 04 13

URBAN/MUNICIPAL

CA4 ON HBL W26

M35

1993

Officials

Present:

Johnston (Chairman), Desmarais, Korz, Orban,
Bers and Cunningham.

Bishop, Hill, Mason, Stewart and Wilson.

URBAN MUNICI

MAY - 1993,

GOVERNMENT DOCUMENTS

D. Goodridge (Director of Education and Secretary)
E. Bond (Superintendent of Program)
R. Orlando (Superintendent of Plant)
N. Nicholls (Superintendent of Schools - Area 2)
F. Cooke (Assistant Superintendent of Program)
S. Rogers (Assistant to the Secretary)

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Consideration for Closure - Vocational Schools (tabled at 1993 04 06 Operations Management Committee meeting)

Recalling the members' concerns raised at the last Operations Management Committee meeting regarding the Board's School Closure Policy, Mr. Goodridge referred to the Policy re Consolidation of Secondary Schools (approved at the September 1980 Board meeting) which was distributed to the members for tonight's meeting.

Mr. Goodridge referred to Page 336 and noted the clear delineation on the three types of schools, i.e. Grade 13, Composite Secondary School [at that time, it was deemed there was a difference between Grade 13 and composite secondary school] and Vocational School. He pointed to Sections I, II and III on Page 337 and said a 12-month process was adopted then.

Mr. Goodridge advised that upon checking with the Ministry of Education and Training and legal counsel, he has been informed that the Board, as a corporate entity, has the prerogative to amend this Policy and decide how to proceed with its business. In explaining the process for amending the Policy, he emphasized that the Board is obligated to inform the Ministry, in writing, about the amendment and the correspondence will then be on file with the Ministry.

Mr. Stewart acknowledged the considerable information provided in the Report; however, he noted the lack of financial detail and suggested the members consider closure of the schools separately. Mr. Stewart would like to see detailed cost implications in considering the closure of either Crestwood or Caledon Vocational Schools.

Mrs. Nicholls recalled that last year a report was presented regarding Crestwood and Caledon and noted the Plant Department had prepared a cost determination at that time based on the information provided from a program standpoint. Alluding to the significant cost factor difference between the two schools to locate the program (Crestwood would entail \$4.3 million and Caledon \$3.8 million), Mrs. Nicholls stated other key factors, e.g. building/campus space, location, accessibility (transportation routes), renovations required for the shops, etc. were also considered and the conclusion was that Caledon would be the best choice for the location of the program.

Mr. Goodridge explained the information before the trustees is intended to provide the "whole picture" on vocational schools. He remarked further that the objective is to enhance vocational education in this community and, building on the strength of what this Board is presently doing, aim for our vocational schools to become the

"lighthouse" of all vocational schools in the Province. Mr. Goodridge underscored the relevance of sharing the background of the recommendations with the trustees, particularly from the program standpoint in order to achieve a balance between program needs and fiscal responsibility during decision making.

Responding to Miss Cunningham's question, Mr. Goodridge suggested the amendments that could be made in the Policy, i.e. appropriate timelines would be May for the public input and Board decision by June for implementation in September of the next calendar year.

Miss Cunningham, acknowledging the sound Policy of the Board, wondered if the change could be done on a "one-time" basis only so as not to jeopardize the Board's Policy on School Closure.

Mrs. Nicholls explained the intent of the consolidation plans for Crestwood and Caledon is to develop a Skills and Technology Centre, noting flexibility will permeate the whole process. She added it would be the intent to apply for Ministry funding.

Mr. Orlando clarified the timelines from the Plant Department's standpoint, emphasizing his Department will require 16 months' leadtime. With an implementation timeline of September 1994, he said the process should commence by May this year, remarking that "beyond that will definitely extend the occupancy date".

In reply to Mr. Korz' query, Mrs. Nicholls affirmed that it is not fiscally advisable to maintain the Area Offices at Crestwood after the consolidation has been effected and that other options will be considered when required.

Mr. Goodridge commented that during reorganization, the whole structure of the Board will be reviewed. He said it should not be the assumption that an Area Office will still be necessary one or two years from now nor should you assume otherwise until the reorganization is implemented.

When Mrs. Nicholls twice suggested the members allow staff to present the Report, Mrs. Hill urged the trustees to hear the presentation as she felt it would assist in addressing the many concerns being raised on the issue.

Canon Rogers shared Mrs. Hill's views and added that after the presentation the members can decide on whether to accept the recommendations in the Report and then direct the officials to effect the decision reached by the Board.

Mr. Orlando, in response to a question, recalled that the plan for Crestwood and Caledon was presented to the Board last year. Since that time, the Plant Department has again looked at the plan, considered the implications and produced sketches and drawings in-house. Mr. Orlando noted no definite designs have been initiated at this time as the Board has not authorized him to engage an architect.

The members then agreed to hear the presentation.

Mrs. Nicholls and Miss Bond reviewed the Report, emphasizing the Rationale supporting the recommendations. Mr. Jim Kerr, Co-ordinator - Technological Studies, reviewed the draft Report regarding Future Tech II. He also expounded briefly on the magnet school concept.

Mr. Goodridge emphasized that a significant payoff from the Technological Renewal is the opportunity for the Board to have linkages with the other Ministries in the Province, access to training, expertise and equipment from other faculties of education and partnership with other community agencies thereby enhancing the educational opportunities for the students.

Mr. Kerr clarified for Mrs. Hill that given the current layouts of the shops and the Board's limited resources, it would be costly to offer the vocational courses in the

composite secondary schools. He added the magnet school concept would be ideal to address this situation.

Explaining the intent of the first three recommendations, Mrs. Nicholls stated the programs for the two sites will remain as is for the next year. By 1994, the two schools will gradually exist in one building/location, noting it is "a matter of pulling them from the two sites when the building is ready".

At this point, Dr. Johnston advised he had to leave the Chair due to an appointment and asked for nominations for Chairman Pro Tem.

Moved by Canon Rogers:

That Miss Cunningham be appointed Chairman Pro Tem.

CARRIED

Mr. Stewart voiced his support for the recommendations and was hopeful the greenhouse will be maintained in the new site.

In reply to Mrs. Bishop's inquiry, Mr. Kerr detailed the plans for the proposed Skills Centre on the Upper City. Referring to the courses to be offered in the Centre, e.g. S.W.A.P. program, adult retraining/specialized programs and a wider technological programming facilitated through the magnet school concept, Mr. Kerr said the Centre is anticipated to provide the students with opportunities for broader-based programs. He added that the various technological programs will be offered at the academic Basic, General and Advanced levels.

Miss Bond said the intent of the Skills Centre is to recognize the importance of skills and technology for all students across the system. We are attempting to enable the students to take programs at the General level and in some cases intermix them to develop their potentials. Miss Bond considered it an opportune time to establish the facilities, take advantage of the Ministry's renewal grants and provide educational opportunities to all students. She stressed that the Basic level will continue to be offered along with enhancing the skills and technology program and providing adult retraining and specialized programs. It provides us with a magnet concept for the Upper and Lower City.

To address Mr. Korz's concerns regarding a report on the financial implications of the recommendations, Mrs. Nicholls recalled that an earlier Report on Vocational Schools presented at the 1993 03 30 Budget Review Committee meeting included charts reflecting costs from the staffing point of view. The other costs involved renovations and other changes for the proposed consolidation. She noted the Ministry renewal funding was also considered at that time. Mrs. Nicholls advised that the dollar figures in that Report were presented in a "gross" concept and could be considered as fairly accurate. She concluded that it was not the intent to go into considerable detail until the officials have received direction from the Board. Mrs. Nicholls perceived that with the Board's direction, the process could commence in May and the officials would be pleased to bring back details.

Mrs. Nicholls clarified for Mr. Korz that the estimates provided previously were based on the renovations and equipment necessary for the consolidation, stressing the broad financial information given in the earlier Report. Referring to Mr. Orlando's remarks on monies required "up front" in order to do the design work when the process for Caledon and Crestwood consolidation begins, Mrs. Nicholls clarified these funds are not included in the current Budget.

Miss Bond affirmed Mrs. Nicholls last statement, stressing that the Report before the trustees tonight has not alluded to any costs included in the Budget. She emphasized that the Ministry's technological renewal funding has been included in this year's budget and when accessed by the Board, will be earmarked for Crestwood and Caledon Vocational Schools.

Ms. Orban stated she was happy to hear the Board was being innovative and enhancing programs in our schools to meet the needs out there. She was also very pleased with the magnet concept being brought forward this evening.

Mrs. Nicholls, responding to Ms. Orban's question, said the direction from the Ministry is that every student may access the composite secondary schools through Grade 9 and have the right to remain in that type of school or access the Skills Centre. However, Grade 9 enrolment in the Skills Centre is not anticipated because these students are expected to remain in the composite schools.

Responding to a further query from Ms. Orban, Mrs. Nicholls affirmed the technological renewal program and the development of a Skills Centre may be able to address the dropout rates and issues regarding student retention.

Commenting this issue has now developed into a "spill-over effect", Mrs. Rodgerson expressed hope the report to be presented will entail not just cost savings but other key financial implications, e.g. staffing, transportation, impact on enrolment, the consideration of existing technological facilities in other composite secondary schools, etc.

The members were assured that a future Report will address their concerns, particularly the financial aspect of the recommendations before the trustees tonight.

When Mr. Kerr stated that the Technological Renewal is anticipated to address the dropout concerns and increase enrolment in secondary schools, Mrs. Rodgerson said this may be good for Westmount Secondary School but not for Sir Allan MacNab Secondary School which is currently filled to capacity.

Mr. Allen observed that the Report and discussion tonight have not focused on the students. Noting that the Advanced and General level students may not have difficulty with the transition, he was concerned about middle school students identified as academically challenged. Stressing the proposed changes may be beyond the capability of these students, he hoped the needs of these children will be addressed as well.

Miss Bond acknowledged Mr. Allen's sentiments, stating that considerable research is being done in determining the specific requirements of this student population. She commented it may not be sensible to train our students for jobs which may no longer exist in the workplace, concluding the transition is inevitable in meeting the needs of all students.

Miss Cunningham expressed the members' appreciation for the excellent and informative Report, thanking all those involved in this undertaking. She then reminded the members of a tabled motion at the April Operations Management Committee meeting regarding the consideration for closure of some vocational schools, which impacts on this Report tonight.

Moved by Mrs. Hill:

That the following motion be lifted from the table for discussion:

That Ainslie Wood, Crestwood, Caledon and Parkview Vocational Secondary Schools be considered for closure, effective September 1994. **CARRIED**

Permission was granted to Mr. Stewart to withdraw this motion made at the April Operations Management Committee.

Moved by Ms. Wilson:

1. That the following recommendations in the Report regarding the Future of Vocational and Technological Skills Education for Hamilton be approved:

(a) That Caledon and Crestwood Vocational Schools be declared one school effective September 1993*.

*Note: Staffing for this school to be negotiated under the Collective Agreement.

(b) That Ainslie Wood Vocational School be considered for closure, effective September 1994.

(c) That Crestwood Vocational School be considered for closure, effective September 1994.

(d) That a co-educational Skills and Technology Centre at the Caledon site be initiated, effective September 1994, subject to budget approval.

Mr. Goodridge expressed the officials' support for Recommendation (a) and noted the "sequence" in addressing the intent for Recommendations (b), (c) and (d). He clarified further that Recommendation (d) was so worded to allow for flexibility in decision making, i.e. the Board may or may not pursue this recommendation.

The motion was put to a vote and was CARRIED.

Moved by Mrs. Mason:

That, under the Policy for Consolidation of School Accommodation, Secondary Schools (Vocational), Section (iv) be added to state:

(a) That with reference to Caledon and Crestwood Vocational Schools, public presentations be made at an open meeting in May 1993 and (b) Board decision be made in June 1993 for implementation in September 1993; and

That the School Closure Policy of the Hamilton Board of Education be amended to state:

(c) That with reference to Ainslie Wood and Crestwood Vocational Schools, public presentations be invited at open meetings by October 1993 and (d) Board decision be made by November 1993 for implementation in September 1994.

Referring to Clause (a), Mr. Korz considered the timeline for public input as inadequate, remarking that people may request another presentation later on.

Mr. Goodridge clarified that the dates being considered at this point is an attempt to follow the concept of the existing Policy while facilitating the process for these recommendations.

Mr. Korz and Ms. Orban felt the Policy should allow for sufficient time for public input. Mr. Korz voiced his opposition to the motion stating he would not support it.

Mr. Goodridge assured the members that the presentation made this evening and previously by the Superintendent would be made to the public at the open meeting and the officials would be prepared to answer questions at that time.

Mrs. Bishop suggested replacing the phrase "be made" in Clause (a) with "be invited"; Mrs. Mason agreed to incorporate this change in her motion.

Mrs. Hill felt the motion on the floor has addressed all the members' concerns, stressing that, in regard to community input, there is clear perception of the Board providing the public not only short-term plans but long-term plans as well. She then called the question.

There was agreement to vote on the clauses in the motion as follows:

Clauses (a) and (b), as amended, were voted on and CARRIED.

For Clause (c), Mrs. Bishop suggested allowing for separate consultation process for the two communities involved.

Canon Rogers suggested affixing the word "possible" before "implementation" in Clause (d); Mrs. Mason agreed to incorporate the change.

Mr. Desmarais expressed concern with the wording of the motion to amend Board policy and suggested that, rather than seek Board approval to amend the existing Policy, it be specified that the Policy is being suspended at this time to accommodate a particular situation.

Moved in amendment by Mrs. Hill:

That the preamble to Clauses (c) and (d) be amended as follows:

That the School Closure Policy of the Hamilton Board of Education be suspended to deal with the present situation with reference to Ainslie Wood and Crestwood Vocational Schools.

Miss Cunningham, in reply to Ms. Orban's concern, recalled that the Board had suspended its Rules in the past, for a longer period of time.

The amendment was voted on and was CARRIED.

Clauses (c) and (d), as amended, were voted on and CARRIED.

The approved motions read as follows:

1. That, under the Policy for Consolidation of School Accommodation, Secondary Schools (Vocational), Section (iv) be added to state:

(a) That with reference to Caledon and Crestwood Vocational Schools, public presentations be invited at an open meeting in May 1993 and (b) Board decision be made in June 1993 for implementation in September 1993.

2. That the School Closure Policy of the Hamilton Board of Education be suspended to deal with the present situation with reference to Ainslie Wood and Crestwood Vocational Schools:

(a) That public presentations be invited at open meetings by October 1993 and (b) Board decision be made by November 1993 for possible implementation in September 1994.

The meeting then adjourned.

Read and confirmed,

CHAIRMAN

APRIL, 1993

OPERATIONS MANAGEMENT COMMITTEE

URBAN MUNICIPAL

MAY 04 1993

GOVERNMENT DOCUMENTS



**THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON**

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OPERATIONS MANAGEMENT COMMITTEE
1993 04 06

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ELEMENTARY/SECONDARY

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MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1993 04 06

Present: Trustees J. Johnston (Chairman), Desmarais, Korz, Orban, Rodgeron, Rogers and Cunningham.

Also

Present: Trustees Allen, Bishop, Darby, Hill, Lowe, Mason, Mulholland, Stewart and Wilson.

Officials

Present: D. Goodridge, Director of Education and Secretary,
P. Shewfelt, Superintendent of Finance and Treasurer,
B. Sinclair, Superintendent of Human Resources,
R. Orlando, Superintendent of Plant,
M. Quinn, Superintendent of Schools - Area 1,
N. Nicholls, Superintendent of Schools - Area 2,
R. Binns, Superintendent of Schools - Area 3,
G. Rutledge, Controller,
F. Cooke, Assistant Superintendent - Program,
S. Rogers, Assistant to the Secretary.

Moved by Canon Rogers:

That the minutes of the 1993 02 09 and 1993 03 09 meetings be approved. CARRIED.

GENERAL

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Canon Rogers:

That the following recommendation of the Director of Education be approved:

(a) That up to twelve students, one from each composite secondary school, be permitted to attend a Business Education Student Leadership Conference in Bolton, Ontario, 1993 05 11-12 (Tuesday to Wednesday). CARRIED.

Audited Financial
Statement of the Board

Mr. Shewfelt welcomed and introduced Mr. M. Collyer and Mr. E. Sersen of McGillvray Partners before advising that the Board's financial statements will appear in the newspaper later this month.

Mr. Collyer advised there were no matters in dispute to report to the trustees, however, he drew attention briefly to 3 items which are not standard - Notes #3, #4 and #7 dealing with the Dofasco Assessment Appeal, the Statutory Reserve from the strike and the Early Retirement Incentive Plan (ERIP). He explained that the full liability of \$1,190,000 for the ERIP must be recognized this year, with funding coming from cost savings in future years.

Miss Cunningham sought information about any advice or restrictions that may impact on the recently-established Stabilization Reserve.

Mr. Collyer only cautioned that the reserve be used as intended, to "smooth out" the mill rate. He agreed that an interest-bearing account, with interest also being returned to the ratepayers, is useful.

Mr. Rutledge then reviewed the Treasurer's Report and the attached statements, drawing attention to Notes #2, #5, #9 and #10.

He explained for Mrs. Hill that "balance not permanently financed" indicated that grants from the Province for the 1991 construction of Gordon Price School are not due until 1993. Relative to an Actuarial Report, he stated one is scheduled to be done this year.

Relative to Current Assets on page 1 and Note #9, Mr. Collyer explained that when a Reserve fund is established, assets must be set aside to earn interest. Of the Board's \$24 million in cash, \$7,476,000 is set aside and earns interest for the reserves. He stated the Board has the cash investments needed to cover the Reserve Funds. Referring to the Retirement Gratuity Account, he noted the funds for that Reserve earn interest and the balance should be considered in relationship to the purpose and needs of the Reserve, through an Actuarial Report. The intent is that the interest earned is sufficient to satisfy the liability without adding in more capital.

Moved by Miss Cunningham:

That the 1992 Audited Financial Statements for the Board of Education for the City of Hamilton be approved as presented to the members.

Mrs. Bishop and Dr. Johnston extended their appreciation to Mr. Shewfelt and his staff in managing the Board's fiscal resources.

The motion was put to a vote and CARRIED.

Dr. Johnston thanked the Auditors.

Annual Audited
Financial Statements of
the Board of Education
for the City of Hamilton
Foundation

Mr. Shewfelt reviewed the report, stating the Auditors consider the statement to be a fair representation. In closing his comments, he noted that the Board of Directors now administers 85 funds.

In response to Ms. Orban's suggestion to advertise for donors, Mr. Shewfelt remarked that the Board of Directors (as listed in the report) does not aggressively pursue donors, however, all inquiries are welcome.

Mr. Shewfelt clarified for Mrs. Bishop that Memorial Bursaries are within the Board's budget and not administered by the Foundation.

Moved by Ms. Orban:

That the 1992 Audited Financial Statements for the Board of Education for the City of Hamilton Foundation be approved as presented to the members. CARRIED.

School Year Calendar

Dr. Cooke presented the 1993-94 School Year Calendar, including the Ministry memo, Activities on Professional Activity (P.A.) days and detailed school calendars. He commented briefly on the request from the Hamilton Council of Home & School Associations and noted the Board would incur expenditures of approximately \$322,000 to commence school on September 1st. He advised that no additional grants are available and the added cost was not built into budget estimates for the balance of the school year. In conclusion he noted the location of the first day of the second semester, for grant purposes.

Dr. Cooke advised Mrs. Hill that the intent of "an improved planning process" is to allow the committee more time for deliberations on changes that may have budget implications, by having initial meetings in the Fall. He is aware of suggestions entailing starting the school year a week earlier with a two-week March Break and assured Mrs. Hill that the Committee is prepared to bring a wide variety of options to consider.

At this point Mr. Allen raised the issue of the scheduling of an Elementary Professional Activity Day during the week following the March Break (March 23rd). Several trustees remarked on the public's negative reaction to such planning and a discussion ensued about the reasons for its placement and possible alternatives.

Mrs. Hill suggested that the calendar be returned to the Committee for amendment, while Dr. Johnston suggested approval of the calendar with the exception of this one date.

Mr. Goodridge noted the necessity to report to the Ministry prior to the first day of May.

Moved by Mrs. Bishop:

That the 1994 03 23 Professional Activity Day be deleted from the 1993-1994 School Year Calendar and only eight Professional Activity Days be reflected in the Elementary Section.

Mrs. Bishop, stating that the Board does not have to offer 9 P.A. days, suggested the best solution for the community is to remove the day altogether and schedule the interviews either early in the morning or in the evening which would better accommodate working parents.

Mr. Allen opposed this direction. Both he and Ms. Orban believe it is important for parents to have the opportunity to dialogue with teachers in regards to the welfare of their children. Mr. Allen noted that his original comment which precipitated the discussion was one of perception.

In not supporting the motion, Canon Rogers asked that this particular day be reconsidered for the coming school year.

Mr. Korz sought clarification about the Board's contractual obligation to offer nine P.A. days. Mr. Goodridge replied that while he does not believe nine P.A. days are stipulated in the Collective Agreement, in terms of precedent and working conditions, this could easily be construed as negotiable. He further clarified that the Calendar Committee has honoured an unofficial agreement to have 185 instructional days. The implication is that it may have potential to become an issue for collective bargaining when in fact, it has not been an issue in the past.

Mrs. Rodgersson advocated reconvening the calendar committee to have a revision brought back in time for the Board meeting.

Moved by Mrs. Hill:

That the question be called.

CARRIED.

Mrs. Bishop's motion was put to a vote and LOST.

Moved by Mrs. Rodgersson

That the School Year Calendar Committee reconsider the placement of the 1993 03 23 Professional Activity day and submit a revised report prior to the April Board meeting.

The question was called and CARRIED.

The motion was put to a vote and LOST.

Moved by Mrs. Hill

That the 1993-1994 School Year Calendar be approved.

During the discussion, the following additional issues were raised for future consideration:

- .the use of P.A. day(s) prior to day one of Semester one to facilitate organization.
- .the continued practice of minimal instructional days with maximum P.A. days
- .difference in the number of days used by secondary schools for examinations
- .incorporate long range planning
- .H&S suggestion for three additional instructional days
- .number of instructional and P.A. days
- .renewed planning to avoid "past practice"

Prior to the motion being put to a vote, Mr. Mulholland clarified that the action taken last year was because there were not enough days to have 185 instructional days.

The motion was put to a vote and CARRIED.

Holiday Schedule for the
Education Centre and
Secondary School Offices

Moved by Mrs. Hill

That the following 1993-1994 Holiday Schedule for Secondary School Offices and Education Centre be approved:

Monday, September 6, 1993 - Labour Day
 Monday, October 11, 1993 - Thanksgiving Day
 Friday, December 24, 1993 - 12:00 Noon Closing
 Monday, December 27, 1993 - in lieu of Christmas Day
 Tuesday, December 28, 1993 - in lieu of Boxing Day
 Thursday, December 30, 1993 - 12:00 Noon Closing
 Friday, December 31, 1993 - in lieu of New Year's Day
 Friday, April 1, 1994 - Good Friday
 Monday, April 4, 1994 - Easter Monday
 Monday, May 23, 1994 - Victoria Day
 Friday, July 1, 1994 - Canada Day
 Monday, August 2, 1994 - Civic Day CARRIED.

Tenders - Hill Park
School - Phase I

Mr. Orlando presented the report.

Moved by Ms. Orban:

That the following recommendations regarding Phase I renovations and addition to Hill Park Secondary School be approved:

(a) That a contract be awarded to Vallee Way General Contractors Ltd. in the amount of \$1,067,860.

(b) That funds be approved in the amount of \$1,300,000 for this project.

(c) That application for final approval be submitted to the Ontario Municipal Board.

(d) That pursuant to the provisions of Part IX, Section 235, subsection 1 of the Education Act, the Superintendent of Finance and Treasurer be authorized to make application to the Ontario Municipal Board for approval to issue debentures for the firm sum of \$1,300,000 for the renovation and addition to Hill Park Secondary School on East 16th Street in the City of Hamilton and further requests that the said money be raised by the sale of debentures of the said Regional Municipality of Hamilton-Wentworth with repayment term not to exceed twenty (20) years and that the appropriate By-Law for the said purpose to be passed by the Council of said Regional Municipality.

Mr. Orlando assured Miss Cunningham that the debenture application will reflect the lower actual cost rather than the estimate originally placed in the budget.

The motion put to a vote and CARRIED.

Research Request from the
Mayor's Youth Advisory
Committee

Upon advice from Mr. Jackson, Supervisor, Research, Mr. Goodridge recommended the Board's participation in this research request.

Moved by Mr. Korz:

That the research request from the Mayor's Youth Advisory Committee to include three classes of students in each composite school in a study regarding issues of concern to Hamilton young people be approved.

Relative to feedback, Mr. Goodridge said the intent would be that not only the schools would receive a copy, but trustees and senior officials as well.

The motion was put to a vote and CARRIED.

False Alarms at
Recreation Centres and
Schools - requested by
Trustee Orban

Ms. Orban introduced Mr. K. Seguin, Staff Assistant - Electrical, before detailing her concern about the number of false alarms in view of the Police Department's new policy for alarm reduction. She explained that at present our alarm system merely identifies the school without identifying the area or location, i.e., school, gym or recreation centre. Since the City is now using cleaning services at the recreation centres, false alarms have increased as well as the costs and Ms. Orban urged that the alarm system be altered to identify the source of the alarm.

Mr. Seguin confirmed that following four false alarms in a 12-month period, police will no longer respond. The Board also maintains security by using the services of Hamilton-Wentworth Security. At present, the Board averages six false alarms per location.

Moved by Ms. Orban:

That the cost of altering the existing single common alarm detection loop into three defined zones, namely the school zone, gymnasium zone, and the recreation centre zone be shared partially or in total with the City of Hamilton. The cost, not to exceed \$4,500.00, involves programming the control's software and installing one additional keypad and additional cable in each of the following Recreation Centres:

Sir Wilfrid Laurier - Sanford - Dalewood - Bennetto
Sir Allan MacNab - Hill Park - Sir Winston Churchill and
Westmount

When Dr. Johnston asked Ms. Orban to reword her motion to refer her request to the officials for a report, Mr. Stewart offered to make a referral motion.

Moved by Mr. Stewart:

That the following motion be referred to the officials for a report:

(a) That the cost of altering the existing single common alarm detection loop into three defined zones, namely the school zone, gymnasium zone, and the recreation centre zone be shared partially or in total with the City of Hamilton. The cost, not to exceed \$4,500.00, involves programming the control's software and installing one additional keypad and additional cable in each of the following Recreation Centres:

Sir Wilfrid Laurier - Sanford - Dalewood - Bennetto
Sir Allan MacNab - Hill Park - Sir Winston Churchill and
Westmount

Stating the City no longer uses Board staff to clean recreation centres, Mr. Mulholland and Miss Cunningham maintained the Board should no longer have them incorporated into our alarm system.

The motion to refer was put to a vote and CARRIED.

Correspondence from
Huron County Board of
Education regarding
General Legislative Grants
(referred by 1993 03 23
Board)

Moved by Mr. Korz:

That resolution a) passed by the Huron County Board of Education be endorsed.

Dr. Johnston clarified that Mr. Korz' motion should be worded to read:

That the Hamilton Board of Education petition the Minister of Education and Training to provide for changes in grant levels which are closely tied to the actual changes in the assessment bases of school boards.

When Mrs. Bishop pointed out that the Ministry is already doing this, Mr. Korz changed the wording to include "to continue"

That the Hamilton Board of Education petition the Minister of Education and Training to continue to provide for changes in grant levels which are closely tied to the actual changes in the assessment bases of school boards.

When it was indicated that the letter was dated early in March prior to the Province releasing grant information and was, therefore, redundant, Mr. Korz received permission to withdraw his motion.

Moved by Mr. Korz:

That the correspondence from the Huron County Board of Education regarding General Legislative Grants be received for information. CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Response from the
Officials to the
Presentation by Mr. Ray
Panavas regarding the
Board's admission policy
to middle schools

Mr. Quinn presented the report from two perspectives:
a) system perspective (Appendix A) including the history and varied factors that have impacted upon the evolvement of a Middle School program
b) accommodation specifically related to Ryerson Middle School (Appendix B).

Referring to the proposed surveys on page 36, Mrs. Bishop inquired if this has been done with other Grade 6 students moving into middle schools. Mr. Quinn stated he had found no such reference in the Accommodation Report.

Following Mrs. Bishop's statement that it was our policy to have a middle school program of Grades 6-7-8, Mr. Quinn suggested there was no policy, but a practice or trend toward moving Grade 6 students, as we are able, into a middle school experience. He explained his intent for the survey is "to get a sense of how the community at large feels with respect to

placement of Grade 6 students". He used the example of James McDonald School where Grade 6 students remained in the school by the wish of the parents.

When Ms. Wilson asked if it would not be more advantageous for the system to have a uniform policy across the Board, Mr. Quinn suggested it would be in terms of consistency. At present, it often occurs "as circumstances allow".

At Ms. Wilson's request, Mr. Quinn explained there is essentially no difference between the middle school program offered at Bennetto and Ryerson Schools. The reason Bennetto is being offered as an alternative is its ability to accommodate more students.

Moved by Ms. Wilson:

That the report from the officials in response to the presentation by Mr. Panavas regarding the admission of Grade 6 students to Middle School be received for information.

Mrs. Mason remarked that some parents of this community are quite happy to have Grade 6 students remain in the junior school because of the necessity of crossing two main streets. She agreed that where possible, the Board has incorporated Grade 6 students into a middle school environment, but there is no official policy.

Should the report be received for information, Mr. Korz questioned whether the alternative of Bennetto would continue to be offered.

While admitting this has not been the practice in the past, Mr. Quinn agreed this alternative would be open for parents to pursue. However, it was not his recommendation to realign boundaries for Bennetto School as it has a limited ability to accommodate students.

When Mrs. Bishop questioned statistics about class size and school capacity, Mr. Quinn noted that Grade 6 classes at Bennetto School average 24 students per class compared to 30 at Ryerson School. For this reason he could not recommend adding to class sizes at Ryerson when an alternative exists.

Due to public comments by a member of the audience, Dr. Johnston briefly adjourned the meeting.

When the meeting reconvened, Dr. Johnston declared that comments and profanities from the public were not appropriate and would not be allowed.

The question was called and CARRIED.
The motion was put to a vote and was CARRIED.

Delivery Model for the
Junior Kindergarten
Program - requested by
Trustee Mason

Mrs. Mason raised concerns about safety and the delivery of education in Junior Kindergarten (JK) classes resulting from the new policy for allocating educational assistants. She believes the JK classroom, as the entry point into the education system, impacts heavily on a child's perception of education throughout school.

Moved by Mrs. Mason:

That the officials prepare a report indicating:

- a) (i) which Junior Kindergarten classes have had Educational Assistants removed as a result of our new policy dealing with allocation of Educational Assistants
- (ii) how many children are in each class presently
- (iii) implications of these changes from viewpoint of teachers and parents
- b) That a report be brought to the Operations Management Committee between now and June that indicates models for delivery of the JK program with a ratio of 1:8 (adults to students) in the JK classroom.

While unable to provide substantiation of the number of Educational Assistants affected by this policy, Dr. Cooke offered to provide a list from the Superintendents detailing those JK classrooms where an Educational Assistant was eliminated.

While supportive of clause b) as he believed teachers in the JK program resulted in a costly program, Mr. Stewart acknowledged that consideration of other personnel would be an issue that would have to be addressed by the Salary Committee.

Following Dr. Cooke's confirmation that some principals use Educational Assistants from other classes to address concerns in the JK class, Mrs. Mason remarked that as the principals determine where the Educational Assistants in the school work, safety in the JK classroom becomes an issue if Educational Assistants are used elsewhere.

Mrs. Mason agreed to Mrs. Hill's suggestion that a clause iv) be included in the motion:

- (iv) creative and resourceful solutions which schools have discovered due to the reduction in allocation of Educational Assistants.

Mrs. Hill observed that while principals may not be happy with the loss of an EA, creative ways to handle the situation have surfaced and in a compiled form, could become a learning resource document for principals.

Dr. Johnston assured her that contractual references will be addressed since the issue was brought to the members' attention.

Advising that the province is reconsidering Early Years, Mrs. Bishop suggested clause b) was premature and should be delayed until the Province provides further information. When she offered to make an amendment to clause b), Dr. Johnston requested the amendment be held until after the vote on clause a).

Mr. Goodridge offered to check further into Mrs. Rodgerson's understanding that the Essex County Board had replaced all JK teachers with Early Childhood Educators.

Mr. Allen offered his reluctance to support the motion, believing it crosses "over the line into administrative responsibility" and he

was uncomfortable with that direction.
 Clause a) was put to a vote and was LOST.

Mr. Mulholland requested to be recorded as not voting.

Moved in amendment by Mrs. Bishop:

That clause b) be amended as follows:
 Delete "with a ratio of 1:8 (adults to students) in the JK classroom",
 Add "and report be delayed until report from the Ministry regarding Early Years initiatives is received."

Stating there is considerable activity at the Ministry relative to Early Years' initiatives and child care resources, Mrs. Bishop believed the Ministry was looking at some form of combined model in terms of child care and school care. She felt therefore, that we would be premature in discussing this.

When Mrs. Mason offered to withdraw her motion it was suggested a tabling motion would be more appropriate. Mrs. Bishop observed that if the main motion is tabled, the amendment falls.

Moved by Mr. Stewart:

That the following motion be tabled:

b) That a report be brought to the Operations Management Committee between now and June that indicates models for delivery of the Junior Kindergarten program with a ratio of 1:8 (adult to children) in the JK classroom.

CARRIED.

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Mrs. Hill:

That the recommendations of the Director of Education be approved.

CARRIED.

Consolidation of
Vocational Schools
(referred by 1993 03
23 Board)

Given the absence of the Superintendent of Program, this evening and Ms. Orban's motion requesting a report in May regarding the magnet school in conjunction with the future of vocational schools, Dr. Johnston suggested this item be deferred until the May meeting.

Recalling earlier discussions about the short time lines with a September, 1994 closure date, Mrs. Hill expressed her reservation with a further delay, while Miss Cunningham suggested some of these concerns may be addressed in the Accommodation Report.

In advocating the importance of a final decision on vocational education, Mr. Mulholland urged that a decision be based on a city-wide basis than on an area basis, as in the Accommodation Report. He suggested that a very comprehensive report be prepared, giving consideration not only to one or two, but all four locations, and that location, program delivery, and accommodation all be considered in developing a comprehensive skill training centre(s) in this City. Should no action be taken tonight, he suggested that the Superintendents be given that direction when the Accommodation Report is presented.

Referring to the closure policy, it was Mr. Mulholland's belief that any change in the present policy must first be approved by the Ministry to enable a September 1994 closing, otherwise it would necessitate a September, 1995 closure date.

While understanding the board has different closure policies (18 months and 12 months), Mr. Stewart agreed with Mrs. Hill that a decision on a September, 1994 closure had to be addressed now to allow public input.

Miss Cunningham indicated that Mrs. Nicholls was also involved in the compilation of tonight's report, and asked that she present the information in view of the urgency to make a decision. Mrs. Nicholls confirmed that the intent would be to incorporate these recommendations into the Accommodation Report.

Miss Cunningham continued to express concern about the time lines associated with school closure, while Mr. Mulholland expressed concern about staffing and the implications of newspaper reports upsetting the communities.

Mr. Stewart, however, was willing to make a motion to close either 'a or b' school to start the process and then refer it to the officials for a report. Commenting on the very detailed report presented this evening and the options outlined therein, he anticipated there would be severe problems if the community is not given an opportunity to defend their schools.

Mrs. Hill cautioned that the proper process to initiate closure is to advise that school closure will be looked into and then follow the time lines set out in the policy.

Mr. Quinn outlined an 18 month time line policy for elementary school closure.

Mrs. Hill agreed that we "kick off the process tonight" by asking the officials to notify the communities.

Mr. Stewart clarified that Mrs. Rogers, Assistant to the Secretary, had confirmed that the time line for closing a vocational school was 12 months, and not the 18 months which is incorporated into the elementary closure policy. At his request, Mrs. Rogers outlined the following procedure related to vocational closure:

"Consolidation of School Accommodation, Secondary Vocational:

- i) Director's recommendation to study for consolidation in OCTOBER/NOVEMBER
- ii) Public presentation be invited at an open meeting in JANUARY
- iii) Board Decision FEBRUARY - for implementation in September of the following year."

Mr. Stewart noted that such a 12 month policy does not present time line problems.

Mr. Goodridge indicated that his reading of the policy is that it is consolidation of school accommodation and it does not say closure in the title. However, he noted that taking action on this report tonight would allow the policy to be initiated, with open meetings

and a decision that could be incorporated into next year's budget. No matter what direction trustees follow, he assumed the Board's policy would be adhered to, with appropriate dialogue and input from the community

Mrs. Bishop observed that it would be more appropriate to discuss this issue in May with the Accommodation Report. She also stressed that vocational accommodation is not the sole issue but program aspects are also involved.

Pleased with the clarification, Mr. Allen pointed out that a vocational school is not an identifiable neighbourhood school but rather a system-wide community and he had reservations about how you dialogue with that "community". He agreed with the direction to further develop and improve the program while consolidating to save taxpayers' money.

Ms. Orban's concern centred on "the big picture" with regard to consolidation taking place in an informed decision-making process. She again emphasized the relationship of her recent motion regarding the magnet school concept in association with vocational program delivery.

When Mr. Darby questioned when trustees would receive information about how closure will affect the program and the process involved, Mr. Goodridge assured him that program would always be a consideration. He noted tonight's report includes program implications and that there is no intent to close any school in the system without understanding implications to program. He stated that a significant part of proposal b) regards the future of vocational education, not just the location and the number of schools in the system, but future programming.

Citing the proposals contained on page 48, Appendix 7 for the years 1994-1995, Miss Cunningham urged that action be taken tonight. The recommendations therein are to close two schools. To avoid arguments on technicalities later, she urged that the recommendations on page 48 be approved to start the process tonight and that further information regarding program, the magnet school concept and the effect on schools would start, thereby safeguarding our position in accordance to the time lines.

In view of potential asbestos removal costs should Ainslie Wood School remain open, Mrs. Rodgers was supportive of facilitating the process.

Moved by Mr. Stewart:

That the following recommendations be approved:

- a) Ainslie Wood School be closed and students attend Parkview, Scott Park, Delta or Mountain for basic level programs, Grade 10-12 and
- b) Crestwood School be closed and students attend the Mountain Skill Centre, Parkview, Scott Park, Delta for basic level program.

Mr. Stewart indicated this motion would initiate the 12-month closure policy.

Mrs. Bishop suggested the inclusion of an effective date of "September, 1994" in the motion and Mr. Stewart agreed.

In speaking in favour of the motion, Mrs. Bishop attempted to further clarify information relating to asbestos in Ainslie Wood. Stating the Board must deal with the asbestos in the heating and ventilation system by Ministry mandate, she added that the Ministry is providing \$2 million (reduced by 60% grant rate) for asbestos removal.

Moved in amendment by Mr. Mulholland:

That, if approval is granted to close Ainslie Wood School, Dundurn Warehouse be demolished, the site sold and the occupants of the Warehouse moved to Ainslie Wood School and that \$2.5 million not be allotted but the Asbestos Response Team remove the asbestos at Ainslie Wood School at little cost to the Board.

When Mrs. Hill indicated this was not an amendment, but a new motion, Mr. Mulholland withdrew his motion.

Mr. Mulholland stressed that the whole concept, including costs for renovations at Caledon and Crestwood Schools and the program, all have to be discussed without pinpointing two schools. Stating he wanted more than anyone else for something to happen with vocational education, Mr. Mulholland advised he would have to vote against that motion.

In response, Mr. Stewart pointed out that the questions raised by Mr. Mulholland could not be addressed until the process is started.

When Mr. Korz offered to move in amendment that Caledon and Parkview Schools also be considered for closure, Mr. Stewart agreed to incorporate that into the original motion.

That Ainslie Wood, Crestwood, Caledon and Parkview Schools be considered for closure effective, September, 1994.

Acknowledging some good ideas had been raised, Mr. Allen found the discussion becoming increasingly confusing and suggested trustees require a special meeting to deal with this issue.

Moved by Mr. Allen:

That the motion be tabled for discussion at a Special Operations Management Committee meeting to be called in the very near future for this particular purpose. **CARRIED.**

Whether talking closure or consolidation, Miss Cunningham felt that nothing would get done within the 12 months if decisions were not made soon.

Appreciative of comments made by Miss Cunningham relative to the policy, Mr. Goodridge stated he would try to get some clarification as it was his understanding that consolidation of program results in closure of schools.

A discussion ensued regarding the date for the special meeting.

Mr. Mulholland had reservations about scheduling a meeting too soon due to the scope of information being requested. He also requested further research regarding the 12 month policy and whether the Ministry would have to be contacted.

Miss Cunningham was eager to commence the process, as it would provide the trustees an opportunity to discuss the recommendations before making a final decision. She noted the Superintendents would know what is best for the system and the process would allow both the discussion of program and an opportunity for community input.

Several dates were considered and rejected before arriving at a consensus that the Special Operations Management Committee would be scheduled for 19:00 hours, April 13th.

Report of the Special
Education Advisory
Committee

Moved by Mrs. Bishop:

That the following report of the Special Education Advisory Committee be approved:

(a) That the Presentation regarding Early Identification Process be received for information and that SEAC expresses its appreciation and full support for the Early Identification Program, including any program modifications needed for the individual student.

CARRIED.

Inclusion of Canadian
Achievement Tests
(C.A.T.S.) testing
scores (Reading) on
student report cards
- requested by Trustee
Rodgerson

Moved by Mrs. Rodgerson:

That the departments of Research and Psychological Services prepare a report on the Canadian Achievement Test, outlining:

- (a) historical practise, current usage of system testing in relation to system and classroom application
- (b) the viability of annual, system-wide recording of C.A.T. reading and math scores on report cards issued to Grades 3, 6 and 9
- (c) that the report be submitted in the Fall of 1993.

Mrs. Rodgerson provided the following rationale for each clause:

- a) past practice has changed from CAT testing in Grade 9 to testing in Grade 8

- b) provide a measurement for the impact of destreaming of Grade 9, i.e., whether students maintain current levels on CAT scoring after destreaming in place

- c) lack of uniformity in application of CAT testing in the system, particularly Grade 3. More accountability - scores to be made available in an easily interpreted manner for parents for inclusion on the report card rather than simply being placed in the student's Ontario Student Records.

Mrs. Bishop favoured the motion, noting that standardized group tests provide some level of measurement both on an individual and system basis of student progression. While not sure about placing the scores on report cards, Mrs. Bishop also asked that the report

indicate how this information is used, costs involved and what is done with these tests. She suggested that information regarding other standardized group tests, i.e. Otis Lennon, would be useful. In conclusion she referred to a 1985/86 system wide report in terms of standardized testing, indicating that the information from that report should be made available to trustees.

When Mrs. Bishop suggested an amendment to include all standardized group testing, Mrs. Rodgerson referred to clause a) re historical practice, current usage of system testing and noted the language allows for the inclusion of standardized testing other than CATS.

Ms. Orban expressed reservations about including such information on the report cards due to Freedom of Information legislation and whether parents want such information included on reports cards.

Dr. Johnston clarified that the discussion tonight was on whether such a report be requested, not that these changes would take place.

Concerns were expressed about the time lines involved as it impacts on Dr. Bountrogianni's schedule and changes occurring in the Research Department. Mrs. Rodgerson offered to reword her motion to reflect "Fall" instead of "September".

The motion as amended was put to a vote and CARRIED.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

URBAN/MUNICIPAL

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1993

MAY, 1993

OPERATIONS MANAGEMENT COMMITTEE

URBAN MUNICIPAL

JUN - 1 1993

GOVERNMENT



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FOR THE CITY OF HAMILTON

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OPERATIONS MANAGEMENT COMMITTEE
1993 05 11

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**MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1993 05 11**

Present: Trustees J. Johnston (Chairman), Desmarais, Korz, Orban, Rodgerson, Rogers and Cunningham.

Also

Present: Trustees Allen, Bishop, Hicks, Hill, Mason, Mulholland, Stewart, Wilson.

Officials

Present: D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
E. Bond, Superintendent of Program
R. Orlando, Superintendent of Plant
M. Quinn, Superintendent of Schools - Area 1
N. Nicholls, Superintendent of Schools - Area 2
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
G. Rutledge, Controller
F. Cooke, Assistant Superintendent - Program
S. Rogers, Assistant to the Secretary

Dr. Johnston called the meeting to order and asked for confirmation of the minutes.

Moved by Canon Rogers:

That the minutes of the 1993 03 09 and 1993 04 06 meetings and the special meeting of 1993 02 18 be approved. **CARRIED.**

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

**Update - Provincial
Mathematics Review
(Grades 8, 10, 12)**

Miss Bond introduced Mr. G. Knill, Mathematics Co-ordinator, who reviewed both the system and school status of the recommendations approved at the June, 1992 meeting.

Mr. Allen stated his belief that only through homework can an advanced level of competence be achieved in this subject area.

Mrs. Bishop, commending the report, observed that what is missing is the actual implementation through the schools and areas. Mr. Binns offered to respond at the next meeting to her query relative to assurance that homework is being corrected, given the disparity in what students actually reported doing and teachers' expectations.

Mrs. Bishop was provided information by the Superintendents of Schools about how their areas will be addressing inservice plans under Recommendations #3 and #4.

Mr. Korz expressed his concern that program effectiveness, rather than individual student progress, was the focus of testing at present.

Relative to comments regarding homework, Mrs. Rodgerson cited Psychological Services reports of the linkage between regular homework and academic excellence.

Mr. Knill clarified that bullet #2 of Recommendation #2 was representative of the increased numbers of well-qualified female candidates for teaching math and therefore, providing role models in this area.

Relative to questions about Recommendations #3 and #5, Mr. Knill explained how calculators are used within the program and for what purpose. Mrs. Rodgerson wished to verify that math skills were being learned before incorporating the use of calculators into the program.

Ms. Orban commented that the "seamless" Grades 7-8-9 curriculum almost appeared to be creating another school perspective, although teachers would appreciate the improved understanding of curriculum being taught throughout those grades. When Mr. Knill advised that the issue of "semestering versus year-long" had not been addressed, Ms. Orban wondered about the impact on student transfers when all our secondary schools are not semestered.

Moved by Miss Cunningham:

That the Provincial Mathematics Review Status Report be received for information.

Miss Cunningham commented that the Board is revising curriculum to be more accountable and added her appreciation for the report.

Moved in amendment by Mrs. Bishop:

That a report be brought back on middle and secondary school Provincial test items in the 1993/94 year.

When Mr. Knill indicated that it was his expectation to bring such a report to the Board, Mrs. Bishop withdrew her amendment.

The motion was put to a vote and CARRIED.

Adult and Continuing
Education 1992 Annual
Report - Part II

Miss Bond introduced Mr. Leedale, Principal, Adult and Continuing Education Department, who reviewed the comparative figures for 1991 and 1992. He indicated this comparison would also be provided in future annual reports. In his review Mr. Leedale noted continuing efforts to reduce expenditures in several areas.

Mrs. Bishop commended the clarity of this report before Mr. Leedale explained that the deficit/profit situation of EASL classes is associated with enrolment, attendance and funding. She noted the amount of money resulting from the Heritage Language Program.

Moved by Ms. Orban:

That the Adult and Continuing Education 1992 Annual Report with Comparative Figures for 1991 be received for information. CARRIED.

Report outlining the
future direction of
Modified Adult Basic
Education

Miss Bond explained the background of the information and Mr. Leedale reviewed the report, rationale and recommendations to more adequately serve this population of Developmentally Delayed adults. His conclusion also summarized changes in Provincial funding and concerns about its potential impact on Adult Basic Education students across the province. He assured members that they would be apprised of any changes in grant structure that could result in program or staffing adjustment.

Ms. Orban wondered if other Ministries would consider cost-sharing for this program as it is not solely an educational issue.

Moved by Ms. Orban:

That the Report regarding the Modified Adult Basic Education Class - Briarwood Adult Learning Centre be received for information and the following recommendations approved:

a) That Modified Adult Basic Education classes continue to be offered where the cost of instruction can be covered.

b) That the organization for the present program be changed to allow:

- . a distinct morning and afternoon class
- . a minimum enrolment of 10 students per class
- . a maximum of 15 hours a week of instruction per student

c) That a committee be struck with community representation to explore the possibilities of partnerships with community agencies, other Boards of Education and Mohawk College in order to develop a continuum of services for students with special needs that would include education, life skills, recreation and work skills training.

d) That an advisory committee for special needs adults be established as a sub-committee of the Continuing Education Advisory Committee to:

- . establish general entry and exit plans
- . establish program outcomes
- . monitor enrolment and program goals

CARRIED.

Report from the
officials regarding
False Alarms at
Recreation Centres and
Schools

Mr. Orlando presented the report as directed at the last Operation Management Committee meeting.

In response to queries from Ms. Orban, he clarified

- a) there is no recommendation to redesign the alarm system
- b) increased training of Recreation Centre contract cleaners has resulted in fewer false alarms
- c) the Board's security firm will be contacted by the Commissionaires to determine whether Police should be called, thereby circumventing the false alarm limit
- d) that false alarms resulting from ill-fitting doors, etc. are addressed as a maintenance problem to reduce alarms

Ms. Orban expressed concern that a) this approach still does not identify the actual location of the false alarms (i.e., school, gym, rec centre), b) there will be on-going charges to reset alarms and c) concern in the community about the security of schools.

Moved by Mr. Desmarais:

That the Report regarding False Alarms at Recreation Centres and Schools be received for information and the following recommendations approved:

- a) That no action be taken at this time to alter the design of the security alarm systems in our buildings.
- b) That the Superintendent of Plant continue to work with the City of Hamilton in order to ensure that those arming/disarming security systems in recreation centres have been properly trained.
- c) That, as directed by the Superintendent of Plant, the Board's Security Company identify the need before the Police Department is requested to respond to an alarm. CARRIED.

NEW BUSINESS:

Accommodation Report - Introduction

Ms. Gillie informed members that their Accommodation Report binders for meetings on May 17th and 18th would be available in their lockers following tonight's meeting. She briefly explained the purpose of an attachment to the report.

Moved by Miss Cunningham:

That the Report regarding the Introduction to the Annual Accommodation Report be received for information. CARRIED.

Resolution from the Dufferin-Peel Roman Catholic Separate School Board requesting support re improving the quality of indoor air (referred by Board - 1993 04 15)

Considering it would be prudent to have advice from the officials on this complex issue, it was

Moved by Mrs. Bishop:

That the Resolution from the Dufferin-Peel Roman Catholic Separate School Board requesting support for its recommendations to the Ministries of Labour, Health and Education and Training regarding improving the quality of, and funding for, indoor air in existing school board buildings (referred by Board - 1993 04 15) be referred to the officials for a report.

Mr. Desmarais spoke against the motion, stating it would result in the officials preparing a report on actual conditions versus standards; he preferred that this item be received for information.

When Miss Cunningham suggested that Mr. Orlando might be able to respond verbally tonight, Dr. Johnston stated that a referral motion did not allow for questioning of the officials.

At Mr. Stewart's request, Mrs. Bishop explained her intent was to provide trustees with some guidance about the implications of this resolution and a recommendation. While believing our air quality standards are good, she intimated that an internal report had been prepared on ASHRAE.

When Dr. Johnston explained discussion should be on the "referral" aspect rather than the motion itself, Mr. Korz challenged the Chair and the challenge was put to a vote and LOST.

At this juncture, members agreed to allow Mrs. Bishop to withdraw her motion to permit input from the officials.

As a point of information Mr. Goodridge observed that some of the recommendations within the Dufferin-Peel resolution are a "non-issue" for this Board.

Mr. Orlando explained we do not have a report that specifically addresses the subject matter; however, he indicated that air quality is governed by ASHRAE and that Building Code permits are not issued without checking mechanical systems. The issue appeared to be whether the Province should raise air quality standards and he suggested that was an issue for Building Departments and not Boards of Education.

Mrs. Hill recalled the involvement of the W. H. Ballard Home and School Association years ago that resulted in improved air quality within the school. She noted that Ministry of Labour regulations only apply to employees and she asked how a person with a problem would get it resolved.

Mr. Orlando outlined a process which included investigation, determination and correction of the problem in relation to Codes. He implied that many individual complaints are often not related to the school but to other issues such as allergies. Mr. Orlando acknowledged there is no on-going monitoring of air quality as such because of such concerns about "What is air quality?". He cited an example where temperature, not air quality was the dilemma.

Following further discussion, it was

Moved by Mr. Desmarais:

That the Resolution from the Dufferin-Peel Roman Catholic Separate School Board requesting support for its recommendations to the Ministries of Labour, Health and Education and Training regarding improving the quality of, and funding for, indoor air in existing school board buildings (referred by Board - 1993 04 15) be received for information and that no further action be taken. CARRIED.

Request for community
funding from the Ministry
of Education and Training
- Queen Mary School
(Child Care Centre)
- requested by Trustee
Bishop

Mr. Rutledge reported that he had recently contacted the Ministry of Education and Training and that there are no funds available for child care centres in association with renovations or major additions. Allocations are made available for child care centres in conjunction with new schools, when approved by the Ministry. He indicated that our request for funding in our Capital Expenditure Forecast regarding new schools on the east mountain and renovations to Queen Mary School was not approved by the Ministry. In response to Mrs. Bishop's suggestion to contact the Regional Office about community based, multi-use facilities, Mr. Rutledge indicated he had been advised that funding is "on hold" pending the Treasurer's Budget Report on May 19th and that any opportunities in the future would be associated with the Capital Expenditure Forecast.

Mrs. Bishop recalled that the Board lost an opportunity to apply for multi-use funding last year. Her concern was that should a chance arise, the following motion approved by the Board in 1991, would prevent the Board from taking advantage of the opportunity.

Moved by Mrs. Bishop:

That the following recommendation, adopted by the Board on 1991 03 21, be withdrawn:

"That until the Child Care operating manual is approved:
i) no additional space in Hamilton Board of Education buildings be allocated to child care beyond centres currently in place and centres in the planning stage as of February, 1991."

In the ensuing discussion, trustees indicated their desire to have more information, i.e. the Child Care Committee Report from which this motion emanated. While Mrs. Bishop continued to argue for the flexibility that would result from the withdrawal of this motion, Mrs. Hill suggested changing the policy at the time funding becomes available.

Moved by Mr. Mulholland:

That the following motion be referred to the Child Care Committee:

a) That the following recommendation, adopted by the Board, 1991 03 21, be withdrawn:

"That until the Child Care operating manual is approved, no additional space in Hamilton Board of Education buildings be allocated to child care beyond centres currently in place and centres in the planning stage as of February, 1991."

CARRIED.

Purchase of Gifted
Education Services for
Non-Resident Students -
requested by Trustee
Johnston

Dr. Johnston advised that interest has been expressed regarding the purchase of this service.

Dr. Cooke explained that the only Special Education services sold by our Board are the Orthopaedic, Hearing Impaired and Developmentally Delayed programs. Further, these programs are only sold to a Ministry or another Board with responsibility for providing services to the student. It is not our practice to sell Gifted Education services.

Moved by Canon Rogers:

That the verbal response from the Officials regarding the Purchase of Gifted Education Services for Non-Resident Students be received for information. **CARRIED.**

**Report of the
Transportation Committee**

Moved by Mr. Korz:

That the following Report of the Transportation Committee be approved:

a) That the letter from Education Officer M. Aube in response to correspondence sent as per Board motion, 1992 06 30, be received for information.

b) That the correspondence from the City Clerk re City Council's resolution regarding cancellation of transportation for middle school students under 2.4 kilometres be received for information.

c) That the correspondence from the Hamilton Street Railway regarding concerns about changes in the provision of bus service for school students be received for information.

d) That the correspondence from The Lanark Leeds and Grenville County Roman Catholic Separate School Board requesting a change in present Ministry legislation in respect to school buses be received for information.

e) That the resolution from the Stormont, Dundas and Glengarry County Roman Catholic School Board re school bus transportation be received for information.

Mr. Hicks spoke of a) the need to have a representative from the City's Transportation and Environment Committee at these meetings, b) the need to improve communication with the City and other agencies for the safety of our children and c) better co-ordination among the many agencies involved. He noted the community representatives' cooperation and high expectations that these problems can be resolved through the Transportation Policy. He also cautioned that transportation grants from the Ministry will be changing on an on-going basis.

Miss Cunningham advised that one of the community representatives, Ms. Moore-Spors confirmed that communication breakdown occurs "on both sides of the street". Miss Cunningham appreciated her offer to facilitate communication by providing any pertinent information to the Board from meetings she attends at City Hall.

Mr. Hicks, while appreciative of the offer, suggested that the Board establish a more direct communication link with City Hall.

The motion was put to a vote and CARRIED.

Reports of the School
Field Trip Guidelines
Committee

Moved by Miss Cunningham:

That the following Reports of the School Field Trip Committee, dated 1993 05 04 and 1993 05 11, be approved:

- a) That the Operating Procedure (OP-19) dated February, 1992, regarding School Trips: Practices and Guidelines, be accepted.
- b) That the Hamilton Council of Home and School Associations be sent a copy of OP-19, requesting their input relative to any concerns.
- c) That the following School Field Trip Guidelines be approved for implementation effective the 1993/94 School Year:

SCHOOL FIELD TRIP GUIDELINES

School field trips provide students with valuable educational experiences which may not be attainable through classroom instruction. While the Board supports the concept of such trips, it is necessary to implement guidelines which reflect the present economic realities within the community.

- i) No occasional teacher coverage will be provided for teachers away from school on field trips.
- ii) Field trips must have a direct program relationship.
- iii) Trips outside Ontario will only be approved where comparable educational or athletic experiences cannot be found within the province.
- iv) Field trip costs must be kept to a minimum and reflect the present economic circumstances of our community.
- v) No student may be denied for financial reasons the opportunity to take part in a field trip which is an integral part of the curriculum. Schools must be prepared to continue to subsidize students who cannot participate because of the field trip cost.
- vi) The cost to the student of any overnight field trip may not exceed \$50.00. Costs above \$50.00 must be raised by the school. Schools must be prepared to assist students who otherwise cannot afford to participate.
- vii) Field trips which do not meet these guidelines may be presented for consideration under the following conditions:
 - the trip had been partially planned prior to issuing of these guidelines
 - commitments have been made that may result in financial loss

or lawsuit.

viii) All other field trip procedures and requirements remain in force (Operating Procedure 19, Trips Out of School manual)

Trustees Cunningham and Johnston expressed support for these guidelines in addressing concerns raised by trustees relative to equity, availability and cost.

Ms. Orban was assured that these guidelines do not prohibit fund raising. She noted that some safety concerns may prevent certain individuals from participating in a trip.

Mr. Allen remarked that such concerns are addressed through the Operating Procedure and that these guidelines ensure all students have the opportunity to participate despite financial constrictions. He also emphasized the importance of clause 2 concerning program relevance.

Mr. Hicks voiced his reservation about the "narrow focus" of these guidelines and the lack of staff input.

Moved in amendment by Mr. Hicks:

That the School Field Trip Guidelines within the Report of the School Field Trip Committee, dated 1993 05 11, be referred to the officials to obtain input from the system through the Superintendents of Schools.

In supporting the amendment, Mr. Korz queried the impact on band, drama, art and athletic activities at the secondary level.

Opposed to the motion, Miss Cunningham clarified that these guidelines were established by an Administrative Committee chaired by Mr. Stockwell, the former Associate Director, with input from both an elementary and a secondary school principal. She did not feel they impact on policies already in place but attempt to make school trip participation more equitable. Mr. Allen echoed Miss Cunningham's comments.

Mrs. Bishop supported the referral motion to ensure staff has input through a participatory process and there is no misunderstanding that trips are curtailed.

Mr. Hicks continued to urge feedback from the system, outlining how quickly this issue could be brought to area meetings and approved for September, 1993.

The question was called and the amendment put to a vote and **CARRIED.**

The motion as amended was put to a vote and **CARRIED.**

At Miss Cunningham's suggestion that trustees taking exception to these guidelines should attend the meetings of the School Field Trip Guideline Committee, Mr. Hicks replied that this was not going back to the trustees, but to the system.

Report of the Special
Education Advisory
Committee

Moved by Mrs. Bishop:

That the following Report of the Special Education Advisory Committee be approved:

a) That the Program Department's verbal Update regarding Computer Format for Handling Student Information in Special Education be received for information. CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials
re:

a) Transition Years

Implementation Plan

b) Transition Year

Procedures

c) Planning and

Preparation in 1992-93

for Grade 9 Destreaming

Prior to presenting the report, Miss Bond expressed her appreciation to those within the system who have worked towards Transition Years and on this report. She introduced Ms. Ramberan, Co-ordinator - Transition Years, and together they presented the report, which was divided into the four following sections:

a) Chronology of Events and Activities

b) Transition Years Implementation Plan, September 1993 - June 1997

c) Implementation Procedures including Roles & Responsibilities, September 1993 - June 1997 (these will be shared with the system for input and revision)

d) Planning & Preparation in 1992-93 for Grade 9 Destreaming in September 1993

Copies of Grade 9 curriculum documents have been placed in the lounge for perusal by the trustees. All these documents have been developed within existing Ministry curriculum guidelines with General and Advanced level content. Miss Bond explained that, through inservice, teachers are being prepared to work with the new curriculum, which is devised to provide alternative teaching methods to only teacher-centred learning.

Throughout the discussion, members commended the format and content of the report.

In response to questions raised by Ms. Wilson, Miss Bond advised that the curriculum being developed is intended for use across the system; however, teachers are expected to modify it to meet students' needs. She did not anticipate transfers would be any more difficult than at present. Relative to students with specific needs who have not been deemed exceptional, Miss Bond stated that these students' needs will be addressed through the Learning Resource Teacher in the secondary school. Noting that part of the curriculum entails remedial and enrichment components, it is the expectation that the teacher would challenge bright students or those working at a slower pace.

Ms. Ramberan explained how teams within middle and secondary schools are interfacing, as well as how team teaching and joint planning is happening at different levels. Ms. Wilson commented on the importance of team meetings to the success of pilot projects.

Miss Wilson then asked about whether the Board will be evaluating students' performance and how they compare to the advanced/general perspective.

Miss Bond replied that some of the documents include evaluation strategies and creative use of evaluation, such as student progress against themselves as opposed to other students in the class and student progress against learning outcomes. There have been some very good ideas from the pilot project at Delta which are more meaningful than the present evaluation situation. The big issue is determining when students are ready to move on to Grade 10. During this initial year, learning outcomes and units of study are based on existing courses and guidelines, and in future, they will be based on the common curriculum. In some cases she observed that our learning outcomes are more rigorous than those in the common curriculum.

Further to comments by Ms. Wilson about desemestered delivery being the most appropriate for ensuring success in destreaming, Miss Bond remarked that the desemestering concept will be examined next year as part of school organization. In addition department heads will be attempting to integrate common content or skills for application in another subject area.

Mrs. Rodgeron asked several questions pertaining to benchmarks and how they and learning outcomes will be used to measure students' progress. She was also concerned about streaming within the classroom and a tendency for a teacher to group levels of students.

Miss Bond again emphasized that the concept of basic, general or advanced level does not apply. She stated grouping is permissible for a variety of purposes, i.e., ability, mixed abilities or interests, but not the same groupings day after day. She also suggested we must change our thinking about how students are learning in the classroom.

At Mrs. Rodgeron's request, Dr. Cooke reviewed the status of completed curriculum documents, with the exception of the subject areas of Science, Family Studies and Music. He anticipates that first draft working documents will be available by the end of June because of the few opportunities for inservice if material is compiled over the summer. He advised that some inservice strategies are generic and applicable to any subject area.

When Mrs. Rodgeron inquired if there were a sufficient number of teachers willing to teach in destreamed classes at this time, Miss Bond replied in the affirmative, remarking there is great co-operation from the schools.

Dr. Cooke replied to Mr. Korz' query about validation of curriculum documents among secondary staff. Mrs. Ramberan assured him that teachers have had input into the curriculum through department staff and writing teams and that the material has been shared with teachers and pilot tested in

classrooms.

Mr. Korz then expressed reservations about initiating projects with poorly defined goals and no accurate basis for measurement or comparison. When he cited the importance of measuring performance, Mrs. Ramberan stated that plans are being developed in co-operation with the Research and Psychological Departments for evaluating program effectiveness. Comparative data is available through Grade 9 outcomes this year.

In relation to the proposed review of the report card format, Mr. Korz stated his concern about measuring student achievement against past achievement because of the difficulty in reflecting the progress of exceptional versus non-exceptional students with a mark of 75%. He wondered if there would be less use of marks or percentages and Miss Bond acknowledged the importance of such a review and how 75% or 90% relates to the performance of that student.

Mr. Korz again remarked his disappointment that concrete measurable goals are not in place to evaluate Transition Years and clearly confirm success of students and provide an understandable reporting medium for the parents.

Mrs. Mason questioned the present class loading at different levels prior to asking the criteria used for loading destreamed classes at 25 students.

Mrs. Nicholls advised that determination was made by Senior Management averaging current loading for advanced and general classes (26 and 24 respectively).

Following on Mr. Korz' comments about report cards, Mrs. Bishop suggested that rather than one generic form, the system be allowed to experiment, within general guidelines, taking into consideration the different populations and such barriers as the parents' language skills.

Ms. Orban wondered if all these questions would have surfaced if destreaming of Grade 9 had not been dealt with in isolation, but rather as a pilot concept of Transition Years 7 through 9, in which all grades were "destreamed" in a school with a common curriculum such as Westmount.

Miss Cunningham agreed with Ms. Orban that destreaming may not have become such an issue if circumstances, both at the Ministry and at the Board, had been different. She commended the document, stating it would alleviate community concerns resulting from the change. Miss Cunningham thanked both teachers and officials working to ensure Transition Years and destreaming will be a success and looked forward to students being educated to the best of their ability. She looks forward to another report as changes are implemented.

Moved by Miss Cunningham:

That the Report regarding Transition Years and Grade 9 Destreaming be received for information and the following recommendations approved:

a) That the Transition Years Implementation Plan September 1993-June 1997 as outlined in the Report be received for information.

b) That the Procedures developed to accomplish the Transition Years Implementation Plan September 1993 - June 1997 be received for information.

c) That the information provided in response to the 1993 04 15 Board approved motion regarding Planning and Preparation in 1992-93 for Grade 9 Destreaming in September 1993 be received for information.

In closing, Mrs. Rodgerson queried whether destreaming meets the Ministry's political goal of equity of access. It was Miss Bond's interpretation that equity refers to equity of access for all to educational opportunities so there are no barriers to anyone achieving their potential.

The motion was put to a vote and CARRIED.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mr. Korz:

That the recommendations of the Director of Education be approved.

CARRIED.

Report from the Officials regarding the Review of Growing into Language

Stating the Growing into Language program was the result of five years of research dealing with the importance of literacy in the primary years, Miss Bond took great pride in the large number of teachers who have reached full implementation of this program. She considered Growing into Language to be ahead of its time in focusing on learning outcomes on reading, writing and listening.

Miss Bond called upon Ms. Connie Kidd, Program Research Analyst and Ms. Mary-Jean Tyczynski, Formative Years Co-ordinator, to review the report. Stressing the uniqueness of this research model and its accuracy rate, Ms. Kidd outlined the research involved and the compilation of data which resulted in the Evaluations and conclusions detailed in Appendix XII.

Moved by Miss Cunningham:

That this Committee continue to meet past 21:00 hours.

CARRIED.

Ms. Tyczynski advised that as a result of this review an Action Plan will be developed in collaboration with the Early Years Co-ordinator and Primary Consultant to increase implementation of

Growing Into Language and thus increase students' skills.

Dr. Johnston recognized the tremendous amount of work and research before taking questions from the members.

Mr. Korz asked several questions regarding the writing sample evaluation, before querying the availability of data from the pre-whole language days for comparison.

Ms. Kidd referred to the difficulty in such a comparison, noting the significant change in student population, i.e. EASL program.

Believing evaluation of program success is fundamental, Mr. Korz urged that serious goals be in place and fully implemented to allow appropriate testing as things go along.

In response to Mrs. Rodgerson, Ms. Kidd explained that the use of "Other Reading Program" in pages 170 - 174 may be misleading, as it represents other practices and beliefs that have been identified and used in classrooms.

Commenting on the focus on writing and attitudes towards reading, Mrs. Rodgerson questioned whether there was a measurable change in students' reading level. She wondered why Canadian Achievement Testing Scores were not included in this report.

Ms. Kidd replied that the study looked at measurement over a period of time (January to June, 1992) and the CAT scores, because of their timing (February), were not included. When Mrs. Rodgerson pursued their inclusion in future reports, Miss Bond commented that it would depend upon the purpose of the evaluation if it is to measure student learning and whether it would be appropriate to include them in future.

Mrs. Rodgerson then questioned whether "the cart was being put before the horse" when a child composes sentences before the mechanics or sound structure have been learned. She wondered how much accuracy is achieved by writing before children can spell.

Ms. Tyczynski explained that children go through all stages in learning to write and each of those stages is identified with descriptors of what can be expected in JK to Grade 3. She further added that these are guidelines for teachers and each student moves at their own rate, making it difficult to respond at what age or grade a child would reach the status of an independent reader.

When Mrs. Rodgerson asked whether there was an attitude problem in the system in teaching phonics, Ms. Tyczynski noted that teaching of phonics is mentioned throughout the document. In addition, she advised that the Primary Department has been working to provide teachers with more guidelines about spelling which would address these questions. Miss Bond further apprised Mrs. Rodgerson that there is no one way of teaching reading because there are so many

different learning styles among children.

Regarding the "fun" quotient within the document, Mrs. Rodgerson commented that, as a life skill, it is not necessary for a skill to be fun to be of value. She was concerned that we are relying on good feelings rather than statistics.

Commending the Program Department on its attempt to review a program, Mrs. Bishop noted the purpose of this review was to answer the question "Has Growing into Language improved the students' skills?" While supportive of Whole Language, Mrs. Bishop made several observations about the research data:

- a) there was no context in which to place the increase in statistics relative to writing between January and June
- b) the improvements recorded under Whole Language and Other Program (pages 170-175) is a study of the implementation of Growing into Language as program rather than improved students skills and attitudes and does not illustrate students' skills have improved. Mrs. Bishop felt this data reflected the relationship between two variables.

Ms. Kidd advised that the intent of this material was to provide an overall indication about the effectiveness of this program. Supportive material would have added pages of additional information to this report.

Ms. Orban hoped that within the Whole Language approach some of the traditional strategies are not lost. Moreover, she viewed computer literacy as adding further complications.

Miss Bond anticipates a report will be presented to the Development Committee in June that will take into consideration technology and literacy.

Moved by Ms. Wilson:

That the Report regarding Growing Into Language be received for information.

In moving the recommendation, Ms. Wilson commended the Primary Department and teachers who deliver this program, while observing that children need to like what they are doing before they can learn.

Pertaining to the future of this report, Ms. Tyczynski stated that an Action Plan will be developed following discussion of these results with Co-ordinators and the schools involved.

In response to Mrs. Rodgerson, Miss Bond indicated that a report of this magnitude could not be forthcoming on an annual basis, as other programs must be reviewed; however, she was willing to provide an annual update as far as accountability.

Miss Cunningham then queried the comments relative to the ongoing data collection. Ms. Kidd cited the data base would provide a resource in developing curriculum that addresses learning outcomes. She was unable to provide time lines in

association with data collection.

Miss Cunningham assumed that with the formation of a data base, there would be a comparison in three years of students from that time to this time which will measure achievement. Ms. Kidd considered this to be a reasonable assumption, subject to other impactors such as time and resources. Miss Cunningham felt the data base would also assist in identifying student weaknesses, and wondered if this would be a direction in addressing the needs of students.

Miss Bond agreed, stating the Board is currently investigating software packages to facilitate data collation.

Miss Cunningham expressed appreciation for the report and commended the amount of work emanating from this review. She declared the Board was making significant strides to meet the needs of the public.

The motion was put to a vote and CARRIED.

Report of the Special
Education Advisory
Committee

Moved by Mrs. Bishop:

That the following Report of the Special Education Advisory Committee be approved:

- a) That the Tenth Annual Review, Special Education Report, be approved for submission to the Ministry of Education and Training.
- b) That the Board, through the appropriate Committee, provide a plan to address the needs of autistic students in their transition from middle school to secondary school level for the 1994-95 School Year.

CARRIED.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

**MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1993 05 17**

CA4 ON HBL W26

M35

1993

Johnston (Chairman), Desmarais, Korz, Orban, Rodgerson, Rogers and Cunningham.

AlsoPresent:

Trustees Allen, Bishop, Darby, Hicks, Hill, Mason, Mulholland, Patenaude and Wilson.

OfficialsPresent:

D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
R. Orlando, Superintendent of Plant
M. Quinn, Superintendent of Schools - Area 1
N. Nicholls, Superintendent of Schools - Area 2
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
G. Rutledge, Controller
F. Cooke, Assistant Superintendent of Program
S. Rogers, Assistant to the Secretary

URBAN MUNICIPAL

JUL 1993

GOVERNMENT DOCUMENTS

Dr. Johnston called the meeting to order, noting regrets for not attending the meeting were received from Trustees Lowe, Paquin and Stewart.

GENERALNEW BUSINESS:Presentation of the Accommodation Report

Dr. Johnston referred to the information sheet before the trustees which provides the order for presentation of the Report and the staff who will be reporting on the 1993 Accommodation Report. He noted tonight's meeting will concentrate on general questions from the members and then called on Ms. Gillie who introduced the Report.

Introduction [Pages i-vii]

Ms. Gillie reviewed the Introduction pages, noting the process undertaken in the preparation of the Report, the 1993 Goals and the tracking of new trends relative to Accommodation and future Accommodation planning. Ms. Gillie referred to the Red Hill Expressway Project Progress Report attached to the Report and advised that the Expressway poses no major impact on the Accommodation planning done to date. Further information on the project will be provided to the members when available.

Properties and Leases [Pages 59-70]

Mr. Doug Kelterborn, Manager - Property and Insurance, reviewed the Properties and Leases stating the residential market has dropped approximately 37% from its high over the last 4 or 5 years and suggested there could be some interest if the Board would "go to market on some of its schools". He said there is no market for commercial and industrial lands at this time.

Responding to Mr. Mulholland's question, Mr. Kelterborn explained that the site adjoining Crestwood Secondary School used to be part of the Board's property. A roadway built in the area separated the Board's property; currently, there is one lot but this could be divided and developed into two lots.

Mr. Mulholland felt this property may be of use when the student population at Crestwood increases in the future if it becomes a different type of school.

Mr. Darby was concerned that the Expressway will go through the Board's property at Albion Falls Neighbourhood (Block 82) and asked what the status is.

Mr. Kelterborn explained it does not touch our property.

Noting the influx of immigration and the on-going consideration for closure of Crestwood School, Ms. Orban urged closer review of the variables prior to putting the property

up for sale. She suggested looking into the Immigration Policy in terms of future expectations within 10 to 15 years.

Ms. Gillie explained that, in projecting enrolment, the student population growth is considered over a period of 5 years; however, in terms of immigration, she doubted available data would span 10 years.

Mr. Kelterborn affirmed for Ms. Orban the intent to keep Comley School at this time.

In reply to Ms. Wilson, Mr. Kelterborn said the Expressway will not affect Glenview School and that extending the lease for this property will be considered.

Program Considerations [Pages 41-48]

Dr. Cooke reviewed the Report.

Mrs. Bishop stated her disappointment that concerns expressed by the Special Education Advisory Committee (SEAC) in a report to the Board in 1988 regarding accommodation for Special Education children have not been addressed to date. She emphasized the following areas of concern: (a) integration of large numbers of Special Education classes in some schools, e.g. Linden, Lisgar, Seneca and Chedoke Elementary Schools, noting the length of time these programs continue in these schools with no definite accommodation plans; (b) the need for accessible middle schools to accommodate the developmentally challenged students; and (c) programming for the senior developmentally challenged.

Dr. Cooke briefly outlined a proposed program for the developmentally delayed students, noting that Mr. Bob Adams, Special Education Co-ordinator, has developed a series of recommendations which have been presented to Superintendents of Schools for system consideration. Dr. Cooke reminded the members that the responsibility for accommodation of other self-contained classes is shared by the Superintendents of Schools.

Responding to Mrs. Bishop's further question, Dr. Cooke clarified that the Trainable Retarded (TR) students previously housed at Queen Victoria Elementary School have been relocated to Lisgar Elementary School and the General Learning Disability (GLD) program is occupying that space in Queen Victoria. The information on Page 51 needs to be amended.

Mrs. Bishop suggested that in future the information should be dated "as of.....". She also stated that T.R. students should be described as Developmentally Challenged.

When Ms. Orban questioned the costing for Special Education programs and services, Dr. Cooke stated that the Board has not been able to develop detailed costing for its programs, particularly the non-mandated programs. He referred to a proposed costing model being considered by Senior Management.

Dr. Cooke explained for Ms. Orban the process involved in integration, noting its impact on the neighbourhood school concept, class sizes and the financial implications particularly in the utilization of Educational Assistants for these students.

Ms. Orban wondered how the Accommodation planning will impact on the expansion of the Learning Resource Teacher (LRT) program.

Housing Development and Community [Pages 6-10]

Mr. Owen Jackson, Research Supervisor, highlighted the salient details of the Report.

Ms. Orban surfaced the issue of amalgamation of a number of Boards of Education in the Province and wondered if this should be on a future Accommodation agenda.

Noting the "unofficial" talks circulating about amalgamation, Mr. Jackson felt this issue is a political one which has to "come forward in its own time".

Mr. Jackson, responding to Mrs. Rodgers's question, stated it will take about 8 to 10 years for real estate developments in Community Six (Hamilton Health Association Property, Block 45) to impact on school accommodation needs. He pointed to Mountview and Chedoke Elementary Schools as areas of concern in terms of future accommodation.

In answer to Ms. Wilson's question, Mr. Jackson said the Hamilton Board could expect less than 65% enrolment from Community Two (Whitney Road at Rifle Road) development because of the accessibility of the new Catholic school being built in the area.

Capacity of Schools [Pages 50-57]/Enrolment Summary [Pages 39-40]

Mr. Jackson briefly discussed the Capacity of Schools and Enrolment Summary sections.

At Mrs. Bishop's request, Mr. Jackson defined "Special Subject Room" as an area where special programs, e.g. Special Math, Special English, etc. are held, emphasizing that capacity is correlated with enrolment in considering school accommodation. He explained further the process of calculating school capacity.

Mrs. Bishop requested and received the definition of "outside agency" and suggested that as there is an increasing interest, there will eventually be a report on the rental of facilities.

Not wishing to spend more time on detailed questions from members, Mrs. Mason felt it appropriate for individual trustees to course these inquiries directly to the staff. This meeting is to discuss policy and not operations.

In conclusion, Mr. Jackson noted the many variables which impact on decisions relating to school capacity and enrolment, e.g. the amalgamation issue, Provincial policies regarding equalization, population shifts, conservative forecast based on the function of birth rate, immigration, economy and school programs available.

At this point, Mr. Hicks acknowledged Mr. Jackson's dedication and support in the Board's Accommodation planning and thanked him for his professionalism and dedication in providing the information over the years.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Area One Report [Pages 12-17]

In presenting the Report, Mr. Quinn highlighted the following:

- (a) The growth experienced at Allenby Elementary School is slightly above projections and the impact of Main West Development on Prince Philip Elementary School. Mr. Quinn said the Main West Development could result in the re-examination of the use of Fairview School rather than Binkley; however, he pointed to the renovations (at approximately \$400,000 or \$1,500 per child space) required with this direction.
- (b) The "over 100%" capacity situation at Ryerson Elementary School come September and the need for a 5-room addition at a cost of approximately \$900,000.
- (c) The consideration for closure of Ainslie Wood Vocational School.
- (d) The relocation of the Lawrence Alternative Program to Scott Park Secondary School will cost the Board about \$11,000.

Mrs. Hill felt it may be more economical to have an addition at Prince Philip School than to pursue the renovations for Fairview School.

Mr. Orlando said the details of both alternatives should be closely considered. Mr. Quinn related the pros and cons for the addition, emphasized the limited space at Prince Philip School as compared to Fairview School and concluded the proposed renovation may be a more sensible direction if you look at where the growth will take place.

Mr. Quinn clarified further for Ms. Wilson the implication of a two-storey addition to Ryerson School instead of a third portable, noting the school's limited play area.

In reply to Mr. Allen, Mr. Quinn advised that the Board could expect a maximum of 20 students from the condominium development near Sanford Elementary School. He said the project is being built in concert with certain initiatives of the Separate School Board.

Mr. Allen said the Board should look closely at the French Immersion program at Sanford School.

Referring to the feedback on the closure of Binkley School, Mrs. Bishop noted the significant impact of Board decisions on the community. She also referred to the costs of operating two schools as being less efficient and wanted that taken into consideration.

Mrs. Hill stressed the administrative costs involved when opening new schools while such costs are not incurred with additions to existing schools.

Noting his concerns with some of the comments in the Report relating to vocational schools, Mr. Mulholland requested that the members receive the minutes of the 1993 04 13 Special Operations Management Committee meeting for tomorrow night's Accommodation meeting.

Area Three Report [Pages 18-21]

Mr. Binns presented the Report, concluding that Area Three has minimal growth rate to date.

Referring to the Beach Strip development, Mr. Binns stated the renovations at Hillsdale Elementary School are intended to cover the expected growth in the area.

Mr. Binns advised that the Queen Mary Elementary School project will be completed in time for a March 1996 opening (instead of September 1995 as stated in the Report).

Mr. Binns affirmed for Mrs. Hill that the issue of amalgamating Hillsdale and Hillcrest Elementary Schools and integrating the administrative services will be addressed during Phase III of the project.

Responding to concerns raised by Trustees Allen and Bishop, Mr. Binns said the 300 E.S.L./E.S.D. students in Area 3 schools who are not being serviced will be looked after for September, 1993.

The meeting then adjourned.

Read and confirmed,

CHAIRMAN

rt

**MINUTES OF THE
SPECIAL OPERATIONS MANAGEMENT COMMITTEE
1993 05 18**

URBAN/MUNICIPAL

CA4 ON HBL W26

M35

1993
Officials

Present:

and Wilson.

D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
E. Bond, Superintendent of Program
R. Orlando, Superintendent of Plant
M. Quinn, Superintendent of Schools - Area 1
N. Nicholls, Superintendent of Schools - Area 2
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
R. Lavoie, Superintendent of Schools - French as a First Language
G. Rutledge, Controller
F. Cooke, Assistant Superintendent - Program
S. Rogers, Assistant to the Secretary

ton (Chairman); Desmarais, Korz, Orban, Rodgerson, gham.

hop, Darby, Hicks, Hill, Mason, Mulholland, Patenaude

Dr. Johnston called the meeting to order, noting regrets for not attending the meeting were received from Trustees Lowe and Stewart.

URBAN MUNICIPAL

GENERAL

NEW BUSINESS:

Presentation of the Accommodation Report

Area Two Report - Pages 22 - 28

Mrs. Nicholls concentrated her comments on the Overview and recommendations on pages 27 and 28. She clarified that enrolment of Caledon students at Westmount is strictly for grant purposes and does not affect accommodation.

JUL 1993
GOVERNMENT DOCUMENTS

Mrs. Rodgerson voiced her expectation that several alternative designs will be made available for the proposed middle school to be built on the James Macdonald School site, while Mr. Hicks was assured there would be collaboration with the community. Should little or none of the expected housing development occur, Mrs. Nicholls advised Mrs. Rodgerson that the transfer of James MacDonald students to Westview could be reconsidered.

In response to concerns raised by Mr. Mulholland about the validity of the timelines with respect to Caledon and Crestwood Schools under the Consolidation/Closure Policy, Mr. Goodridge assured him that the Board is responsible for formulating and implementing its own Policy and has not circumvented the policy regarding these schools. Communities will have the opportunity to gain knowledge about the changes, provide input on the proposal and that input will be brought back to the Board for decision making.

Dr. Johnston ruled a dialogue about staffing as a matter for Personnel & Organization Committee discussion.

Mr. Hicks briefly queried the status and numbers of Wentworth County students attending Sir Allan MacNab School before asking about the impact of the opening of Sir Thomas More School. Mrs. Nicholls replied that tracking will assist in providing reasons for a change in enrolment.

Mrs. Rodgerson questioned the payment arrangements for the Wentworth County students and whether these payments were in arrears.

Area Four Report - Pages 30 - 35

Ms. Gillie highlighted pages 33 and 34, noting there were no recommendations for growth included in this report. Relative to the Block 89 school, she advised there had been a delay in acquiring access to that site.

Mr. Orlando provided an update relative to the Block 87 middle school stating that preliminary drawings to determine design and location on the site should be available late Fall or Winter. He noted it is anticipated a separate entry and ramp are being considered.

Mr. Korz commented that it may be necessary to bring this matter up at a future Operations Management Committee meeting as people have concerns about the details of this project.

Ms. Orban observed the continuing direction away from JK-8 schools while wondering about cost effectiveness. It was noted that a) at the Helen Detwiler location this would result in a school of 1,000 students and b) building codes do not permit a two-storey addition attached to a one-storey building due to structural loading problems.

Mr. Shewfelt, in response to Mr. Darby, stated once the status of C. B. Stirling School has been resolved, and if only a gymnasium is required, it may be possible to move its construction forward. When Mrs. Rodgersson stressed the need to plan construction from a fiscal viewpoint, Mrs. Hill noted that from an educational viewpoint a school that large is not feasible.

Area Five Report - Pages 36 - 38

Mr. R. Lavoie presented the report and drew attention to a feasibility study to be undertaken regarding access, parking and additional accommodation. Relative to consolidation of the French Language Section and Health Centre facilities, he advised that a Hamilton-Wentworth Roman Catholic Separate School Board building at Main and Pearl Streets will be the new location.

Mr. Lavoie responded to a question regarding enrolment projections, before detailing the rationale for conducting a feasibility study. Mr. Orlando later added that the feasibility study will also consider the high water table in that area and large amounts of recent backfill on the site.

Plant Buildings and Renovations - Pages 71 - 87

Major Renovation Program

Mr. Orlando outlined the anticipated work scheduled for Glendale and Barton Schools, stating no addition is planned for Barton at the present time.

A brief discussion ensued regarding large renovation expenditures in comparison to a school's life span and original cost. Miss Cunningham wondered if costly renovations were fiscally responsible and why boundaries could not be changed to accommodate students where space is available. She emphasized the need to reconsider expenditure rationale, to change delivery of program rather than change accommodation, and to avoid the "throw away" mentality.

Mr. Orlando advised Dr. Johnston that the only provision in the budget for Stinson Street School is exterior painting, not eaves and soffits as indicated by the Principal. Miss Cunningham questioned the logic of painting before the eaves and soffits are repaired.

Boiler Replacement Program

Mr. Orlando reviewed this schedule, advising that Dalewood School had to be addressed in the 1992 program, and that Lawfield should replace it on the 1993 schedule (page 75).

Replying to Ms. Orban, Mr. Orlando outlined the tendering process, stating competitive pricing is also sought through quotations.

Trustees considered possible savings associated with utilizing the Board's Asbestos Response Team under this program. Mr. Orlando indicated the A.R.T., presently at Hill Park Secondary School, is able to manage the asbestos removal work for only one of these three boiler replacements. He added that time constraints make it impossible for the Team to address all asbestos issues. Responding to Ms. Orban's suggestion that boilers also be replaced by in-house staff, Mr. Orlando explained that such work is limited to July and August when facilities are closed. Miss Cunningham suggested either training additional staff in asbestos removal to work in the summer months or hiring temporary staff to work

on asbestos projects. She suggested consideration be given to this direction in our budget discussions.

When Mr. Korz suggested that this topic had been sufficiently discussed, Mr. Mulholland reiterated, based on his own personal work experience, the savings to be gained through use of in-house personnel versus contracting out.

Dr. Johnston agreed with Mr. Korz' observation that trustees were digressing from the purpose of the meeting.

Mr. Mulholland challenged the Chair and it was LOST.

Dr. Johnston asked Mr. Orlando to take the trustees' comments under consideration.

Mr. Orlando informed Mr. Desmarais that there are no classrooms presently closed due to the presence of asbestos.

Painting Program

There were no questions.

Roofing Program

There were no questions.

Portable Classroom Program

Mr. Orlando explained that placement of portables is governed by the Building and Fire Codes, but there is consultation with the Principal.

Asbestos Program

Mr. Orlando stated that the condition of the asbestos at Ainslie Wood School would necessitate its removal prior to occupancy of the building regardless of the future use of this site.

Masonry Program

Mr. Orlando advised trustees that a large piece of stonework, weighing 300 pounds fell from the George L. Armstrong school recently. There were no questions.

Asphalt and Concrete Major Repair Program

There were no questions.

Lighting Energy Reduction Program

This is a new program, initiated by Mr. Seguin, Staff Assistant - Electrical. He explained that Phase II incorporates replacement of incandescent fixtures with fluorescent fixtures.

Mrs. Hill advocated this program and wondered if government grants would be applicable.

Capital Projects Status

Mr. Orlando reviewed the status of these projects, stating a number of these projects have resulted in recommendations to engage an Architect.

Mrs. Hill commended Mr. Orlando and Mr. Ophoven (Principal) on the collaborative model which has included community involvement at Queen Mary School.

Capital Financing - Page 98

Mr. Rutledge reviewed the proposed financing for accommodation for the years 1994 - 1998; a total of \$62 million. The Region is being apprised of expected totals for debenturing.

There were no questions.

Consideration of Recommendations - Pages 2 and 3

Mr. Hicks commended the careful wording of the recommendations which allows necessary flexibility. Messrs. Shewfelt and Goodridge acknowledged this direction, given the

economic realities.

Plant Department

Moved by Canon Rogers:

That the extended program for renovations to 1997 be approved and that the Superintendent of Plant continue to develop plans for this work. CARRIED.

Moved by Mrs. Hill:

That the Boiler Replacement Program to 1998 be approved and that funds be considered in the 1994 budget of \$390,000 for boiler replacement work. CARRIED.

Moved by Ms. Orban:

That the Painting Program as outlined for 1994 be approved and that funds be considered in the 1994 budget in the amount of \$345,630 for this work. CARRIED.

Moved by Mr. Korz:

That the Roofing Program for 1994 be approved and that funds be considered in the 1994 budget for the roofing program in the amount of \$875,000 for this work. CARRIED.

Moved by Mr. Darby:

That the Masonry Repairs and Restoration Program as outlined be approved and that \$240,000 be considered in the 1994 budget. CARRIED.

Moved by Mr. Darby:

That the Asphalt and Concrete Major Repair Program as outlined be approved and that \$357,000 be considered in the 1994 budget for this purpose. CARRIED.

Moved by Mr. Darby:

That the Lighting Energy Reduction Program as outlined be approved and that \$60,000 be considered in the 1994 Budget for Phase I of this program. CARRIED.

Area One

Moved by Mrs. Mason:

That the Superintendent of Plant be authorized to recommend an Architect for the Central School project. CARRIED.

Moved by Ms. Wilson:

That the Superintendent of Plant be authorized to recommend an Architect for the Ryerson School project. CARRIED.

Moved by Ms. Wilson:

That the process relative to the Ryerson School project commence immediately and the Architect be instructed to begin his work so that completion of this project may take place by September, 1995, if possible.

Ms. Wilson explained her rationale for this request was to facilitate the movement of students into a middle school environment by September, 1995.

Several trustees expressed reservations about the precedent of moving a project forward due to its impact on other projects and proposed financing. It was also noted that officials are responsible for prioritizing renovation projects throughout the system.

Mrs. Bishop added further details about the limited site capacity to handle a second portable. She encouraged provision of accommodation for the students emanating from Hess Street and Strathcona Schools.

The motion was put to a vote and LOST.

Area Two

Moved by Mr. Korz:

That the library and parking area at Westwood School be enlarged in 1994 at a cost of \$250,000.

At Mrs. Hill's suggestion, Mr. Korz agreed to incorporate "and that funds be considered in the 1994 budget."

The motion was put to a vote and CARRIED.

Area Three

Moved by Canon Rogers:

That the Superintendent of Plant be authorized to recommend an Architect for the Glendale Secondary School project. CARRIED.

Area Four

Moved by Mr. Darby:

That the Superintendent of Plant be authorized to recommend an Architect for the Barton Secondary School project. CARRIED.

Area Five

Moved by Mr. Desmarais:

That the Superintendent of Plant be authorized to undertake a feasibility study with respect to the provision of a new auditorium/gymnasium and for accessibility and parking lot improvements at G. P. Vanier Secondary School. CARRIED.

Program Department

Moved by Ms. Orban:

That the projects designated for 1994 be approved and \$642,636 be considered in the 1994 budget. CARRIED.

Properties and Leases

Moved by Mr. Korz:

That the officials continue to monitor the Real Estate Market and report back to the Operations Management Committee requesting permission to declare any one of the schools surplus to the Board's needs and that the school be sold. CARRIED.

Moved by Mr. Korz:

That the officials continue to lease schools with the exception of Comley School until such time as the Board requires them or if any one of the schools becomes surplus to the Board's needs a report would be presented to the Operations Management Committee requesting permission to declare the school surplus to the Board's needs and that the school be sold. CARRIED.

Moved by Mr. Korz:

That the officials continue to monitor the Real Estate Market and report back to the Operations Management Committee requesting permission to declare any one of the sites surplus to the Board's needs and that the site be sold. CARRIED.

ELEMENTARY/SECONDARYArea One

Moved by Mrs. Mason:

That the Grade 6 students from Strathcona and Hess Street Schools be moved to the Middle School program at Ryerson School once an addition is constructed. CARRIED.

Moved by Mr. Allen:

That the Grade 6 and Grade 7 French Immersion students from Sanford Avenue School feed into the Glen Brae Middle School French Immersion program beginning September 1993. CARRIED.

Mr. Allen hoped this program would receive a 'hard look' relative to its continuance at Sanford School.

Moved by Mr. Allen:

That the Binkley School reopening be deferred and the lease with the Hamilton-Wentworth Library Board be renewed on an annual basis. CARRIED.

Moved by Mrs. Hill:

That the Lawrence Alternative Program be relocated to Scott Park School for September 1994. CARRIED.

Area Two

Moved by Ms. Orban:

That the site for the Phoenix Alternate Education program be identified and the costing for the re-location be included in the 1994 budget. CARRIED.

Mrs. Hill congratulated Ms. Gillie and the Accommodation Committee on the excellent report.

The meeting then adjourned.

Read and confirmed,

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Chairman

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OPERATIONS MANAGEMENT COMMITTEE



**THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON**

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OPERATIONS MANAGEMENT COMMITTEE
1993 06 08

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MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1993 06 08

Present: Trustees J. Desmarais (Chairman Pro-Tem), Korz, Orban, Rodgerson, and Rogers.

Not Present: Trustees Johnston and Cunningham.

Also Present: Trustees Allen, Bishop, Darby, Hicks, Hill, Lowe, Mason, Mulholland, Stewart and Wilson.

Officials Present:

- D. Goodridge, Director of Education and Secretary
- P. Shewfelt, Superintendent of Finance and Treasurer
- E. Bond, Superintendent of Program
- R. Orlando, Superintendent of Plant
- M. Quinn, Superintendent of Schools - Area 1
- N. Nicholls, Superintendent of Schools - Area 2
- R. Binns, Superintendent of Schools - Area 3
- P. Gillie, Superintendent of Schools - Area 4
- G. Rutledge, Controller
- F. Cooke, Assistant Superintendent - Program
- S. Rogers, Assistant to the Secretary

Mr. Goodridge called the meeting to order and asked for nominations for Chairman Pro-Tem as regrets for not attending were received from Dr. Johnston who is speaking at a religious conference. Regrets were also received from Miss Cunningham who is ill.

Moved by Canon Rogers:

That Mr. Desmarais be appointed Chairman Pro-Tem.

The members were assured that it was not inappropriate for Mr. Desmarais to Chair the Elementary/Secondary portion of this meeting as he would not be voting.

Nominations were closed and the motion was put to a vote and CARRIED.

Moved by Ms. Orban:

That the minutes of the 1993 05 11 regular meeting and 1993 04 13 special meeting be approved. CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

<u>Verbal Response re</u> <u>Provincial Mathematics</u> <u>Review (Grades 8, 10, 12)</u>	Responding to an inquiry from the last meeting about the emphasis placed on homework by teachers, Mr. Binns replied used his area as a representative area.
--	---

Mrs. Bishop appreciated his detailed response which incorporated initiatives both on a system and on a school basis.

Moved by Mrs. Bishop:

That the verbal response regarding mathematics homework arising out of the Presentation on the Provincial Mathematics Review (Grades 8, 10, 12) be received for information. CARRIED.

**Report from the Officials
regarding a Review of the
status of the
recommendations from the
Report of the Food Policy
Committee**

Miss Bond introduced Ms. Avery (Lunchroom Program Leader) and Mr. Kerr (Co-ordinator Technological Education) who would be assisting in the presentation of the report. Mr. Kerr advised that prepared curriculum is available for perusal and will be implemented this September. He drew attention to the success of the Food Services Program at Delta, noting an increase in teaching lines from three to ten in two and a half years.

After asking for information about the costing of the hot lunch programs provided in vocational schools, Mrs. Bishop concluded that there are, at present, no guidelines or policy governing revenues and expenditures of Food Services Programs in vocational schools.

Mr. Allen, on behalf of trustees representing compensatory schools, expressed appreciation for the continued policy of funding nourishing food in compensatory schools; however he questioned whether raising prices on "junk food" might not penalize low-income students who are not comfortable with nutritious foods. He requested that this recommendation be given more careful consideration.

Mrs. Bishop compared the lack of guidelines in vocational school Food programs to the clear policy of "no cost to the Board" at Delta. She was extremely proud of the Board's varied food programs in the schools.

Moved by Mrs. Bishop:

That the status report on Recommendations 1 - 13 and 15 of the Food Policy Committee (July, 1990) be received for information. **CARRIED.**

At Mr. Mulholland's request, members agreed to address the Report regarding Delta cafeteria services as the next item of business. (Please refer to Page 11)

**Report from the Officials
re a Model for Program
Costing**

Ms. Polidori (Manager, Financial Services) and Ms. Veerman (Budget Manager) presented the rationale and costing framework for the proposed program costing model.

Mr. Desmarais allowed trustees the opportunity to ask questions of the presenters prior to accepting a motion from Mr. Darby.

In responding to questions, Mr. Shewfelt indicated:

- a) the expectation was to use "average" salaries in such costings,
- b) that construction costs associated with a specific program would not be built into the cost of the program,
- c) how specific program grants (such as compensatory education) form part of the costings of both programs and schools. This will have to be determined through experience.
- d) it would be the intent that all costing reports would come in a similar format, possibly as an appendix.

e) information that is not included in the costing will be the responsibility of the presenter to identify, i.e. personnel training costs.

Trustees commented favourably on the proposed model throughout the discussion.

Mr. Shewfelt explained that there are certain costs incurred by the Board that he did not feel should be charged to a program, i.e., equipment purchases, construction or renovation costs, asbestos removal, etc. Such costs are capitalized by the private sector and written off under depreciation. He noted that exceptions to the above and intangibles will occur. As an analogy relative to how revenues would apply, Mr. Shewfelt questioned whether his salary would be considered under General Legislative Grants or property taxes.

In the preparation of specific program costing reports, Mr. Shewfelt stated the Finance staff will work with the originator of the report at the senior management level to ensure completeness. While not being negative, he cautioned that current technology still requires manual work in producing such reports.

Moved by Mr. Darby:

That the Report regarding a Model for Program Costing be received for information and the following recommendation approved:

a) That the summation of direct costs and accommodation costs be used as the basis for determining the manner in which all programs are to be costed. CARRIED.

Verbal Update from the
Officials regarding City
Hall Levy Payments to
Boards

Following meetings with the City Treasurer and Chief Operating Executive, Mr. Shewfelt indicated that information from the Board regarding levy payments will be addressed by the City's Finance Committee later in June. A response is expected.

Moved by Ms. Orban:

That the verbal update regarding the City Hall Levy Payments to this Board be received for information. CARRIED.

NEW BUSINESS:
Textbook and Learning
Material Approval as per
Circular 14

Miss Bond presented the report.

Moved by Canon Rogers:

That the Report on Textbook and Learning Material Approval as per Circular 14 be received for information and the following recommendation approved:

a) That the names of the texts and learning materials as listed in the Report be approved for use in elementary and secondary schools and be added to the existing list of texts and learning materials previously approved by the Board of Education for the City of Hamilton.

CARRIED.

Interim Financial Status
Report - April 30, 1993

Ms. Polidori presented the report, drawing attention to the two notes on page 56.

Moved by Canon Rogers:

That the Interim Financial Status Report for the period ending 1993 04 30 be received for information. CARRIED.

Report of the AIDS Policy
Committee

Ms. Orban presented the report for approval.

Moved by Ms. Orban:

That the following Report of the AIDS Policy Committee be approved:

a) That Operating Procedure SP-24 dated November, 1991 regarding AIDS/HIV Infection and the AIDS Policy Communication Pamphlet be received for information.

CARRIED.

Report of the Supervised
Alternative Learning for
Excused Pupils Committee

Canon Rogers, in presenting the report for approval, commended the staff involved.

Moved by Canon Rogers:

That the following Report of the Supervised Alternative Learning for Excused Pupils Committee be approved:

a) That the 1991-92 Annual Report of the Supervised Alternative Learning for Excused Pupils (SALEP) program, including the Statistical Report, be received for information.

CARRIED.

Report of the
Transportation Committee

Mrs. Lowe presented the report, noting the conditions applicable to the provision of transportation for Hillcrest students.

Moved by Mrs. Lowe:

That the following Report of the Transportation Committee be approved:

a) That, effective 1993 09 01, transportation be provided for Woodward area students to Hillcrest School within the following parameters:

- i) that transportation is provided for the morning only
- ii) that transportation is based on bus availability, capacity and number of students
- iii) that the parents agree to be fully responsible for getting students home after school
- iv) that the provision of this transportation is temporary and

is to be reviewed annually

v) that there is no additional cost to the Board. CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials
regarding a Review of the
status of the
recommendations from the
Report of the Food Policy
Committee

Moved by Mrs. Bishop:

That the status report on Recommendation 14 of the Food Policy Committee (July, 1990) be received for information.

CARRIED.

Report from the Officials
regarding
a) Teen Health Clinics

Citing the request at the March meeting for a report on the concept of teen health clinics, Miss Bond introduced Mr. Bob Chapman (Co-ordinator Health and Physical Education) and welcomed Ms. Sarah Mitchell (Westdale student) and Ms. Leanne Siracusa (Supervisor of Adolescent Services, Hamilton-Wentworth Department of Public Health Services).

Mr. Chapman thanked the members of the Feasibility Study Committee for their work, noting students were included in the membership. A pilot Student Health Centre at one secondary school is being recommended. Mr. Chapman reviewed the rationale, particularly #1, #4, #5 and #8, before drawing attention to the appendices.

Trustees were assured that resources for this pilot will be reallocated within the Health Department and the Board to avoid additional costs.

Relative to the issue of referrals (Recommendation #1), Ms. Siracusa advised Mrs. Mason that the Public Hospitals Act states students under the age of 16 cannot be referred to an abortion clinic. She further added that while Public Health Nurses in schools do not refer students to abortion clinics, she acknowledged that following counselling at the Health Centre, it is possible that choice could be facilitated.

Responding to concerns about the lack of parent representation on the Feasibility Study Committee, Mr. Chapman explained parents will be included in the Development Committee for the pilot health centre.

Mr. Stewart indicated his willingness to move the recommendations, commenting on his disappointment that only one location was being recommended. He was supportive of this project to provide students in difficulty with informed options within the law.

Ms. Siracusa explained how the Health Centre would offer a broad range of health services, and assured Mrs. Rodgerson that students seeking birth control pills would be referred to an outside centre. Students are also referred for outside assessments for psychiatric, child or adolescent services. Throughout, public health nurses work with students to attempt to involve the parents, if possible, or another adult.

Referring to page 66 regarding "other services identified by students of the school", Mrs. Rodgersson asked about the possibility of this leading to an alternative lifestyles course. Mr. Chapman stated the intent is that students would identify the potential range of issues to be addressed by the Development Advisory Committee. The potential allows for such a request, but it would be up to the Advisory Committee to decide. Further, the administration of the school would monitor and report any kind of "take over" attempt by an activist group to the Superintendent of Schools for an appropriate decision.

Referring to comments about peer counselling, Mrs. Rodgersson raised concerns about confidentiality and peer counsellor training. While she was pleased to hear abstinence is the first focus of sexuality education, she noted its absence from this report. She felt that abstinence should be taught as a lifestyle rather than another option.

Mr. Allen considered it to be the role of guidance counsellors to provide much of this type of support, in addition to career planning. Similar to Mrs. Hill, he felt parental involvement should have occurred in the "upfront" stage of this project. He then proceeded to seek answers to four questions raised by callers on this subject.

One dealt with distribution of condoms. Mr. Chapman explained that this is a service that would be provided after counselling and instruction. At present, Ms. Siracusa added, condoms are not distributed in schools by public health nurses.

Relative to Mr. Allen's query regarding the possibility of a confidential referral for a 14 year old, Ms. Siracusa recalled earlier discussions about "age 16 or with parental consent". She pointed out that another consideration would include "condition of consent" wherein the student must be assessed as capable to make a decision.

Mr. Darby was worried that the pilot may result in a reduction of Public Health Nurses' time at other schools. Ms. Siracusa explained that all schools currently do not have equal amounts of time allocated for a Public Health Nurse and the pilot project would be located where there is the greatest need among students. She then suggested possible hours for such a health centre.

Commenting on the large number of services, Ms. Wilson asked if all these services would be provided by the public health nurse. Ms. Siracusa explained that, based on their experience at the Waterdown clinic, public health nurses do provide some counselling, but counselling is also provided by other agencies in instances such as abuse, anger management, etc.

In reply to further queries by Ms. Wilson, Mr. Chapman stated that the health centre is intended to be a place students could get information on issues impacting on

teenagers.

It was noted that while statistics were not available regarding the Wellington Clinic, the clinic has been booked to overflowing by students needing to use the facility.

Ms. Siracusa added the intent of the health centre is not to provide all services on site, but to "bridge" at-risk or high risk students to outside services in addition to those available on site.

Acknowledging 60-70% of the services provided at the Wellington County Clinic revolve around sexual activities, it is the intent that this pilot health centre provide a wider basis to address concerns such as home problems, alcohol, dealing with peers or other developmental issues of adolescents.

Responding to Ms. Wilson, Mr. Lepp (Co-ordinator, Guidance) remarked that there are more problems than counsellors are trained to handle. Counsellors often refer these kinds of issues to the Health Department. Each counsellor has a workload of 300 students.

Noting the absence of any assertiveness training techniques Ms. Wilson recalled earlier discussions involving "Postponing Sexual Involvement" (PSI) from Montreal which promotes abstinence and positive behaviour standards.

Mrs. Lowe queried the claim that the pilot clinic would be at "no cost to the Board", especially if this project is expanded. Recalling trustees had turned down condom vending machines, Mrs. Lowe was hesitant about approving the pilot health centre even if suitable accommodation is found.

Citing the Board's mandate is to educate, Mrs. Mason questioned an educational institution advocating abstinence in its curriculum while supporting a health centre that might make referrals for birth control or abortion. She believed teenagers must be taught the consequences and responsibilities of sexual relationships, not only for themselves but for society.

Stating she had also received calls about the "sex clinics", Mrs. Bishop asked how the pilot health centre would differ from clinics in Toronto, Guelph or Ottawa.

Familiar only with the Guelph clinics, Ms. Siracusa advised it was the consensus that their concept was a fairly narrow clinical approach, whereas ours will define health in broader aspects such as emotional, physical, etc., and would more closely parallel the Waterdown model.

Relative to teen clinics in the United States, Ms. Siracusa remarked many of these are more medically focused due to the lack of universal health care. Often they would serve to replace family doctors.

Ms. Orban observed that telephone calls about the "sex clinic" to be instituted do not reflect the "holistic approach" being discussed tonight. She considered it a positive move toward cooperation between the two Ministries and suggested the possibility of funding from various sources.

Mr. Chapman suggested that this move will formalize the relationship between the two service bodies, by utilizing the centre as a hub for health care.

Suggesting the Board has a very sophisticated DART referral system in place and the health curriculum addresses such issues, Ms. Orban wondered if there was not some redundancy or overlap. As the public school system represents a multicultural society she then asked about dealing with these different biases.

Ms. Siracusa agreed that there must be respect for individual values and attitudes. This would be considered as part of an assessment and in discussing options available to that person. Students from different cultures often have difficulty reconciling mainstream values versus home values.

Despite support and information provided to students at school through curriculum, Mr. Chapman observed that some students will still need help in a confidential setting.

When Ms. Orban suggested hours of operation outside of the school time frame to preclude students losing class time, Mr. Chapman stated this would be determined by the development committee.

Mr. Hicks stated that this pilot involves "all the players" and provides further help to the system with social issues. He considered it to be well organized and that answers to concerns would be addressed during the operation of the pilot. He foresaw great things about a healthy lifestyle and treatment prevention.

Mr. Korz wondered if the health centre may replace some of the Guidance staff.

Mr. Chapman assured Mrs. Hill that the Pilot Development Committee will establish the criteria for the basis of proving its effectiveness prior to the opening of the health centre. It is expected that a further report will be presented in January 1995. Part of the evaluation component would include a wide variety of facts and figures, i.e. numbers of students in total, breakdown between male/female, topics addressed, numbers of students attending seminars, etc.

Moved by Mr. Stewart:

That the Report regarding Teen Health Clinics in Secondary Schools be received for information and the following recommendations approved:

a) That a pilot "Student Health Centre" be instituted in a Secondary School for the time period 1994 01 15 to 1994 12 31.

b) That a report on the effectiveness of the pilot centre be made to the Operations Management Committee in January 1995.

Mr. Stewart emphasized that Public health nurses are basically doing most of these things already, but the establishment of a clinic would make it more accessible.

Stating she had visited the Wentworth Clinic, Mrs. Bishop remarked on her positive impression. She believed the evaluation component and the report in a year's time will prove its benefit to students, support existing services and will involve the community.

Mr. Korz was critical of the list of participants involved in the feasibility study, stating none were opposed to the concept of teen clinics. He felt the original purpose was to determine if teen clinics are viable, and felt that "how" not "viability" was considered. He was particularly concerned about the peer counselling aspect. Mr. Korz indicated that he had received a petition signed by 600-700 people that details concerns about the health clinic. He then commented on the multicultural values within our community, pointing out that many of these cultures are much more conservative than ours and a clinic would be contrary to family and religious beliefs. He was not supportive of the pilot.

In closing, Mr. Stewart noted that the clinic will only be used by those who wish to use it.

Believing there was a misperception among trustees about why the report was brought, Miss Bond clarified that this report had been requested and officials were to pursue the feasibility of teen health clinics.

Mrs. Rodgerson called the question and requested a recorded vote.

Mr. Hicks recalled that the Board is on record almost unanimously as being opposed to condom machines in schools.

The motion was put to a vote and LOST with Trustees Bishop, Hicks, Hill, Orban, Rogers and Stewart in favour and Trustees Allen, Darby, Korz, Lowe, Mason, Mulholland, Rodgerson and Wilson opposed.

Thanks were expressed to the presenters.

b) Abstinence Education
Programs in other
jurisdictions

Miss Bond presented the report as requested at the last meeting. The report provides information a) on programs from other jurisdictions and b) present programs in our Physical and Health Education courses.

Mr. Chapman reported that there is only a compulsory Health component from Grades 4-8; however in secondary, there is only one credit mandated by the Ministry for Physical and Health Education. This results in many students receiving no health curriculum after Grade 9 despite research that emphasizes the need for continual reinforcement.

Referring to Appendix A, Mr. Chapman stated that 16 Boards were canvassed and of the 14 responding, none had significant philosophy and program differences to our program as reported to the trustees in March, i.e., abstinence or postponing sexual involvement as a lifestyle choice as a responsible way of dealing with teenage years. Many of the U.S. programs he investigated use a variety of techniques using a peer mentoring aspect and life skills decisions, but he considered them unsuitable for introduction into our classrooms. He concluded that, while additional resources are always welcome, he did not feel that any radical changes are required in our program. He was comfortable that our curriculum program has a reasonable focus towards a balance between abstinence education and teenage sexual activity involvement.

Mr. Darby agreed it was important to educate students about abstinence.

Moved by Mr. Darby:

That the Report on Abstinence Education Programs in other jurisdictions be received for information and the following recommendation approved:

a) That the Board write to the Minister of Education and Training requesting a mandatory Physical and Health Education credit be included in the Specialization Years in order that important health and lifestyle issues will be part of every student's program.

When Mr. Desmarais refused to accept Mr. Darby's motion in order to allow questions of the presenter, Mr. Darby challenged the Chair.

The challenge was put to a vote and CARRIED.

Mr. Desmarais indicated there would be no questions of the presenters, only debate on the motion.

Citing his motion requesting this report, Mr. Korz did not consider this report addressed the original intent of his motion. He maintained his intent was to get detailed information on various abstinence programs. He indicated he would place an amendment on the floor should Mr. Darby's motion be approved.

Mr. Darby's motion was put to a vote and CARRIED.

Moved by Mr. Korz:

That the officials present a report responding to the original motion for information exploring various abstinence education programs in other jurisdictions.

Mr. Korz explained he wanted abstinence programs with a focus on abstinence as a priority rather than simply as an option to be explored.

Miss Bond stressed that 16 programs were investigated, some with a religious base. Referring to the attachment from the Durham County Board, she remarked that this specific outline seemed very complimentary to our existing curriculum.

Mrs. Rodgerson asked if a report comparing programs was coming back that the PSI model, mentioned by parent presenters, be included as a comparator.

Mr. Korz indicated that he had also supplied Miss Bond and Mr. Chapman with supplementary information after the meeting.

The question was called.

The motion was put to a vote and was LOST.

**Report from the Officials
re Study of Delta Secondary
School's Cafeteria Services**

Mr. Binns introduced Mr. Kilby (Principal), Ms. Middlemiss (Administrative Assistant) and Mr. Morgan (Food teacher). Mr. Binns reviewed in detail the 1991-1992 Comparative Income Statement on page 91 and the supporting documentation. He advised that, as of today, the Cafeteria Revenue/Expenses, outlined on page 95, no longer reflect a deficit position.

Mr. Binns advised that increased menu prices should move this program to a cost recovery basis. Prices have been found to be generally 25-35% lower than those charged in school cafeterias operated by a Food Service Company. He anticipates that changes in the method of reporting revenues and computer programming changes will facilitate preparation of a report for next June. He acknowledged the assistance of Finance Staff in the preparation of this report.

Trustees commented that:

- a) service-oriented programs represent opportunities for students in the future and this program provides a "co-op" experience within the school
- b) "real business situation" scenarios be expected in the operations of cafeterias, i.e. not operating at a loss
- c) rates in all cafeterias were not comparable and could be addressed in achieving a break even point.

Questioning the criticism of this successful course, Mr. Stewart thanked the staff. Ms. Orban suggested credit be given for the number of hours worked towards this marketable skill.

Appreciative of the report, Mrs. Bishop stated that program costing was becoming increasingly more important in terms of making decisions. She suggested the motion include a request that the 1994 report include a report on other vocational lunchroom programs in order to monitor costs in that area.

In response to questions, Mr. Morgan explained how students are involved in aspects such as budgeting, costing and yield analysis.

Moved by Mrs. Bishop:

That the June, 1994 report on the Delta Secondary School Cafeteria include a report on hot lunch programs offered in other vocational schools.

Mrs. Lowe questioned the need for a further report about the vocational schools, adding that economic circumstances will dictate working within budgets. Mr. Stewart confirmed that it would still be Mr. Binns' intent to bring a report on Delta Secondary School cafeteria should this motion be defeated.

The motion was put to a vote and LOST.

Moved by Mr. Korz:

That the update Report regarding the Delta Secondary School Cafeteria (Commercial Food Services Program) be received for information. CARRIED.

Mr. Goodridge extended his compliments to the staff present from Delta and, in particular to Mr. Morgan, for the excellent program.

Report from the Officials
regarding the Consolidation
of Caledon and Crestwood
Secondary (Vocational)
Schools

Mrs. Nicholls presented the report indicating the results of the public meeting held 1993 05 23. The next public meeting will be scheduled this Fall regarding with the closure of Crestwood and Ainslie Wood Schools, with a report to be presented in November.

When Mr. Korz expressed concern that public presentations were not solicited, it was pointed out that the public notice, which was printed in the Spectator, contained three references to public presentations. In addition, Mrs. Nicholls advised that flyers were distributed, one for each student and staff member, in an attempt to ensure the public concerned was contacted. Mr. Korz suggested the inclusion of a contact phone number in media articles as they are generally read with more interest than public notices.

Ms. Orban received confirmation that students could access the Skills Centre for a magnet school type of program to enhance their career goals. However, when she asked if transportation or tickets would be provided, Mr. Desmarais ruled her question out of order.

Mrs. Lowe commended the manner in which the public meeting was handled; Mr. Hicks was assured that we will negotiate how the school will be staffed.

Moved by Ms. Orban:

That the Report regarding the public meeting on consolidation of Caledon and Crestwood Secondary (Vocational) Schools be received for information and the following recommendations approved:

a) That the implementation of the consolidation of Caledon and Crestwood as one school be effective September, 1993.

b) That an ad hoc Name Search Committee made up of five trustees be established to study the naming of the consolidated Mountain Secondary School and that the report be presented to the Operations Management Committee by June, 1994.

c) That the consolidated school be named the Mountain Secondary School on an interim basis.

Mr. Mulholland requested a recorded vote.

The motion was put to a vote and **CARRIED** with Trustees Allen, Bishop, Darby, Hicks, Hill, Korz, Lowe, Mason, Orban, Rodgerson, Rogers, Stewart and Wilson in favour and Trustee Mulholland opposed.

NEW BUSINESS:
Recommendations of the
Director of Education

Moved by Mr. Darby:

That the recommendations of the Director of Education be approved. **CARRIED.**

The meeting then adjourned.

Read and confirmed,

.....
Chairman

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NOVEMBER, 1993

OPERATIONS AND FINANCE COMMITTEE

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GOVERNMENT DOCUMENTS



THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

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OPERATIONS & FINANCE COMMITTEE
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**MINUTES OF THE
OPERATIONS AND FINANCE COMMITTEE
1993 11 09**

Present: Trustees Johnston (Chairman), Desmarais, Korz, Orban, Rodgeron, Rogers and Cunningham.

Also Present: Trustees Allen, Bishop, Darby, Hicks, Hill, Lowe, Mason, Mulholland, Patenaude, Stewart and Wilson.

Officials

Present: D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
E. Bond, Superintendent of Program
R. Binns, Superintendent of Human Resources
P. Gillie, Superintendent of Administrative Services
R. Orlando, Superintendent of Plant
M. Quinn, Superintendent of Schools - Areas 1 and 3
N. Nicholls, Superintendent of Schools - Areas 2 and 4
G. Rutledge, Controller
S. Rogers, Assistant to the Secretary

The Chairman called the meeting to order and asked for confirmation of the minutes.

Moved by Canon Rogers:

That the minutes of the 1993 10 12 meeting be approved as presented. **CARRIED.**

[The members agreed to address the Presentation by the Hamilton and District Chamber of Commerce as the first item of business out of courtesy to the members from the Chamber of Commerce - please refer to Page 4]

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

**Accommodation Report Update
and Preparation for 1994
Edition**

Miss Gillie presented the report, reviewing the rationale for each recommendation. Appendix B outlines the current status of the approved 1993 Accommodation recommendations and she suggested that trustees may wish to refer this report back to Senior Management for prioritizing of the recommendations.

Relative to the accessibility plan, Mrs. Bishop suggested that a member from the Special Education Advisory Committee with experience in barrier-free designs could be a valuable resource in these deliberations. Miss Gillie agreed to take that suggestion into consideration.

Mr. Orlando confirmed for Mr. Mulholland that the percentage of work contracted out in the Painting Program has remained constant over the years; however, he added that Caretaking Staff may assume more of this work. If savings result, Mr. Goodridge advised that it would be the decision of the Board's Social Contract Team as to whether the money could be applied against the Social Contract target.

In response to Mr. Allen, Mr. Quinn concurred that accommodation at Scott Park Secondary School is "becoming tight". When Mr. Allen urged that the Roofing Program be incorporated into Renovation plans, Mr. Orlando remarked that "we try to co-ordinate that". When Miss Cunningham

echoed Mr. Allen's viewpoint, Mrs. Hill advised that school profiles detailing such information as the age of the roof, condition of masonry and windows, last time painted, accessibility to washrooms, etc., are being compiled by Miss Gillie and Mr. Dixon, Manager, Computer Services for the Accommodation Committee.

Dr. Johnston advised that the Chairs Committee suggested that Renovations listed under Item #5 of New Business be considered in conjunction with these recommendations. A discussion ensued in which Mr. Stewart proposed that Item #2 re Sale of Surplus Schools and Sites also be considered. It was his intent that a special meeting be held and a comprehensive report dealing with Accommodation and renovations to schools be presented to allow trustees to deliberate the cost of these projects. He also opposed the presentation of the Accommodation Report after the budget has been approved.

When Dr. Johnston suggested moving Item #5 under New Business forward, Mrs. Hill indicated she was prepared to make a motion that would refer both the Accommodation Report Update and Item #5 to the officials. She felt any presentation by Mr. Orlando tonight on Item #5 would be redundant.

Moved by Mrs. Hill:

That the following reports be referred back to Senior Management for further consideration of the priorities of the 1993 Accommodation Report as detailed in Appendix D - Capital Financing (Page 98 of the 1993 Accommodation Report) and that a report be brought back to a Special Meeting of the Operations and Finance Committee in December, 1993:

- a) Accommodation Report Update and Preparation for 1994 Edition
- b) Renovations to Queen Mary, Hill Park and Hillsdale Schools.

She remarked that projects outlined in Item #5 are included on Appendix D.

Concern was expressed that delaying this decision until December could create timeline problems or deferment of a project, particularly Queen Mary and Hill Park Schools. Mr. Stewart, given the amount of the proposed expenditures, urged trustees to wait for a report on the "big picture" before deciding on whether to proceed, cancel or delay any projects. It was pointed out that a Special Board meeting the same evening would also facilitate any decision being implemented.

Some trustees had reservations about the impact of delaying or only partially proceeding with Phase II of projects while others supported the motion in order to provide trustees with a better understanding of such details.

Mr. Allen asked that officials provide alternative plans based on reassessed priorities. Mrs. Hill agreed the intent of the motion was to allow officials the opportunity to re-evaluate and bring back recommendations in context of the entire Accommodation Report and the entire system.

Ms. Wilson advised the officials that the Ontario Municipal Board has approved the development of the Lapp property, which has implications for Ryerson School, as well as the Thistle Club property.

The motion was put to a vote and was CARRIED.

As promised earlier, Mr. Hicks was given the opportunity to ask questions relative to the format of the May Accommodation Report. He asked that priorities be established with the Board's fiscal problems in mind, with "direction and total input from all stakeholders on the Committee". Mr. Hicks said he is looking for innovative ways to solve the problem.

Report on Sale of Surplus Schools and Sites

Mr. Kelterborn, Manager, Property and Insurance, presented the report, providing further clarification. In total, the four properties involved have an approximate value of \$2 million to \$2.5 million. It was noted that appraisals have not been done on every building.

When a suggestion to divide the Kentley property and sell individual lots was recommended, the high cost of servicing city lots was noted. Mr. Kelterborn advised that this property must first be offered to the Ministry's preferred list.

Some Trustees were reluctant to sell properties at this time. Mr. Darby recommended reconsideration of the earlier approval relative to the sale of Ridge School.

When Mrs. Mason inquired if an analysis had been done on the Brantdale area, Mr. Kelterborn replied the Accommodation Committee felt the school would not be needed in the future.

Mr. Mulholland opposed the sale of property, and particularly vacant property as the Board does not incur carrying costs. Expressing concerns about the lack of a secondary school in the Albion area, he suggested that a recommendation only come forward when it involves a change in a lease, a tenant or an offer.

Moved by Mr. Desmarais:

That the question be called.

CARRIED.

A request was made to vote on these recommendations individually.

Moved by Mr. Korz:

That the Report regarding the Sale of Surplus Schools and Sites be received for information and that the Superintendent of Finance and Treasurer be authorized to carry out the following recommendations:

a) That Brantdale School and Site be declared surplus to the Board's needs and be sold in accordance with Ministry regulations with the understanding that the Board will not require additional accommodation to replace Brantdale School in this attendance area within ten years of the date of disposal. The funds realized from this sale be placed in Capital Reserves.

b) That Onteora School and Site be declared surplus to the Board's needs and be sold in accordance with Ministry regulations with the understanding that the Board will not require additional accommodation to replace Onteora School in this attendance area within ten years of the date of disposal. The funds realized from this sale to be placed in Capital Reserves.

c) That the Board sell the 0.338 acre parcel of land in Lot 11 Concession 6 (Barton) [Bruleville Neighbourhood - Block 67] in accordance with Ministry regulations and that the funds realized from this sale be placed in Capital Reserves.

d) That the Board sell the 6.00 acre parcel of land in Lot 29 Concession 2 (Saltfleet) [Kentley Neighbourhood - Block 37] in accordance with Ministry regulations and that the funds realized from this sale be placed in Capital Reserves.

Clauses b) and c)
were not approved by
1993 11 18 Board

Clause a) was put to a vote and was LOST.
Clause b) was put to a vote and was CARRIED.
Clause c) was put to a vote and was CARRIED.
Clause d) was put to a vote and was LOST.

Relative to Ridge School, Mr. Kelterborn clarified that this building is vacant, in poor shape and not suitable for use as a school.

NEW BUSINESS:

Presentation regarding the
Budget - Hamilton and
District Chamber of Commerce

Dr. Johnston welcomed Mr. Cam Nolan, Past Chair, Human Resource Committee, and Mr. Lee Kirkby, Executive Director, who spoke of the Chamber's involvement in education within the community and the Chamber's desire for increased co-operative discussions with Boards. In commending our Board's recent motion aiming for a 0% Mill Rate increase, they stated that the Chamber is aware that the Board has increasingly fewer resources and, therefore, will need to make difficult choices about education while under pressure from special interest groups and parents to preserve specific demands. Members were urged to review the 22 recommendations made by the Chamber of Commerce to the Royal Commission on Learning.

In clarifying their position in response to queries, the representatives offered the Chamber's support in defending the "tough" decisions that will be necessary for the Board to make in order to achieve zero percent, both to the local community and levels of government. They acknowledged government reductions in funding are impacting greatly on Boards of Education, on opportunities for retraining and on the local taxpayers and believed that government can no longer mandate programs without the funding. While supportive of high-skill training, they also emphasized the need for good basic reading and writing skills.

Throughout the discussion, trustees offered their appreciation to Messrs. Nolan and Kirkby for the Chamber of Commerce's support. While the Chamber is hoping to have an observer attend Board meetings on a more regular basis, Mr. Hicks urged their participation through on-going input and dialogue, possibly at an ad hoc committee level.

In closing the discussion, Miss Cunningham recalled the blatant government policy which forced Boards in the early 1980's to buy expensive computers with restricted software. This is an example of the type of situation that the Chamber is willing to work with Boards to avoid in future.

Dr. Johnston, on behalf of the members, thanked Mr. Nolan and Mr. Kirkby for their presentation.

Moved by Mr. Korz:

That the presentation by the Hamilton and District Chamber of Commerce regarding the budget be received for information and referred to the officials for a response.

CARRIED.

**Interim Financial Status
Report (as of 1993 09 30)**

In presenting the report, Ms. I. Polidori, Manager, Financial Services, explained the impact of the revised teachers' salary payment schedule upon the cash flow. It was acknowledged that changing from 10 payments to 12 payments will initially result in lost interest but there is an expectation for offsetting throughout the rest of the year due to lower monthly payments.

Moved by Mr. Desmarais:

That the Interim Financial Status Report for the period ending 1993 09 30, be received for information. **CARRIED.**

**Request for a Report on
Building Repair Financing
Models - Trustee Korz**

Moved by Mr. Korz:

That the Superintendent of Finance and Treasurer examine co-operative financing models for upgrades and repairs being used in other jurisdictions and report back to the Operations and Finance Committee prior to the presentation of the Final Estimates for 1994.

While Ms. Orban had reservations about such financing models, Mr. Allen urged that federal initiatives be also considered, as is being done by the Metro Board.

Mr. Shewfelt stated he would survey his provincial counterparts for information regarding creative means of financing that they have undertaken relative to upgrades and repairs. He indicated that alternatives from the Ontario Association for School Business Officials (OASBO) such as design and lease back arrangements are also being considered by the Administration.

At Mr. Mulholland's request, Mr. Shewfelt also agreed to contact the Hamilton-Wentworth Builders/Construction Association.

The motion was put to a vote and was **CARRIED.**

1994 Capital Expenditure
Multi-Year Forecast (C.E.F.)
Allocations for 1995 to 1999

Mr. Rutledge advised that in order to meet Ministry deadlines, this report has been submitted, subject to Board approval. The detailed 70-page document is available should trustees wish to peruse it. Mr. Rutledge then proceeded to review the Growth and Non-Growth projects. Ms. Gillie explained the rationale for the delay to Items #4 and #5 under New Growth.

A suggestion was made, but not acted upon, to consider at this time the report under Elementary/Secondary about Vocational Schools in conjunction with this report.

Mr. Hicks asked if the Board would have the flexibility to alter projects within the C.E.F. after the funds had been received. Mr. Shewfelt replied he could not give that assurance and then advised that in an attempt to ensure the Ministry had a clear understanding of our capital needs, Mr. Rutledge recently took Ministry officials on a tour of our schools.

Mr. Hicks stated if the board does not have the flexibility to change particular projects then it was not appropriate for Senior Management to make the decision to move the James Macdonald project for 1995 to 1996. It was his opinion the Board may have to reverse this decision.

Miss Cunningham wondered if this report represents "an exercise in futility" as the Ministry is considering changes relative to Capital Expenditures for Boards. Mr. Shewfelt explained that the Ministry is looking at issuing debentures, and grants would be based on loan payments each year.

It was pointed out that data for C. B. Stirling School does not reflect the correct number of portables.

To avoid jeopardizing the Board's opportunity for this funding, Mr. Shewfelt urged that the C.E.F. be adopted rather than delayed to the special meeting, as suggested by Mr. Mulholland.

Mr. Desmarais reminded members that approval of the Capital Expenditure Forecast is not formal approval for these projects to proceed, but approval to apply for funding.

Moved by Mr. Darby:

That the 1994 Capital Expenditure Multi-Year Forecast for 1995 to 1999 be approved. **CARRIED.**

**Renovations: Queen Mary,
Hill Park and Hillsdale
Schools**

[Please refer to the discussion and motion approved earlier regarding the Accommodation Update.]

**Report on Public Relations
Planning**

Ms. G. Brock-Woodland, Public Relations Officer, presented the report which summarizes the challenges facing Public Relations and the proposed initiatives to facilitate communications with the identified audiences, both within the Board system and within the community.

Trustees were highly complimentary of the clarity and depth of the report, progress to date on initiatives and the aggressive approach that this document signals for the Board's Public Relations.

Ms. Brock-Woodland concurred with Mrs. Hill's request that this report be shared with members who served on previous Public Relations Committees.

Responding to questions, Ms. Brock-Woodland indicated how proposed changes in the content of school newsletters, Open Houses and an annual Parent Conference could improve the communication of information to parents. There were also suggestions for recognizing volunteers not normally included during Volunteer Week activities at schools.

Mr. Allen concurred with Ms. Patenaude's suggestion to videotape the Director's Annual Report. He also suggested that trustees receive in-service with respect to dealing with the public and media in a professional manner.

Miss Cunningham, speaking as Chairman of the Board, expressed appreciation for the work done by Ms. Brock-Woodland and Jo-Anne McInnis in the Public Relations Department.

Moved by Mr. Desmarais:

That the Report on the 1994-1997 Public Relations Plan be accepted and the following recommendations approved:

a) That the Public Relations Officer report to the Operations and Finance Committee, annually, in November.

b) That the Public Relations Plan be communicated to staff and external audiences.

c) That a Public Relations Policy be developed and presented at the June, 1994 meeting of the Operations and Finance Committee.

d) That the Public Relations Policy formalize the Board's commitment to:

- . trust and openness in communication with internal and external publics
- . the development, review and evaluation of effective and systematic two-way communication programs at the school and system levels.

CARRIED.

Thanks to the Chairman

Moved by Canon Rogers:

That the members express their sincere thanks to Dr. John Johnston for his leadership and competence in Chairing this Committee through the past year. CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials
regarding Public Meetings re
Closure of Ainslie Wood and
Crestwood Secondary
(Vocational) Schools

Superintendents Quinn and Nicholls presented and reviewed the report.

Mrs. Rodgeron questioned the ability to meet renovation timelines for the Caledon building to accommodate students moving from Crestwood School as well as secondary composite students who wish to access the skills centre.

Mrs. Nicholls stated that students cannot be transferred unless there are adequate washroom facilities. During the initial phase the skill centre concept cannot be fully implemented because of the required reconstruction involving technological shops. It is anticipated that a "phased-in" approach will reflect timelines and budgetary restraints. This renovation will encompass an addition with four major shop areas and some small revisions to the building; otherwise, the building is in good condition.

Due to the lack of planning and the changes that must occur after students are in the Caledon building, Mr. Korz did not support the recommendation to close Crestwood School at this time and suggested this recommendation should be tabled.

Mr. Stewart supported the recommendations, stating the intent of closing two sites is to provide a superior vocational education system at one site.

While reluctant to endorse closure of a vocational school, Mr. Mulholland acknowledged his support for the closure of Ainslie Wood. Citing the central location and the ease of interacting with Hill Park in a campus concept, Mr. Mulholland advocated the closure of Caledon with the skills centre being located in the Crestwood building. He noted the similarity between this situation and Parkview School, which was renovated at a cost of \$350,000. Admitting the decision to consolidate had been made, he questioned the

choice of site, what programs would be offered and why renovation information or a floor plan about the proposed addition had not been presented to the trustees.

In response, Mrs. Nicholls advised that the choice of site had been studied and the layout of the shops at Crestwood were not conducive to the broad-based technological programming intended for this centre. An addition to Caledon was deemed to be the easiest and cheaper solution. When Mr. Mulholland continued to question the rationale, she noted the major renovations required in the automotive shops at Crestwood which were not required at Parkview.

When Mrs. Bishop alluded to the need to re-examine the consultation and closure process, Mr. Quinn conceded trustees may wish to review it. Once this report is approved, he and Mrs. Nicholls will meet with staff to discuss how to best implement this transition. Mrs. Nicholls added that a Steering Committee is presently examining goals of vocational education and a process to move towards the skills centre model envisaged. Mrs. Nicholls stressed the commitment to serving all students and ensuring they receive the programs in a nurturing environment.

Mrs. Rodgerson reiterated her concerns about timelines, restructuring and appropriate budgeting. She was willing to support these recommendations, but asked that Superintendents Nicholls and Orlando bring a more comprehensive report on renovations to the special meeting of Operations and Finance in December. She indicated she would refer Clause c) to a special meeting at the appropriate time.

Moved by Mrs. Hill:

That the following recommendations from the Report Regarding the Public Meetings for Closure of Ainslie Wood and Crestwood Secondary (Vocational) Schools be approved:

- a) That the Report be received for information.
- b) That Ainslie Wood Secondary (Vocational) School be closed, effective September, 1994.
- c) That Crestwood Secondary (Vocational) School be closed, effective September, 1994.

In responding to Mrs. Hill's query regarding the intent of the referral to the special meeting, Mrs. Rodgerson indicated she had no problem with closing Crestwood, but had concerns with the "readiness" of Caledon.

When Mr. Stewart wondered if questions raised by Mr. Mulholland about the cost of converting Crestwood, rather than Caledon, to a co-ed facility would be included in the discussion at the special meeting, Mrs. Hill replied that Mrs. Rodgerson was prepared to approve Clause c) but

wanted the financial implications referred to the special meeting. She stated Mr. Stewart's request would require a different motion.

Mr. Stewart continued to question the need for information relative to the cost for renovating Crestwood; however, Mrs. Nicholls remarked that it was not her intent to redo what was done earlier. She noted the expense involved in this process.

Mr. Stewart, while he supported Clause b), recalled that the original intent was to find a cost effective way to deliver a Co-ed program because of the costly Pupil Teacher Ratio. He considered that "we have gone astray" and implied he would be willing to make the necessary referral motion to get the information he desired.

Stating that all this information had been provided earlier and decisions made, Mrs. Bishop questioned any further delay.

Mrs. Nicholls added that the original report regarding vocational education was based on the best information available and had been supported unanimously by the administrative committee who prepared it. She indicated this report was still available.

Mr. Orlando advised that the original report, brought to Board in October, 1991, quoted estimates of \$4.1 million to renovate Crestwood and \$3.8 million to renovate Caledon. At that time advantages and disadvantages of both locations were identified and the Board approved the Caledon approach.

Commenting that trustees have committed to the closure of Crestwood School, Mrs. Rodgerson observed that the special meeting would present an opportunity for a broader report outlining implications of changed timelines and the resulting problems, phasing in of programs and the Plant Department physical aspect.

Moved in amendment by Mrs. Rodgerson:

That the following clause be referred to the Special Meeting of the Operations and Finance Committee in December:

a) That Crestwood Secondary (Vocational) School be closed, effective September, 1994.

Mr. Mulholland understood the only grants available were technology upgrade grants of \$250,000 per school. He then called the question which was put to a vote and was CARRIED.

Clause a) was put to a vote and was CARRIED.

Clause b) was put to a vote and was CARRIED.

The amendment to Clause (c) was put to a vote and was

LOST.

Clause c) was put to a vote and was CARRIED.

NEW BUSINESS:

Moved by Miss Cunningham:

That the recommendations of the Director of Education be approved.

Trustees Stewart and Allen requested that Clauses viii) and ix) be voted upon separately due to concerns for safety in these two major American cities. In addition, Mr. Allen commented on the excellent Arts and Theatre facilities available locally in Toronto.

Miss Cunningham, while agreeing with the concerns, wondered about the arrangements already made and whether denying a trip would result in lost money for the students.

When it was noted that the trip to Washington is an annual event with experienced guides and a highly detailed schedule for which arrangements would have commenced upon conclusion of last year's trip, trustees commented that safety concerns are paramount and that trips to "dangerous" cities should no longer be planned.

Following further discussion, Clause viii) was put to a vote and was LOST.

Clause ix) was put to a vote and was CARRIED.

Clause ix) lifted from the Addenda and approved at the 1993 11 18 Board.

The remaining recommendations were put to a vote and were CARRIED.

Update on Student Health Centre - requested by Trustee Korz

Ms. Bond confirmed for Mr. Korz that there is only one Student Health Centre, located at Sir Winston Churchill Secondary School. A report will be presented to the December meeting of the Program Committee for implementation in January, 1994. Ms. Bond was not aware of any other initiatives that could be mistaken as a Health Centre.

In response to Mrs. Rodgerson's query about the parameters for measuring the success of the Clinic, Ms. Bond responded that she would anticipate a method of evaluation would be included in the December report.

The meeting then adjourned.

Read and confirmed,

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Chairman

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COMMITTEE



THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

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MINUTES OF THE
OPERATIONS AND FINANCE COMMITTEE
1993 12 07

Present: Trustees Hill (Chairman), Desmarais, Korz, Rodgeron, Rogers and Allen.
Not
Present: Trustee Lowe.
Also
Present: Trustees Bishop, Cunningham, Darby, Hicks, Johnston, Mulholland, Orban and Stewart.

Officials
Present: D. Goodridge, Director of Education and Secretary
P. Shewfelt, Superintendent of Finance and Treasurer
E. Bond, Superintendent of Program
R. Binns, Superintendent of Human Resources
P. Gillie, Superintendent of Administrative Services
R. Orlando, Superintendent of Plant
M. Quinn, Superintendent of Schools - Areas 1 and 3
N. Nicholls, Superintendent of Schools - Areas 2 and 4
G. Rutledge, Controller
S. Rogers, Assistant to the Secretary

Mrs. Hill called the meeting to order noting that regrets for not attending were received from Trustee Wilson.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Verbal Response from Mr. Goodridge advised that a preliminary meeting with Chamber of
the Officials re the Commerce representatives was held on 1993 11 23. Discussions
Presentation by the related to how the Chamber could assist the Board in communicating
Chamber of Commerce messages to the public, identifying common goals and their
participation in any process the Board sees fit.

Mr. Hicks requested Mr. Goodridge to pursue at the next meeting with the representatives the issue of the inclusion of Chamber members on an ad hoc committee regarding budget and advise trustees of their response.

In reply to a suggestion to utilize the Chamber as a Tri-Board initiative for public information, Mr. Goodridge stated that such cooperation could be attempted, keeping in mind our responsibility to meet the expectations of our community.

It was agreed:

That the Verbal Response from the Officials re the Presentation by the Chamber of Commerce be received for information.

Report Regarding
Assessment and
Pooling

Mr. Daryl Sage, Manager, Special Projects Audit, Assessment, reviewed the report and the negative impact of uncollectable taxes, changes in our assessment base and the effect of pooling upon our Board's finances. While Ministers of Education have stated that no Board would be adversely affected by pooling, it is projected that this Board will lose \$3.2 million annually effective 1996.

Moved by Miss Cunningham:

That the Report regarding the Update on Assessment and Pooling be received for information.

Relative to uncollectable taxes, it was explained that largest losses are commercial (such as closed businesses located in a mall) and the City has no recourse for foreclosure and the collection of back taxes.

Citing cumulative losses due to assessment and pooling changes, Dr. Johnston asked about strategies to recoup this income. Mr. Sage explained that losses from 1990-1995 can and will be appealed. Another strategy is to ensure that public school residents' taxes reflect public support and thereby, also increase our share of commercial pooling.

Mr. Shewfelt anticipates that he will be in a position to advise the trustees of the results of these appeals during budget discussions.

Mrs. Hill noted that the Ontario Public School Boards' Association (OPSBA) is also addressing these shortfalls with the government.

The motion was put to a vote and was CARRIED.

Reports on Proposed Rental Rates

a) Child Care Centres

Mrs. Bishop requested that these reports both be presented prior to discussion.

b) School Facilities

Mr. Rutledge introduced Mr. Sage, Mr. Mark Bottrell, Site Leader and Ms. Jennifer Powell-Fralick, Child Care Program Leader, who participated in the review of these reports. Based on fixed and variable costs, a financing model was established that resulted in three cleaning options which will be implemented in Child Care Centres in September, 1994.

When Mr. Darby objected to the review of the School Facilities report without the opportunity to ask questions regarding the Child Care Centres, Mrs. Hill treated it as a challenge to the Chair. The challenge was put to a vote and was LOST.

Mr. Sage advised that the new rental rates for school facilities have been calculated taking into consideration such variables as the time of day and day of the week the renting occurs, whether the school has a recreation facility, has one or two caretakers and whether it is a non-profit or profit organization who is renting the facility.

Mrs. Hill thanked the presenters for their comprehensive reports.

Mr. Hicks declared a conflict of interest relative to the Report on Rental Rates for School Facilities and stated he would not participate in the discussion nor vote on this issue.

As the proposed rental fees are intended to be phased in over the next five years, Mr. Korz objected to what he considered to be a continuation of "subsidizing" and stated he would not support the recommendations. Mr. Darby had similar concerns and suggested that a compromise of a two-year phase-in period be considered as he found it unacceptable for a public institution to be under-mining

private business in our community.

Canon Rogers offered his support for the recommendations, stating he was pleased to see that half of the Umbrella Board's Co-ordinator's salary will be reimbursed by the Ministry of Community and Social Services.

Moved by Canon Rogers:

That the following recommendations be approved:

1. That the Report on Proposed Rental Rates - Child Care Centres be received for information and the following recommendations approved:

a) That each Child Care Centre select one of three options to reflect the level of service/rental rate effective 1994 09 01.

b) That the rental rates be phased in over a five year period and be reviewed and adjusted annually.

c) That Child Care Centres participating in curriculum link-ups (i.e. Family Studies) pay up to 50% of costs - to be determined by the Child Care Committee.

2. That the Report on Rental Rates for School Facilities be received for information and the following recommendations approved:

a) That the basis of rental rates for the Recreation Department and Community Groups be approved.

b) That the proposed rental rates be received for information pending the outcome of the Workload Study.

Administrative costs and the responsibilities of the Family Studies Child Care Program Leader were explained at Mr. Darby's request. Mr. Darby suggested that administrative costs should not be charged back due to the benefits arising from the operation of the Child Care Centres for Co-op and other students. He further suggested that the Board should look at an average cost per square foot for each area and apply the average cost across the Board.

Mr. Stewart asked if Canadian Union of Public Employees (CUPE) employees would be protected from reductions should a Child Care Centre attempt to contract out cleaning services at a reduced rate to a private company. Mrs. Powell-Fralick explained that in the Umbrella Centres the Cook-Housekeeper has cleaning responsibility and she expected this position's hours would be extended. As both the Centres' staff and Caretaking Staff belong to CUPE, Mrs. Hill suggested that the contracting out clause would alleviate Mr. Stewart's concerns.

Miss Cunningham, in expressing her appreciation for the reports, stated she also would have preferred an average rental rate be applied for Child Care Centres. She considered this to be a good start in recapturing costs associated with rentals.

In querying the report, Mrs. Bishop asked for further elucidation on how the new rental rate took into consideration whether organizations were profit or non-profit, programs established by Board policy or mandated by the government, alignment with a Board program and compatibility with the Mission Statement. She also noted that there was no information regarding long-term rentals or rentals charged to large companies on an infrequent basis.

Mr. Rutledge advised that the Child Care Ad-hoc Committee will also consider the rental rate for Child Care facilities in conjunction with their link-up to curriculum. Some exceptions such as arrangements for use of a school by the Home & School Association have not been articulated in this report and Mrs. Bishop wondered about other exceptions.

Mrs. Bishop drew attention to anomalies within the application of rental rates to such organizations as the Umbrella Board, First Base Program and Section 27 Programs. While she agreed this report is a much improved version, she felt it was not the "whole picture" because of the omissions she identified.

Mr. Desmarais clarified that the rent was only being raised once and being implemented over a five-year period. He asked for clarification about the impact of a shorter implementation period and acknowledged that some Centres may be forced to close.

Mrs. Powell-Fralick indicated that the Umbrella Board has already submitted its budget to the Region for 1994 without providing an adjustment for a rental increase. The only other source of income is parent fees which would have to be increased.

Citing the impact of the Social Contract and pooling on the Board's budget, Mr. Desmarais remarked on the inevitability of making tough decisions and possibly considering a shorter phase-in period. He ascertained that a Centre opening in two year's time would have to pay the total rental fee.

While Mrs. Bishop noted 60% of the Umbrella Child Care Centres' revenue emanates from the Region where there is no additional funding for increases, Mr. Desmarais noted the reality of fee increases in private day cares where parents pay the full cost without subsidies. Mrs. Bishop also added that as the Child Care Centres attempt to serve students, they do not use the facility for more than eighty percent of the year.

Ms. Orban considered a phase-in period as the least intrusive which maintains a partnership and the benefits for all involved. She considered an optimum arrangement to be a partnership with Community and Social Services (COMSOC) in which they would provide social workers within our system.

Miss Cunningham acknowledged work done by Mrs. Bishop on behalf of the Umbrella Board and understood her desire to keep rates to a minimum; however, Miss Cunningham warned that upcoming budget cuts would involve human resources. Relative to the application of a fixed fee for the First Base Program, Miss Cunningham expressed confidence in the officials to apply a fair rate.

It was clarified for Mr. Desmarais that the recommendation to review and adjust Child Care Rental Rates annually would be done administratively. Mr. Desmarais supported these reports in their entirety.

The question was called, was put to a vote and was CARRIED.

Mr. Darby requested the motions be voted on separately.

Mr. Mulholland declared a conflict of interest relative to the Report on Rental Rates - Child Care Centres and stated he would not vote.

Clause 1 a) was put to a vote and was CARRIED.

Clause 1 b) was put to a vote and was CARRIED.

Clause 1 c) was put to a vote and was CARRIED.

Mr. Mulholland declared a conflict of interest relative to Clause 2 b) of the Report on Rental Rates for School Facilities and stated he would not vote.

Clause 2 a) was put to a vote and was CARRIED.

Clause 2 b) was put to a vote and was CARRIED.

Mr. Shewfelt stated his appreciation to the members for their patience in waiting for these reports. He acknowledged the amount of work these reports represented and the collaborative efforts of Finance, Plant and Program staff.

Report on Pupil Suspensions 1988/89 to 1992/93

This report, detailing statistics over a five year period, was presented by Mr. B. Schofield, Co-ordinator Adjustment Services, who remarked that the steady increase in suspensions is indicative of stressors in society such as unemployment, poverty, family disfunction and the impact of media.

In response to suggestions that future reports include information such as the numbers of suspensions per school, whether students were minorities, low achievers or special education students and the reason for the suspensions, Mr. Schofield stated much of this information is not contained in documentation provided to him. As well, the difficulty in rewriting the large data base to accommodate changes was noted.

Relative to students with multiple suspensions, Mr. Schofield outlined other alternatives and programs to assist in rectifying the situation.

In clarifying the use of in-school suspensions, Mr. Stewart wondered if these were "legal" as parents do not have the right to appeal them. While believing that parents prefer that their children remain in school and sanction this direction, Mr. Schofield offered to consult the Board lawyer, if necessary.

Trustees commented on the difficulties some families experience relative to the short timeline for notice of suspensions from the Health Department about inoculation shots. Mr. Schofield advised that exemptions are recognized, but that these children are tracked and would be removed from school if an outbreak occurs.

In response to queries by Mrs. Rodgerson, Mr. Schofield stated that he was not aware of any indication that the length of time spent in preparing suspensions reports has an impact on decisions to suspend.

When questions relative to expulsions and zero tolerance for violence were raised, Mr. Goodridge suggested that these would be more appropriately directed to Mr. Quinn when he presents a Safe Schools Report that he is currently drafting.

Ms. Orban wondered if the effect of multiple suspensions becomes self-defeating, resulting in drop-outs. This was information Mr. Schofield does not track.

Mr. Schofield advised that a Review Committee is examining the Assault Policy procedures; however he does not anticipate changes to the Policy itself. He was hesitant to provide a specific timeline for when this report could be anticipated.

Miss Cunningham considered the ratio of total students to suspensions as commendable and "speaks highly" of our system in addressing the needs of students. She questioned augmenting the report's content, stating senior officials are cognizant of the reasons for suspensions and would bring information to trustees if it was necessary. She reminded trustees of the impact of reduced staffing when making requests for more detailed reports.

Mr. Desmarais agreed the report has "gone far enough". Mr. Quinn confirmed for him that under the zero tolerance for violence, "fisticuffs" cannot be tolerated.

Moved by Ms. Orban:

That the Suspension Report 1988/89 to 1992/93 be received for information and be updated annually. **CARRIED.**

NEW BUSINESS:

Reconstitution of

Ad-Hoc Committees:

AIDS Policy Committee

Moved by Miss Cunningham:

That the Aids Policy Committee be reconstituted for 1994 to consist of five members appointed by the Chairman of the Board and that the mandate of the Committee be to:

a) review current practices at least on an annual basis and assess the need for the revision of policies in line with current developments in the medical/legal communities while maintaining a close liaison with the Medical Officer of Health in evaluating all new information with respect to AIDS/HIV. (Acquired Immune Deficiency Syndrome/Human Immunodeficiency Virus Infection) **CARRIED.**

1993 Forecast of Expenditures and Revenues

Ms. Veerman, Budget Manager, presented the report that forecasts a \$2 million surplus.

Several trustees voiced their pleasure with these statistics.

Moved by Mr. Desmarais:

That the Report regarding the 1993 Forecast of Expenditures and Revenues be received for information. **CARRIED.**

Capital Loan Program
for Capital Project
Financing

Ms. Polidori, Manager, Financial Services, reviewed the report outlining the benefits and implications resulting from changes in provincial financing of capital projects.

Citing recent correspondence from the Dufferin-Peel Board, Mrs. Bishop queried the continuation of new developments by Boards.

Messrs. Shewfelt and Goodridge acknowledged the validity of the question and recommended Mrs. Bishop raise it during Accommodation discussions on Monday, 1993 12 13.

Moved by Miss Cunningham:

That the Report regarding the Capital Loan Program for Capital Project Financing be received for information. CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of
the Director of
Education

Moved by Canon Rogers:

That the recommendations of the Director of Education be approved.

Mr. Stewart requested that Clause xv) to Philadelphia, P.A. and Clause xviii) to Ellicottville, N.Y., be voted on separately. In response to his queries about the numerous trips throughout Ontario by the Glendale Junior Boys' Basketball team, Mr. Quinn advised that these were invitational tournaments.

Clause xv) was put to a vote and was CARRIED.

Clause xviii) was put to a vote and was CARRIED.

The remaining recommendations were put to a vote and were CARRIED.

Reconstitution of
Ad-Hoc Committees:

Name Search Committee
- Mountain Secondary
School

Moved by Miss Cunningham:

That the Name Search Committee - Mountain Secondary School be reconstituted for 1994 to consist of five trustees appointed by the Chairman and that the mandate of the Committee be:

a) to study the naming of the consolidated Mountain Secondary School and that the report be presented to the Operations and Finance Committee by June, 1994.

b) Report of the Name Search Committee dated 1993 10 04. (Referred back to the Committee for further consideration at the 1993 10 Operations and Finance and Board. CARRIED.

Verbal Report on
High Cost Techno-
logical Studies
Factor

Due to the possibility of arbitration in connection with this issue, Mrs. Hill requested a motion to move in-camera.

Moved by Miss Cunningham:

That this Committee adjourn to an in-camera session CARRIED.

The Committee then met in-camera and the following action was taken:

Moved by Mrs. Bishop:

That the Verbal Report regarding the High Cost Technological Studies Factor be received for information and the following motions approved:

a) That the Board of Education for the City of Hamilton request the Director of Education to advise the Hamilton-Wentworth Roman Catholic Separate School Board and the Wentworth County Board of Education of its agreement to participate in the joint arbitration submission against the Board of Education for the City of Hamilton on its application of the high cost factor for Technology Program.

b) That costs for this action be sought by the Board of Education for the City of Hamilton. **CARRIED.**

There being no further agenda items, the meeting then adjourned.

Read and confirmed,

.....
Chairman



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